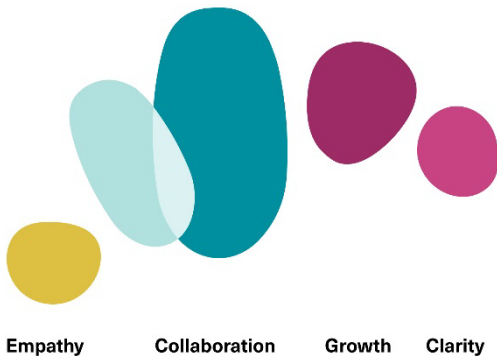




Position Description

Position Title:	Revenue Consultant	Classification Level:	5
Position Number:	Generic	Reports to:	Principal Revenue Officer, Level 6
Directorate:	RevenueWA	Supervises:	0 FTE
Branch/Section:	Land Tax or Duties	Location:	Perth Metropolitan Area



Our Values

Our values define who we are, how we communicate, interact, develop and work together. Our values underpin everything we do.

Our values: Clarity, Empathy, Collaboration and Growth.

Role Summary

The Revenue Consultant provides advice and support and exercises technical judgement in the application and administration of taxation legislation. This position also analyses, interprets and applies taxation legislation to documents and transactions and makes assessments accordingly.

Responsibilities

- Under the general guidance of the Principal Revenue Officer, research, investigate, analyse and interpret commercial documentation, case law and established precedent to determine liabilities under taxation legislation.
- Prepare requests for legal advice.
- Establish and manage effective relationships with clients / stakeholders e.g. taxpayers and their advisers.
- Examine proposals and make submissions on policy, practice and legislative issues and assist in the preparation of technical publications.
- Provide guidance and assistance to other RevenueWA staff on the interpretation and application of legislation, procedures, policies and rulings.
- Identify training requirements, assist training coordinators and present training sessions as required.
- Coach and mentor officers in the operational area in the technical aspects of assessing and collecting taxes.

- Ensure Departmental knowledge management systems are updated as new precedents arise from determinations made or legal advice received.
- Demonstrate Finance's values in all interactions to contribute towards an innovative, customer focused, high-performing and values-led organisational culture.
- Demonstrate the expected leadership behaviours and mindsets in the context of Personal Leadership.
- Perform other duties as directed.

Essential Requirements

- Demonstrated ability to interpret and apply legislation (preferably in a taxation environment).
- Demonstrated understanding of commercial and financial documentation in relation to business transactions and structures enabling identification of taxation related issues.
- Well-developed communication and interpersonal skills, and the ability to liaise with internal and external stakeholders to deliver a customer-centric service.

Desirable Requirements

- Possession of, or progress towards, a relevant tertiary qualification in business, law or commerce.

Leadership Context

We believe all our people are leaders. We consider leadership to be critical to the success of Finance and the public sector and, to support this, we have adopted Leadership Expectations. This role operates in Personal Leadership context. It is essential that you demonstrate the expected behaviours in the context of the role (additional detail provided in separate attachment).

- Lead collectively: Seek and build key relationships, work together, and focus on the greater good.
- Think through complexity: Think critically, work with ambiguity and uncertainty, assess solutions and impacts, and take calculated risks.
- Dynamically sense the environment: Be in tune with the political, social, and environmental trends that impact the work; understand and recognise the needs of others and leverage relationships for desired outcomes.
- Deliver on high leverage areas: Identify priorities, pursue objectives with tenacity and display resilience in the face of challenges.
- Build capability: Proactively develop others; share learning to promote efficiency and effectiveness; and champion diversity and inclusion.
- Embody the spirit of Public Service: Display empathy, compassion, humility and integrity, and a genuine passion for the work; demonstrate a responsibility to Western Australians; and work in the interest of the public good.
- Lead adaptively: Continuously seek to understand personal strengths and areas for improvement, be adaptive to change and adjust leadership style in different contexts.

Pre-employment requirements

Australian Permanent Residency is a minimum requirement for permanent appointment to the WA Public Sector. For a fixed term contract or casual appointments, applicants require a valid Work Visa for the duration of the entire term.

Appointment is subject to 100 point identification check and Criminal Records Screening clearance.



Certification

Verified by: M.McLeod, HR Consultant, Sept 2023

Classification Evaluation Date: July 2020

