



## Job Description Form

### Our Purpose

To provide safe, customer-focused, integrated and efficient transport services.

**Position Title**

Senior Linesperson

**Level**

5

**Position Number**

30085, 30088, 30094, 30096, 34509, 36134

**Division/Directorate**

Network & Infrastructure

**Branch/Section**

Electrical Engineering / Urban Electrical Overhead

**Effective Date**

April 2022

**Health Task Risk Assessment Category**

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### Reporting relationships

Superordinate: Overhead Supervisor, Level 5

Subordinates: No Direct Reports

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### Key role of this position

Responsible for performing all aspects of maintenance and construction of railway Overhead Line Equipment (OLE) and in providing shift supervision and technical guidance for the team. Ensures a high level of safety for persons and reliability of assets.

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### Core duties and responsibilities

#### Leadership and Management

- Directs, supports, advises and controls a maintenance work team and other personnel on site.
- Plans, supervises, controls and coordinates day to day tasks undertaken by Linesmen.
- Supervises the satisfactory performance and completion of maintenance work done by teams.
- Implements procedures to effectively monitor, maintain and repair plant, machinery, vehicles and equipment.
- Provides information and reports on maintenance, equipment and repair work as required.

### **Technical and Operational**

- Carries out the full range of duties in the inspection, maintenance, repair and construction of OLE.
- Performs a wide range of specialised tasks required for maintenance and repairs.
- Undertakes tasks required for installation, decommissioning and removal of infrastructure, plant and equipment.
- Detects and/or verifies faults (by visual/physical inspection/examination and other methods), repairs and/or organises rectification of faults in relation to installations, related equipment and complex specialised machinery.
- Assesses current condition of assets using data produced by the Public Transport Authority's (PTA) Infrastructure Diagnostic Vehicle (IDV) to facilitate immediate action and/or short term planning, according to OLE defect handbook.
- Operates, controls and performs routine maintenance to complex specialised machinery.
- Directs, guides, assists in the use of and operates a wide range of tools, plant, machinery and equipment required in overhead line tasks.
- Prepares, compiles and submits reports and data.
- Completes routine administrative tasks as required, including basic reports, recording of data, stock control, ordering supplies, employee records and evaluations.

### **Safety and Compliance**

- Applies and follows rules, procedures and guidelines to work within an electrified railway environment.
- Provides initial on site response and advice in case of emergencies/incidents; as responsible for providing an immediate response, advice and support role in the event of plant or equipment failure, emergencies/incidents, within the level of skill and training for this position.
- Works safely and maintains safe working environment at all times.
- Provides information and reports on maintenance, equipment and repair work as required.
- Maintains documentation and records and performs necessary administrative tasks/duties.
- Issues Work Permits and Vicinity Forms (responsible for assessing Electrical Safety).
- Prepares work methodologies, instructions and JSA.
- Implements quality control measures, and ensures OLE maintenance duties are performed in ways consistent with the PTA policies and procedures.

### **Administration and Continuous Improvement**

- Provides information and reports on maintenance, equipment and repair work as required.
- Maintains documentation and records and performs necessary administrative tasks/duties, including manual data entry in RAMSYS data base.
- Supervises, guides and trains personnel within the skills and competency of this position.
- Contributes to improvements in the effective operation and planning of department operations, and completes required and assigned duties and tasks.
- Undertakes all required training for this position and for relief duties that may be required in related areas.

### **Competence**

- Maintains Track Access Accreditation at the appropriate level required.
- Maintains competency, including ensuring currency of competency and required licences.

### **Other**

- Reads and interprets diagrams, plans, and manuals in relation to maintenance tasks and installations, and sets out on site.
- Drives and operates work vehicles, mobile plant, road rail vehicles and trucks (up to HR class, where appropriately licenced).
- Operates base radio and other equipment needed for this role.
- Carries out as required, other such tasks and functions that are within the limits of the employee's skills, competence and training.

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## SELECTION CRITERIA

### 1. Core Competencies

- Demonstrated competency in all lower level Linesperson requirements, or the equivalent skills, knowledge and overhead maintenance experience. This includes current accreditation in the following:
  - Working at Heights
  - Construction Industry White Card
  - Elevated Work Platform.
- Good understanding of the operational needs of an electrified railway and of relevant related Occupational Safety and Health, Environmental Management and Human Resources policies and practices.
- Good numeracy and literacy skills.
- Extensive experience and demonstrated knowledge and understanding of the full range of administrative, construction, repair and maintenance tasks required for Overhead Line Maintenance and 25kV A.C. Overhead Line Equipment including fault finding and running repairs.
- Possession of a current Western Australian 'C' Class Driver's licence or equivalent for at least 2 years, or an 'LR' or 'MR' Class Drivers licence for at least 1 year. This requirement continues for the duration of employment in this position and from time to time production of the licence on request by the PTA may be required.

### 2. Leadership

- Demonstrated supervisory skills, with proven capacity to:
  - Monitor, control and organise work so it is completed safely and expediently
  - Guide others and provide on the job training and instruction.

### 3. Communication and Interpersonal

- Well-developed communication (verbal, written and interpersonal) skills, including a demonstrated commitment and ability to work in a close team environment successfully achieve operational and department goals.

### 4. Conceptual, Analytical and Problem Solving

- Sound technical knowledge and analytical and problem solving skills to undertake the varied responsibilities and tasks of this position.

### 5. Computer Literacy

- Demonstrated computer skills, including an ability to use PC based software packages.

### 6. Personal Attributes

- Demonstrated:
  - Commitment to safety
  - Ability and willingness to undergo all training required
  - Capacity to use initiative and appropriate judgement, and work in a reliable and responsible manner.

## 7. Special Requirements

- Satisfactory completion of required medical examinations to verify physical fitness to perform the duties of the position.
- Provision of a current National Police Clearance certificate, dated 3 months or less from the date of application for the position.
- Able to carry out maintenance work at moderate heights (up to 10 metres) during either the day or night.
- Ability to work to agreed roster covering unsocial hours including weekends and public holidays, standby requirements and attend callouts at short notice.
- Ability and willingness to undergo all training required.
- Ability and willingness to work at any location on the PTA's urban rail network as required.
- Applicants must meet the requirements of the Linesperson Pathway Program or equivalent as amended from time to time, as required.
- *The following are mandatory and must be obtained within 6 months of appointment:*
  - Authorised Person accreditation
  - PO1 safeworking accreditation
- *The following are mandatory and must be obtained within 12 months of appointment:*
  - PO2 safeworking accreditation
  - Nominated Person accreditation
  - Road Rail Vehicle accreditation
- Satisfactory commencement of training to relieve in positions elsewhere in the PTA within an agreed timeframe.
- Termination of the appointment may occur where an applicant does not meet the special requirements within the specified period of time after appointment.
- May be required to obtain and use a Western Australian MR and/or HR Class Driver's Licence, if requested by the PTA.
- May be required to obtain PO3 safeworking accreditation if requested by the PTA.
- All licenses/tickets relevant to this position must be maintained on an ongoing basis and may be requested by the PTA from time to time.

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### Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

### Managing Director / Executive Director / General Manager

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**Signature**

.....  
**Date**

### Employee

I have read and accept the responsibilities of the Job Description Form.

The position's duties are to be performed in accordance with the PTA's Code of Conduct and the PTA's Values.

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**Signature**

.....  
**Date**