



## **Inspector of Mines - Mental Health and Wellbeing - Specified Calling L4 (MP160001)**

<b>Group:</b>	WorkSafe	<b>Location:</b>	East Perth - 1 Adelaide Terrace
<b>Division/Directorate:</b>	WorkSafe Mines Safety	<b>Supervises:</b>	0
<b>Branch:</b>	WorkSafe Mines Safety	<b>Reports to:</b>	Team Leader - Inspector of Mines
<b>Section:</b>	NA		

### **Operational Context**

Within the WorkSafe Group, the Mines Safety Directorate administers the Work Health and Safety Act 2020 and the Work Health and Safety (Mines) Regulations 2022, promoting occupational safety and health for people involved in the exploration, mining, extraction and processing of mineral resources. Functions include, occupational safety regulatory services - mining operation, inspections, audits and investigation, national uniformity initiatives, promoting safety and health outcomes, including education and information and technical assessment and review, including statutory approval processes.

### **Role Overview**

The Inspector of Mines - Mental Health and Wellbeing carries out highly complex workplace inspections, enforces mines safety legislation and provides advice on mental health and wellbeing.

### **Building Leadership Impact as a Leader of Others**

We believe that all our people are leaders and expect and encourage them to demonstrate leadership in their roles. Leadership in this position is about delivering high-quality work as a specialist in their domain of expertise, balanced with a focus on training, motivating and enabling others.

### **Role Responsibilities**

The following outlines the key responsibilities and duties related to this position:

- Administers the Work Health and Safety (WHS) Act 2020 and Mines Safety and Inspection Regulations 1995 as an Inspector of Mines.
- Leads the implementation and engagement of safety reform, continuous improvement and change management approaches.
- Provides expert specialist/technical advice and consultancy on the management of psychosocial harm hazard management to guide and inform the leadership group, strategic policy and interdepartmental groups.
- Undertakes audits, inspections and reports on working places and practices related to psychosocial harm hazard, including technically complex issues and incidents.
- Contributes to the development of strategies, processes and policies to effectively promote positive mental health and wellbeing within the resources industry.
- Identifies and promote initiatives to improve effectiveness, efficiency and quality in delivering directorate objectives related to positive mental health and wellbeing, including systems and process to identify opportunity for innovation and transformation of service delivery.
- Liaises with employers, employees, unions, industry organisations and community groups to develop and maintain effective working relationships and secure commitment to the Directorate's objectives, while enhancing confidence in the role of the regulator.
- Ensures compliance with and assists in developing governance reporting standards and protocols and risk management requirements for mental health and wellbeing in the workplace.
- Monitors and reports on the management of psychosocial harm in the workplace in accordance with strategic, operational and legislative requirements.
- Contributes to the achievement of individual and collective team goals; including working within multidisciplinary teams developing the capacity of others through effective mentoring.
- Researches and develops projects to deliver the effective approaches to address existing and emerging issues in area of

mental health within the resource sector.

- Conducts internal training and development as part of the inspector development program.
- As a subject matter expert, promotes awareness in the area of positive mental health and wellbeing through internal and external forums, including researching, preparing and delivering presentations.

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## Corporate Responsibilities

The following outlines departmental responsibilities:

- Provides effective leadership within corporate policies and procedures, acts with integrity and ensures staff demonstrate ethical behaviours aligned with the Department Code of Conduct.
- Takes reasonable care to protect your own safety and health at work, and that of others by co-operating with the safety and health policies and procedures of the department and complying with all applicable work health and safety laws.
- Contributes to or responsible for the achievement of corporate objectives through effective management by ensuring that stakeholders are dealt with in a professional and timely manner.
- Builds productive working relationships with community stakeholders to ensure effective community engagement, provide opportunities to input on policy and to facilitate agreement of mutually beneficial solutions.
- Performs other roles/tasks as directed.

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## Role Specific Requirements

The following outlines what experience and qualifications are required to undertake this role:

- A Bachelor of Psychology with eligibility for registration Australian Health Practitioner Regulation Agency (AHPRA).
- Post graduate qualifications or training in occupational health would be advantageous.
- Experience and knowledge, preferable within the resources sector or an industry with similar workforce issues, in an Australian or International context and extensive knowledge of factors contributing to the mental health of workers.
- Demonstrated experience and skills in complex investigations and managing emerging issues
- Proven leadership in developing motivated and cohesive work teams to achieve cultural change.

## Expected Leadership Behaviours

While it is expected that the occupant will demonstrate all leadership behaviours of a [Leader of Others - Knowledge](#), the following outlines those that are required to undertake this role:

- **Lead Collectively** - You seek to build and maintain effective working relationships with others, and are mindful of the partnerships that support your efforts to deliver value for your team and work area.
- **Think Through Complexity** - You draw on information from an array of sources, applying your judgement and technical expertise to identify what is relevant and important.
- **Dynamically Sense The Environment** - You communicate clearly and concisely to ensure a shared understanding.
- **Deliver on High Leverage Areas** - You demonstrate resilience and expertise to achieve results for your work area.
- **Build Capability** - You embrace a diverse team and draw on the unique strengths of each member.
- **Embody The Spirit of Public Service** - You lead by example, promoting and role modelling behaviours and respect for others in all aspects of your work, thereby protecting your reputation and that of your team or work area, agency and the sector.
- **Lead Adaptively** - You share your learnings, encouraging an environment of continuous learning and growth.

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## This position reports to:

Team Leader - Inspector of Mines

Position No: MP130030      Classification: L7

## Positions reporting to this Role:

This position has no direct reports

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## Position Conditions:

The following outlines pre-employment assessments and ongoing conditions and requirements:

- The holder of this position exercises delegated statutory powers
- High integrity required for conflicts of interest
- Nationally Coordinated Criminal History Check
- Base Line Hearing Test
- Medical Check
- Psychometric Check
- Current Western Australian C or C-A class drivers licence or equivalent

## Approved Date

16-MAY-2025