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| Position Title: | Senior Inspecting Surveyor | Classification Level: | Specified Calling Level 3 |
| Position Number: | 3220012 | Location | Midland / Other |
| Reports To: | Chief Inspecting Surveyor | Positions Under Control: | 0 |
| Branch/Section: | Land Boundaries | Job Families/ Function: | Science & Technical Survey |
| Business Unit: | Location Services | Leadership Context: | Leading Others – Knowledge Leader |

Business Area Overview

Location Services provides trusted location data and spatial services to support the management and development of Western Australia to benefit the community. Land Boundaries maintains and raises the standard of cadastral and geodetic frameworks, surveys, plans and data, and creates and maintains the State's foundational location information.

Role Summary

The Senior Inspecting Surveyor is responsible for maintaining and raising the standard of cadastral frameworks, surveys, plans and data. This role applies qualifications and expert skills to undertake cadastral integrity activities and provides expert advice on cadastral survey and plan matters, in support of land titling and land development.

Responsibilities

- Undertakes surveying investigations and resolves issues for a range of land and property matters.
- Applies expert skill and knowledge to resolve technical issues related to cadastral surveying.
- Maintains an expert level of skill and knowledge in:
 - Relevant WA legislation, regulations and practices.
 - WA cadastral surveying and information (including plans and field records).
 - WA land tenure, including Crown, freehold, strata and community titles, and interests on land.
- Inspects and reports on cadastral surveys (re-establishment, accuracy, marking and presentation) to ensure a high standard of surveys and plans.
- Audits cadastral plans, and inspects field records, to maintain a high standard of survey information.
- Effects check, re-alignment and other cadastral surveys as required.
- Requisitions practising Licensed Surveyors in respect to breaches detected during examination, inspection and audit of surveys and plans, and counsels them on required standards.
- Provides guidance and expert advice to surveyors and other stakeholders on cadastral surveys and data, including preparing and presenting information of Landgate's requirements.
- Provides expert technical support on matters of cadastral surveying, measuring, instrument calibration and standards.
- Designs, conducts and assesses examinations for the Land Surveyors Licensing Board (LSLB) examination process.
- Consults with surveyors and other stakeholders on WA survey system requirements and prepares detailed technical reports and recommendations on cadastral infrastructure.
- Develops and maintains survey specifications, guidelines and practices that continuously align with modern survey practices.
- Delivers presentations to surveyors at survey industry forums and participates in industry meetings.
- Investigates, reports and recommends improvements for matters affecting the cadastral survey system, practice, specifications and survey regulations.
- Promotes and fosters an innovative culture with a commitment to continuous improvement from a people, process and system perspective aligned to Landgate's vision and strategy.

- Serves as a subject matter expert on cadastral reform initiatives and projects, including legislation, policy, process and system changes.
- Adheres to Work Health and Safety (WHS) policies and procedures that ensures the safety of staff and customers.
- Acts with integrity at all times, demonstrates behaviours aligned with Landgate's code of ethics and works within relevant policies and procedures, contributing to the accountabilities of the team.
- Performs other duties as directed.

Essential Role Requirements

Expected Behaviours

Landgate has adopted the Public Sector [Leadership Expectations framework](#), and this role sits in the **Personal Leadership** context. Personal Leadership is about the work of individuals not yet in traditional leadership positions who make a direct and immediate difference to the agency.

- **Lead collectively** - You complete your work to a high standard and ensure information is accurate.
- **Think through complexity** - You are accountable and take responsibility for your decisions and actions.
- **Dynamically sense the environment** - You seek to understand expectations and problems by listening actively and asking clarifying questions.
- **Deliver on high leverage areas** - You take responsibility for managing your work to achieve results, keeping others informed of your progress.
- **Build capability** - You engage in processes and activities that grow the team’s capability and effectiveness.
- **Embody the spirit of the public service** - You display and embody the spirit of public service in all your decision making, interactions and professional activities.
- **Lead adaptively** - You demonstrate a willingness to extend your knowledge, skills and technical expertise to support your development, seeking guidance when necessary.

Experience/Qualifications

- Possession of a surveying or spatial science degree.
- Registration as a Licensed Surveyor with a current Practising Certificate.
- Significant experience in cadastral surveying.

Appointment Conditions

- Possession of a current C or CA class driver’s licence
- National Police Clearance

Reporting Relationships

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| Reports to: | |
| Chief Inspecting Surveyor, SCL5 | Other positions reporting to this position: |
| | Principal Inspecting Surveyor, SCL4 (x4) |
| This position: | |
| Senior Inspecting Surveyor, Specified Callings Level 3 | |
| | Direct reports: |
| | Nil |

Certification

These details are an accurate statement of the duties, responsibilities and other requirements of the position.

| Position Title and Business Unit | Name | Date |
|--|--------------|-------------|
| P&C Senior Advisor, People Culture and Environment | Kim Davis | 21/10/2024 |
| Director Land Boundaries | Dione Bilick | 21/10/2024 |

Effective Date: 25 November 2024