

# JOB ROLE STATEMENT

## ECONOMIC AND PROJECT EVALUATION MANAGER LEVEL 7

**DIRECTORATE**  
**BRANCH**

MANAGING DIRECTOR  
BUDGET AND PROGRAM MANAGEMENT

**POSITION NO** P0070711

### KEY RESPONSIBILITIES

Manage economic and project evaluation for major road and/or bridge infrastructure projects including the development and implementation of systems, guidelines and procedures for effective evaluation.

### KEY DELIVERIES

#### Economic Modelling and Project Evaluation

- Lead a specialist team undertaking project/economic analysis and preparation of Business Cases for significant road and bridge projects.
- Provide expert technical advice on transport modelling and project/economic evaluation.
- Procure and oversee specialist resources, where required, to support the development of complex Business Cases requiring detailed economic analysis and/or strategic, mesoscopic or microscopic transport modelling.
- Provide expert advice to internal and external stakeholders on production and delivery of transport modelling outputs for Business Cases.
- Provide expert evaluation advice for significant and sensitive infrastructure proposals to senior stakeholders, and the Main Roads Investment Committee.

#### Research and Development

- Manage research, development and maintenance of economic and project evaluation tools for transport projects.
- Develop and maintain procedures and guidelines to ensure relevant stakeholders have access to latest economic evaluation methodologies and advice.
- Identify, recommend and manage the implementation of process improvements.

#### Leadership and Management

- Project manage the development of Business Cases for major infrastructure projects, including management of specialist consultants.
- Participate in project teams formed for the analysis of, and Business Case preparation for, cross-Transport Portfolio proposals or initiatives as required.
- Contribute to the formulation and delivery of Branch Business Plans.
- Manage financial, technological, physical and other resources within agreed allocations to meet agreed outcomes.
- Manage employee behaviour, performance and development.

#### Stakeholder Relationships

- Build and enhance working relationships with internal and external stakeholders including Portfolio Partners, Infrastructure WA and Infrastructure Australia to facilitate project evaluation and the preparation of Business Cases.
- Develop, build and maintain effective customer/external stakeholder relationships.
- Engage with internal and external stakeholders to facilitate the understanding and significance of Main Roads' transport and economic modelling outputs.

### SAFETY, HEALTH AND WELLBEING (SHW)

Responsible for active participation and performance to SHW standards as detailed by the Main Roads' Safety, Health and Wellbeing (SHW) Management System - refer to "SHW Roles and Responsibilities Procedure" on 'iRoads' intranet.

### LOCATION

Main Roads is a regionalised organisation with key delivery centres operating from the Kimberley to the Great Southern Regions, including the metropolitan area. The incumbent position may be required to undertake a role in a region for a period of time.

### DYNAMIC RESOURCING

The incumbent of the position may be required to perform any other role within the incumbent's level of skill, competence and responsibility as directed by the Managing Director of Main Roads to meet the organisation's objectives and the incumbent's development.

### REPORTING RELATIONSHIPS

*This position reports to:*

(A) **TITLE AND LEVEL**  
MANAGER PROJECT PROGRAMMING

LEVEL 8

**POSITION NO**  
P0058257

# ECONOMIC AND PROJECT EVALUATION MANAGER LEVEL 7

**POSITIONS UNDER DIRECT SUPERVISION**

List the position numbers, titles and levels of positions directly supervised

**ALL POSITIONS UNDER CONTROL**

State number of positions only

TITLE and LEVEL	POSITION No	CATEGORY	NUMBER
Economic & Project Evaluation Specialist (UNDER REVIEW)	LEVEL 7	Salaried, Wages	1
Road Investment Policy Analyst	LEVEL 6		1
Economics Advisor (UNDER REVIEW)	LEVEL 3		1
TOTAL			3

**SELECTION CRITERIA – SHOULD BE ADDRESSED IN THE CONTEXT OF THE ROLE****ESSENTIAL:**

- Comprehensive skill, knowledge and experience in:
  - managing project evaluation of major road and/or bridge infrastructure
  - managing economic evaluation of major road and/or bridge infrastructure
  - managing business case development and critical review
  - building and enhancing stakeholder relationships
  - managing financial, technological, physical and other resources within agreed allocations to meet agreed outcomes
  - managing employee behaviour, performance and development
- Knowledge of:
  - project management
  - traffic and transport planning principles and practice
  - policies and practices on Occupational Safety and Health, and on EEO, diversity and equity
- Possession of a current Western Australian 'C' Class (car) motor vehicle drivers' licence or an approved equivalent.

**DESIRABLE:**

- A Degree in Economics, or Commerce, or Engineering or other relevant discipline.

**CERTIFICATION**

1. The details contained in this Job Role Statement have been reviewed and conform to Main Roads guidelines.

SIGNATURE

BRANCH/SECTION HEAD

DATE

9.9.2021

2. The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

SIGNATURE

EXECUTIVE DIRECTOR

DATE

9/09/2021

3. The details contained in this document have been reviewed and conform to Main Roads guidelines.

SIGNATURE

MANAGER HR BUSINES

DATE

9/9/21