Effective date (HSS registered): 15/01/2025

Position description

Position number	00022249
Position title	Senior Business Intelligence Developer
Classification	Level 6
Division	Purchasing and System Performance
Directorate	Information and System Performance
Branch	Data and Information Systems
Position status	Permanent
Award	Public Sector CSA Agreement
Site location	East Perth

Organisational environment

Our values

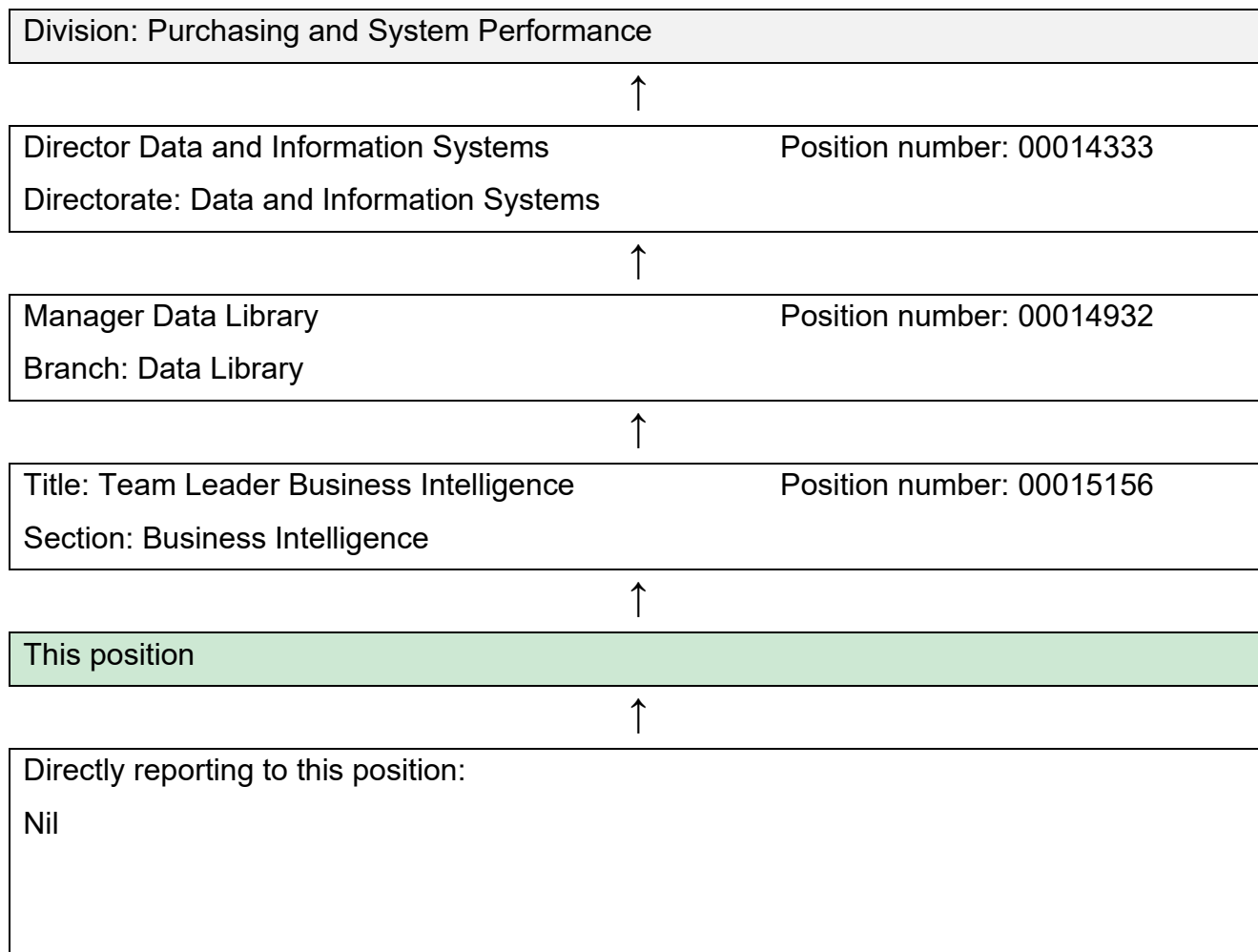Purposeful · Caring · Collaborative · Open · Outcome-focused

Our vision

A WA health system that delivers safe, high quality and sustainable services that support and improve the health of all Western Australians.

Our mission

To lead and steward the WA health system.

Reporting relationships

Division: Purchasing and System Performance

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Director Data and Information Systems   Position number: 00014333
Directorate: Data and Information Systems

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Manager Data Library   Position number: 00014932
Branch: Data Library

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Title: Team Leader Business Intelligence   Position number: 00015156
Section: Business Intelligence

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This position

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Directly reporting to this position:
Nil

Key responsibilities

The Senior Business Intelligence Developer will support the design and create reports and dashboards that drive business decisions by providing visibility into key performance indicators, health system performance and business trends.

They will interact with business stakeholders to understand their problems and translate these into data centric solutions.

Brief summary of duties

This section outlines the results and outcomes required of an individual in this position. Employees are required to undertake all duties and responsibilities in accordance with our Code of Conduct, policies and relevant legislation.

Role-specific Responsibilities

Participates in projects and provides advice on the development and implementation of Business Intelligence Applications and information systems to support system reporting.

Works in partnership with other analysts to design and create reports and dashboards which drive business decisions by providing visibility into system performance, and business trends.

Liaises with the Systems team to support the development of the technology strategy for Business Intelligence, reporting, data visualisation & analytics.

Undertakes research to remain fluent in the industry, staying current with vendor product offerings, industry best practices, emerging data solutions and Business Intelligence & Analytics technologies and introducing these into the organisation. through learning materials.

Analysis, Management and Reporting

Ensures information provided to clients is robust, accurate and available in a timely manner.

Provides advice and supports work on the use of data repositories, data management and extraction techniques, driving the development of innovative information dissemination/reporting solutions that utilise a range of emergent technologies to allow evidence-based decision making at all levels of the organisation.

Undertakes research to look at new ways of delivering and visualising data (including linked data) and information to key stakeholders.

Supports the delivery of routine and statutory reporting: production of Public, Operational and Strategic Reports on behalf of the system as per Legislative, Ministerial or by the Public Sector Commission requirements.

Leadership

Champions efforts for continuous improvement in Business Intelligence functions.

Liaison, Representation and Stakeholder Development

Builds and maintains effective working relationships with key internal and external stakeholders in order to maintain business knowledge, understand prioritisations and effectively liaise, consult, negotiate and collaborate to achieve these.

Contributes to effective consultation processes with stakeholders across the WA health system to ensure Department of Health data collections meet System Manager requirements and reform initiatives.

Participates in and/or supports working parties and project teams involved with associated projects.

Corporate Responsibilities

Supports an environment of customer focus, excellence in delivery, high performance, and accountability within a team environment that values and recognises the contribution of all members.

Complies with corporate policies and procedures and models expected behaviours aligned with both departmental and broader public sector Codes of Conduct and legislative requirements.

Undertakes other duties as required.

Work related requirements

Applicants should demonstrate their capacity to meet the following criteria, which should be read in conjunction with the specific responsibilities of this role.

Essential selection criteria

1. Demonstrated significant and current experience in contemporary business intelligence and data visualisation techniques, particularly with Microsoft Power BI, including experience in premium capacity administration.
2. Ability to understand stakeholder requirements and translate into data centric solutions.
3. Ability to work in a team and promote an effective collaborative working environment.
4. Well developed written and verbal interpersonal, communication and negotiation skills to influence people and to establish and maintain positive working relationships to achieve outcomes.
5. Demonstrated conceptual, analytical and problem solving ability within a complex and evolving technology and business environment.

Desirable selection criteria

1. Possession of Tertiary qualification in a relevant discipline
2. Demonstrated skills in data extraction, transformation, modelling and product development using Python and SQL in both Windows and Linux operating systems.

Appointment factors

- provision of the minimum identity proofing requirements
- successful criminal record screening clearance
- successful pre-employment integrity check.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Manager or supervisor	Director or division head
Name	Name
Signature	Signature
Date	Date