

JOB ROLE STATEMENT

VEGETATION MANAGER LEVEL 5

DIRECTORATE REGIONAL MANAGEMENT AND OPERATIONS **CATEGORY 1**
BRANCH METROPOLITAN REGION **POSITION NO** VARIOUS

KEY RESPONSIBILITIES

Manage delivery of the vegetation components of the Metropolitan Region's Annual Maintenance Works Program (AMWP), co-ordinating and scheduling routine maintenance resources.

KEY DELIVERIES

Maintenance Scheduling and Delivery

- Manage delivery of routine maintenance, of the vegetation components of the approved AMWP, to Main Roads standards and within available funds.
- Co-ordinate scheduling and timely rectification of defects to achieve best value, whole of life outcomes for the asset.
- Co-ordinate maintenance resources (internal and contract) to deliver maintenance works and programs.
- Monitor and report on expenditure of delivery of the routine maintenance works program (including expenditure vs budget).
- Provide specialist advice on vegetation maintenance processes, procedures and for the development of AMWP and Ten-Year Network Delivery Program (10YNDP).
- Review Traffic Management Plans (TMP) and Traffic Guidance Schemes (TGS) for maintenance works on Metropolitan roads and provide solutions around maximising work productivities and improving worker safety.
- Schedule timely delivery of services to achieve best value and best possible appearance of the network.
- Manage herbicide, mowing /slashing and lateral clearance programs.
- Manage maintenance to the Priority Maintenance Zone (PMZ) landscaped areas and other project landscaped areas transferred to the Region's Asset Management responsibility, in accordance with specified Maintenance Schedules.
- Manage vegetation maintenance to all drainage sumps.
- Manage the control of Declared Plants and investigate more effective and safer methods of weed control.
- Ensure accurate and timely recording of works in the Maintenance Management Information System (MMIS).

Project and Contract Management

- Manage conformance with all requirements of delivery contracts.
- Carry out site inspections to review conformance and identify opportunities for improvements.

Traffic Management at Worksites

- Ensure the correct implementation of temporary Traffic Management Plans (TMPs) at all worksites to ensure the safety of workers and road users, including:
 - implementation and management of traffic management control schemes to direct plant and vehicle traffic in accordance with approved TMP

Leadership and Management

- Provide leadership to the vegetation maintenance teams that encourages application of the Main Roads principles and collaboration between Main Roads and contract staff towards delivering maintenance services that are safe, cost effective and efficient.
- Manage financial, technological, physical and other resources within agreed allocations to meet agreed outcomes.
- Supervise employee behaviour, performance and development.

Stakeholder Relationships

- Identify the needs for and areas of landscaping in consultation with internal and external stakeholders, in particular the internal Metropolitan Asset Management team.
- Liaise with external stakeholders on the delivery of maintenance activities ensuring all relevant stakeholders are adequately informed, as required.
- Represent Main Roads on external committees and working parties.

SAFETY, HEALTH AND WELLBEING (SHW)

Responsible for active participation and performance to SHW standards as detailed by the Main Roads' Safety, Health and Wellbeing (SHW) Management System - refer to "SHW Roles and Responsibilities Procedure" on 'iRoads' intranet.

LOCATION

Main Roads is a regionalised organisation with key delivery centres operating from the Kimberley to the Great Southern regions, including the metropolitan area. The incumbent of this position may be required to undertake a role in a region for a period of time.

DYNAMIC RESOURCING

The incumbent of the position may be required to perform any other role within the incumbent's level of skill, competence and responsibility as directed by the Managing Director of Main Roads to meet the organisation's objectives and the incumbent's development.

REPORTING RELATIONSHIPS

This position reports to:

(A) TITLE AND LEVEL		POSITION NO
ROUTINE MAINTENANCE MANAGER	LEVEL 7	VARIOUS

VEGETATION MANAGER LEVEL 5

POSITIONS UNDER DIRECT SUPERVISION

ALL POSITIONS UNDER CONTROL

List the position numbers, titles and levels of positions directly supervised

State number of positions only

TITLE and LEVEL	POSITION No	CATEGORY	NUMBER
		Salaried, Wages	
TOTAL			

SELECTION CRITERIA – SHOULD BE ADDRESSED IN THE CONTEXT OF THE ROLE

ESSENTIAL:


- Considerable skill, knowledge and experience in:
 - roadside vegetation management involving the planning and delivery vegetation works, including in urban areas
 - directly managing maintenance and capital works, including interpretation of drawings and specifications
 - project and contract management
 - traffic management including the selection of traffic management plans and managing their implementation at worksites
 - building and enhancing stakeholder relationships
- Knowledge of:
 - Western Australian plant species
 - herbicide application
 - policies and practices on Work Health and Safety (WHS), and on EEO, diversity and equity
- Possession of a current Western Australian ‘C’ or ‘C-A’ Class motor vehicle drivers’ licence or an approved equivalent.

DESIRABLE:

- A Diploma in Contract Management, or Environmental Monitoring and Technology.

CERTIFICATION

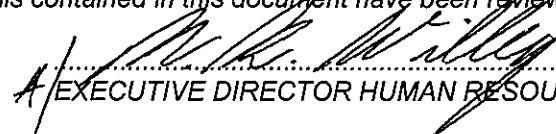
1. The details contained in this Job Role Statement have been reviewed and conform to Main Roads guidelines.

SIGNATURE  DATE 17/03/25
 BRANCH/SECTION HEAD

2. The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

SIGNATURE  DATE 17/3/25
 GENERAL MANAGER NETWORK MANAGEMENT AND DELIVERY

3. The details contained in this document have been reviewed and conform to Main Roads guidelines.

SIGNATURE  DATE 19/3/25
 EXECUTIVE DIRECTOR HUMAN RESOURCES