

Position Title:	Principal Inspecting Surveyor	Classification Level:	Specified Callings Level 4
Position Number:	Generic 21	Location	Midland / Other
Reports To:	Chief Inspecting Surveyor	Positions Under Control:	0
Branch/Section:	Land Boundaries	Job Families/ Function:	Science & Technical – Survey
Business Unit:	Location Services	Leadership Context:	Leading Others – Knowledge Leaders

Business Area Overview

Location Services provides trusted location data and spatial services to support the management and development of Western Australia to benefit the community. Land Boundaries maintains and raises the standard of cadastral and geodetic frameworks, surveys, plans and data, and creates and maintains the State's foundational location information.

Role Summary

The Principal Inspecting Surveyor is responsible for maintaining and raising the standard of cadastral frameworks, surveys, plans and data. This role applies qualifications and specialist skills to undertake cadastral integrity activities and provides specialist advice on complex cadastral survey and plan matters, in support of land titling and land development.

Responsibilities

- Undertakes surveying investigations and resolves significant issues for complex land and property matters.
- Applies specialist skills and knowledge to resolve highly complex and serious cadastral issues.
- Maintains a specialist level of skill and knowledge in:
 - Relevant WA legislation, regulations and practices.
 - WA cadastral surveying and information (including plans and field records).
 - WA land tenure, including Crown, freehold, strata and community titles, and interests on land.
- Audits, inspects and reports on complex cadastral surveys, plans and field records, to ensure maintenance of a high standard of surveys and plans.
- Requisitions practising Licensed Surveyors (LS) in respect to serious breaches detected during examination, inspection, auditing of surveys and plans, and provides counsel on required standards.
- Appointed by the Governor under section 18 of the *Licensed Surveyors Act 1909* to approve plans of authorised surveys.
- Appointed by the Minister of Lands under section 30 of the *Land Administration Act 1997* to approve Crown plans as an Authorised Land Officer (ALO).
- Provides specialist advice to internal and external stakeholders in relation to cadastral boundary matters, survey and plan standards and practice.
- As an ALO, provides direction or supervision to geodetic surveys undertaken by Landgate.
- Reviews applications for alternative survey methodologies (other than in accordance with regulations) and recommends Inspector of Plans and Surveys (IPS) approval or other responses.
- Reviews applications for Adverse Possession and Transfer of Land Act conversions and advises the Commissioner of Titles (CoT) on compliance with legislative survey and plan requirements.
- Designs, conducts and assesses examinations for the Land Surveyors Licensing Board (LSLB) examination process.
- Educates the cadastral surveying profession and related industries, on cadastral survey and plan requirements, by participating in relevant industry forums.
- Investigates, reports and provides recommendations on matters affecting the cadastral survey system, practices, specifications and survey regulations.
- Provides specialist surveying advice and evidence at Court and the State Administrative Tribunal, for

the CoT or LSLB.

- Certifies evidence for other government agencies (under their legislation) for Court purposes.
- Acts as a representative for the Surveyor General or IPS in various forums.
- Serves as a subject matter expert on cadastral reform initiatives including, legislation, policy, process and system changes.
- Adheres to Work Health and Safety (WHS) policies and procedures that ensures the safety of staff and customers.
- Acts with integrity at all times, demonstrates behaviours aligned with Landgate's code of ethics and works within relevant policies and procedures, contributing to the accountabilities of the team.
- Performs other duties as directed.

Essential Role Requirements

Expected Behaviours

Landgate has adopted the Public Sector [Leadership Expectations framework](#), and this role sits in the **Leading Others** context. Leadership in this first formal positional leadership context is about motivating and enabling others to deliver high quality work that contributes to the agency.

- **Lead collectively** - You monitor the impact of your decisions and actions, ensuring that you continuously deliver value for the agency.
- **Think through complexity** - You understand and respect the need for compliance to minimise risk in your work and ensure your team complies with the required policies, procedures and processes.
- **Dynamically sense the environment** - You approach crucial conversations with consideration and confidence, and discuss issues and problems thoughtfully.
- **Deliver on high leverage areas** - You demonstrate resilience and expertise to achieve results for your work area.
- **Build capability** - You lead development and focus on processes and activities in your team and domain of expertise.
- **Embody the spirit of the public service** - You display and embody the spirit of public service in all your decision making, interactions and professional activities.
- **Lead adaptively** - You share your learnings, encouraging an environment of continuous learning and growth.

Experience/Qualifications

- Possession of a surveying or spatial science degree.
- Registration as a Licensed Surveyor with a current Practising Certificate.
- Extensive experience in cadastral surveying.

Appointment Conditions

- Possession of a current C or CA class driver's licence.
- National Police Clearance.

Reporting Relationships

Reports to:	
Chief Inspecting Surveyor, SCL5	Other positions reporting to this position:
	Principal Inspecting Surveyor, SCL4 (x3)
	Senior Inspecting Surveyor, SCL3
This position:	
Principal Inspecting Surveyor, Specified Callings Level 4	
	Direct reports:
	Nil

Certification

These details are an accurate statement of the duties, responsibilities and other requirements of the position.

Position Title and Business Unit	Name	Date
P&C Senior Advisor, People Culture and Environment	Kim Davis	21/10/2024
Director Land Boundaries	Dione Bilick	21/10/2024

Effective Date: 25 November 2024