**Job Description Form**

**Senior Field Worker Family Domestic Violence**

**Position Details**

**Position Number:** Generic

**Classification:** Level 5

**Award/Agreement:** Public Sector Award and Agreement

**Organisational Unit:** Community Services / Service Delivery / District Office

**Location:** Regional or Remote WA

**Classification Date:** November 2020

**Effective Date:** January 2025

**Reporting Relationships**

**This position reports to:**

Team Leader Child Protection, Specified Calling Level 3

Team Manager Child Protection, Level 6

**Positions under Direct Supervision:**

This position has no subordinates.

**About the Department**

The Department of Communities is Western Australia’s major human services department that brings together vital services and functions that support individual, family and community wellbeing.

Working closely with our partners across government and the community services sector, our areas of responsibility include disability services; child protection; housing; homelessness; women’s interests; community services; prevention of family and domestic violence; seniors and ageing; volunteering; and youth.

We support many Western Australians, with a focus on some of the most vulnerable people in our state. The job we do is rewarding but can be challenging.

People, place and home is at the core of everything we do and why we do it.

We work for the people who make up our communities across Western Australia; we help people be the best they can be. We focus our efforts on building places that are inclusive and connected and offer everyone the opportunity to prosper. And we support children and families so that they can have a physically and emotionally secure place to call home.

We promote a diverse workforce and embrace a high standard of equal opportunity, health and safety, and ethical practice.

Join us and work in a role where you can make a real difference to the lives of children, families, individuals and communities throughout Western Australia.

**Role Statement**

The Senior Field Worker – Family Domestic Violence will work in the areas of Child Protection and children in care and is responsible for:

• providing a professional service to individuals, groups and communities within a service delivery team,

• providing appropriate consultation to staff and other service delivery Agencies,

• if required, managing a small local office and ensuring the efficient and effective use of resources, as well as representing the Department within the local community.

**Position Duties and Responsibilities**

1. Provides assessment, planning and intervention at an advanced level to individuals and communities with a Service Delivery Team.

2. Develops and demonstrates expertise in case work and child protection in relation to family domestic violence methods and theory.

3. Works autonomously within a multi-Agency service and takes responsibility for case decision making around family and domestic violence situations.

4. Develops and maintains mutually beneficial relationships with internal and external agencies and works collaboratively with an Interagency Team to ensure integrated professional service provision.

5. Prioritising work and ensuring that the Department’s response is performed in accordance with Departmental standards, practice guidelines and procedures.

6. Representing the Department in the local community and other relevant agencies.

7. Researches, reviews and evaluates specific areas of service delivery practice and provides advice to Team Leaders and District Directors on trends, local issues and operations.

8. Contributes to the development of service delivery standards and procedures.

9. Undertakes field work duties delivering services in accordance with Departmental legislation, policies and procedures.

**Corporate Responsibilities**

1. Exhibits accountability, professional integrity and respect consistent with Communities Values, the Code of Conduct, and the public sector Code of Ethics.

2. Actively participates in the Communities performance development process and pursues professional development opportunities.

3. Participates in emergency or critical event response management duties as required.

4. Undertakes other duties as required.

**Work Health and Safety Responsibilities**

**All Employees (and Volunteers / Trainees / Contractors)**

1. Take reasonable care for your own health, safety and wellbeing at work, and that of others who may be affected by your actions or omissions; and comply and cooperate with safety and health policies, procedures and applicable legislated requirements.

**Supervisors (if applicable)**

2. In addition to the Employees WHS responsibility, ensure as far as practicable, the health, safety and wellbeing of staff under your supervision through the provision of a safe workplace in accordance with health and safety legislation.

**Essential Work-Related Requirements (Selection Criteria)**

1. Sound practical skills and experience in contemporary case work and/or community development practice models and methods, and their application in working with children, families and communities.

2. Extensive experience, knowledge and applied understanding of family and domestic violence, including theory, dynamics and impact of family and domestic violence upon individuals, families and communities.

3. Sound management skills and experience in the application of the provisions of relevant legislation and procedures.

4. Knowledge and experience in working with people from Aboriginal and Torres Strait Islander or other culturally and linguistically diverse backgrounds.

**Essential Eligibility Requirements / Special Appointment Requirements**

1. Appointment is subject to a satisfactory Criminal Record Check conducted by the Department.

2. Appointment is subject to a satisfactory Working with Children (WWC) Check.

3. Appointment is subject to a satisfactory Client and Child Protection Check.

4. Possession of a current Western Australian 'C' or 'C-A' Class Driver’s Licence or equivalent, and the ability to travel in response to organisational needs. This requirement continues for the duration of employment in this position and from time-to-time production of the licence may be required upon request by the Department.