

JOB ROLE STATEMENT

ROAD WORKER LEVEL 3/4 (AWU)

DIRECTORATE
BRANCH

REGIONAL MANAGEMENT AND OPERATIONS
SOUTH WEST

CATEGORY 1
POSITION NO

VARIOUS

KEY RESPONSIBILITIES

Undertake operations as part of a road construction and maintenance team for roadworks, including the aspects of worker and public safety. Under the supervision of the Senior Road Worker (SRW), carry out a broad range of road construction and maintenance tasks in accordance with project plans, technical specifications, drawings and quality plans.

KEY DELIVERIES

Road Construction and Maintenance

- Undertake operations as part of a road construction and maintenance team for roadworks, involving and as required:
 - road construction/re-construction, and maintenance
 - culvert and headwall maintenance and installation and replacement, off road drainage maintenance
 - sign and guidepost installation and replacement, holding line installation
 - operating minor plant and equipment
 - roadside and parking bay litter collection and cleaning of ablution blocks
 - graffiti removal
 - wire rope and w-beam barrier repairs
 - vegetation works including bush cutting, herbicide and pruning
 - reading basic technical documentation and work instructions

Work Health and Safety

- Carry out duties in accordance with Main Roads' Safety Health and Wellbeing (SHW) Management System.
- Assist in identification and reporting of potential safety hazards, and implementation of safety directions from the Safety Manager to eliminate safety risks to ensure a safe working environment.
- Report road safety incidents and be involved in safety investigations and initiatives.

Traffic Management at Worksites

- Assist in the set up/pull down of traffic management control devices at the worksites to direct plant and vehicle traffic in accordance with approved Traffic Management Plans (TMP).
- Assist in providing onsite assistance at incidents in accordance with the Regional Incident Management Plan (IMP).

Onsite Training

- Assist in providing hands-on training in road construction and maintenance practice including the most efficient process, techniques, and methods to deliver the required roadwork quality.
- Assist in providing onsite training in safe work techniques and methods.

Administration

- Complete fortnightly electronic timesheets and allowance claims.
- Under the instruction of the SRW, take digital photographs of identified technical/roadwork issues, matters and risks for storage in the Maintenance Management Information System (MMIS).

SAFETY, HEALTH AND WELLBEING (SHW)

Responsible for active participation and performance to SHW standards as detailed by the Main Roads' Safety, Health and Wellbeing (SHW) Management System - refer to "SHW Roles and Responsibilities Procedure" on 'iRoads' intranet.

LOCATION

Main Roads is a regionalised organisation with key delivery centres operating from the Kimberley to the Great Southern Regions, including the metropolitan area. The incumbent position may be required to undertake a role in a region for a period of time.

DYNAMIC RESOURCING

The incumbent of the position may be required to perform any other role within the incumbent's level of skill, competence and responsibility as directed by the Managing Director of Main Roads to meet the organisation's objectives and the incumbent's development.

REPORTING RELATIONSHIPS

This position reports to:

(A) TITLE AND LEVEL
VARIOUS

POSITION NO
VARIOUS
LEVEL VARIOUS

ROAD WORKER LEVEL 3/4 (AWU)

POSITIONS UNDER DIRECT SUPERVISION

List the position numbers, titles and levels of positions directly supervised

TITLE and LEVEL

POSITION No

CATEGORY

NUMBER

Salaried, Wages

TOTAL

ALL POSITIONS UNDER CONTROL

State number of positions only

SELECTION CRITERIA – SHOULD BE ADDRESSED IN THE CONTEXT OF THE ROLE**ESSENTIAL:**

- Skill, knowledge and experience in:
 - basic road construction and maintenance tasks or related construction and maintenance industry practice
 - reading basic technical specifications, plans and drawings
 - basic survey, setting out and measurement
 - interpersonal communication and teamwork
 - written communication
- Ability to carry out work with limited supervision.
- Knowledge of:
 - basic use of Personal Computers (PC's) and/or Lap-Tops
 - traffic management for roadworks
 - policies and practices on Work Health and Safety (WHS), and on EEO, diversity and equity
- Possession of a current Western Australian drivers' license as follows: 'C' or 'C-A' Class (car) for a period of 2 years or 'MR' Class (medium rigid truck) for a period of 1 year.

DESIRABLE:

- A Certificate III in Civil Construction.
- Possession of a current Western Australian drivers' licence as follows: 'HC' Class (heavy combination – truck + single trailer), or 'C' or 'C-A' Class (car) for a period of 3 years, or 'MR' Class (medium rigid truck) or 'HR' Class (heavy rigid truck) for a period of 1 year, or an approved equivalent.

Special Requirements:

Following appointment to this role and as a part of training, the appointee must be willing and able to (within 6 months of appointment) obtain as required: 'HR' Class (heavy rigid truck), 'HC' Class (heavy combination – truck + single trailer) driver licences, Senior First Aid Certificate, Construction Safety Awareness (White Card), Basic Worksite Traffic Management (BWTM) and Traffic Control TC) and various 'Tickets' to operate items of minor plant, and other necessary training.

CERTIFICATION

1. The details contained in this Job Role Statement have been reviewed and conform to Main Roads guidelines.

SIGNATURE

BRANCH/SECTION HEAD

DATE

11/07/24

2. The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

SIGNATURE

GENERAL MANAGER REGIONAL OPERATIONS

DATE

02/07/2024

3. The details contained in this document have been reviewed and conform to Main Roads guidelines.

SIGNATURE

EXECUTIVE DIRECTOR HUMAN RESOURCES

DATE

21/7/24