



## Job Description Form

# General Registered Psychologist and Clinical / Counselling / Forensic Psychologist

### Youth Psychological Services

#### Position details

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Classification Level: Specified Calling Level 2/3

Award/Agreement: Public Service Award 1992 / Public Sector CSA  
Agreement (and subsequent agreements/s) Specified Calling  
as per Clause 12

Position Status: Permanent

Organisation Unit: Corrective Services, Young People, Youth Justice  
Services

Physical Location: Various

#### Reporting relationships

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Responsible to: 1423 Principal Clinical Counselling Forensic  
Psychologist – Specified Calling Level 4

**This position:** **Generic** **General Registered Psychologist and  
Clinical / Counselling / Forensic Psychologist  
- Specified calling Level 2/3**

Direct reports: Nil

#### Overview of the position

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The Young People Directorate is responsible for the end-to-end case management and through care of women prisoners and young detainees based on a trauma-informed model of care that considers culture, gender and youth specific responses to those in custody and the community.

Youth Justice Services plays a key role in the achievement of the Department's Strategic Platforms by providing essential services, coherent advice and legislative compliance. Youth Justice Services is a multi-disciplinary team working to provide an evidence-based and responsive service to young people and their families when they come into contact with the youth justice system. It aims to reduce antisocial behaviour, strengthen interagency

partnerships and prevent likelihood of further escalation through the youth justice system.

Youth Psychological Services provides individual and group psychological services to young offenders, and their families, as well as psychological consultation and advice for Departmental staff working with young offenders.

The provision of psychological services to:

- Young offenders in custody and in the community.
- Families of young offenders and
- Staff working with young offenders and their families.

**Specified Calling Level 2** – provide the above psychological services under supervision, exercising independent judgement concerning the selection and application of established principles, methods and techniques.

**Specified Calling Level 3** – provide the above psychological services under general to limited direction, and with a high degree of initiative and depth of experience.

## Job description

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As part of the Youth Justice Psychological Services team, the successful applicant will be expected to:

- Work to improve communication and model integrity and respect in all interactions.
- Operate within the Department's Corporate Governance Framework, policies and procedures and ensure effective transparency and accountability of all Department activity.
- Operate within the chain of command to coordinate activities required to meet the Department's strategic objectives.
- Work collaboratively to achieve common goals and best practice and facilitate business improvements as appropriate.
- Facilitate cultural and management reforms within the Department through leadership and engagement.
- Represent the Department's interest on committees and working groups as required.

## Role specific responsibilities

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- **Psychological Assessment**

Carries out psychological assessment of young offenders and their families, and prepares reports as requested by Courts and the Supervised Review and Release Board.

- **Psychological Intervention**

Undertakes individual, group and systems interventions, utilising psychological expertise. Department of Justice

- **Consultation and Advice**

Advises institutional and youth justice division staff on psychological aspects of behaviour management and individual interventions with young offenders.

- **Information and Knowledge Management**

Develops, prepares and presents training courses for Youth Justice Directorate, staff and community groups. Advises other staff on training matters. Maintains case records, statistics and psychological equipment.

- **Service Delivery**

Develops, applies and evaluates techniques for use in working with Youth Justice Directorate clients and community groups.

- **Teamwork**

Works within the broader Psychological Team to achieve outcomes for clients and the Directorate. Develops and undertakes research as required as a member of Psychological Services.

- **Policy and Procedures**

Follows workplace policies and procedures to obtain outcomes.

- **Continuous improvement**

Develops, contributes to and implements continuous improvement strategies within the team.

- Other duties as required in accordance with strategic objectives, business plans, local workload priorities and performance management plans.

### **Additional for Specified calling Level 3**

- **Practice at a Senior Level**

Provides psychological advice, consultation and interventions at a senior level, demonstrating expertise and specialised knowledge relevant to psychological practice with young offenders and their families. Takes on more complex cases and consults widely on ethical issues.

- **Supervision**

Supervises psychology Masters students and/or staff undergoing registrar program through AHPRA when required.

### **Job related requirements**

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In the context of the role specific responsibilities, the ability to demonstrate the following skills, knowledge and experience.

### **ESSENTIAL CRITERIA FOR SPECIFIED CALLING LEVEL 2 & 3**

## **QUALIFICATIONS**

- A tertiary qualification is required in line with the Australian Health Practitioner Regulation Agency (AHPRA).
- Holds 'Full Registration' with AHPRA; AND
- Eligibility to commence the Registrar program as a Clinical / Counselling / Forensic Psychologist

OR;

- A tertiary degree qualification in Psychology; AND
- Holds 'General Registration' as a Psychologist with the Australian Health Practitioner Regulation Agency (AHPRA)

## **For Specified calling Level 3**

- Holds 'Full Registration' with the AHPRA with endorsement as a Clinical / Counselling / Forensic Psychologist.

## **SKILLS**

### **Psychological Assessment**

The ability to administer a variety of psychological test and assessment tools in a forensic context, and to incorporate the results from these into reports as requested by Courts and other appropriate bodies.

### **Psychological Intervention**

The ability to use psychological expertise in order to implement individual, group and systems interventions designed to address issues of offending among a juvenile population. Must have an understanding of behavioural intervention; individual, family and system's intervention; and abnormal behaviour.

### **Information and Knowledge Management**

The ability to develop, prepare and present training for youth justice staff, clients and community groups.

### **Communication**

Effective written, oral and interpersonal communication and the ability to maintain psychological records and statistics.

### **Working with Aboriginal Clients**

The ability to engage with Aboriginal clients within a culturally sensitive psychological framework.

## **Additional skills for Specified calling Level 3**

### **Practice at a Senior Level**

The ability to provide psychological service at a senior and autonomous level and participate in service delivery strategic planning. Takes on more complex cases and assessments.

### **Supervision**

The ability to supervise psychology Masters students and/or staff under direct supervision in a registrar program through AHPRA.

## **KNOWLEDGE**

- Knowledge and understanding of Aboriginal culture.
- Possession of a wide range of psychological knowledge relevant to offending youth and their families including:
  - i. Child development
  - ii. Forensic assessment and intervention skills
- Performs all duties within the framework of the Australian Psychological Society's Code of Ethics

## **ELIGIBILITY**

Current holder of or ability to obtain the relevant clearance under the *Working with Children (Criminal Record Checking) Act 2004 (the Act)*.

This position is identified under section 6 of the Act as "Child Related Work". Applicants must have a current Working with Children Check or be able to successfully apply for one to be eligible for appointment to this position.

## **Special requirements/equipment**

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- Current 'C' Class Driver's Licence
- Intra-state travel may be required, dependant on business needs.
- Available for out of hours duties, on a rotational basis.
- Willingness to work in a Detention Centre setting.

## **Certification**

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The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the job.

Deputy Commissioner Young People

Signature: \_\_\_\_\_ Date: March 2025

HR certification  
date: March 2025