



# Job Description Form



SOUTH WEST

Landscape Photos: Tourism Western Australia

## Position Title

Position number: 614801

## Clinical Nurse Specialist – Public Health

### Regional Profile

The South West is located in the southern-western corner of Australia and covers an area of nearly 24,000 square kilometres. It is Western Australia's most popular tourist destination and has unique biodiversity and a rich natural environment. The Regional Health Service offers two (2) main health facilities at Bunbury and Busselton. The Health Service is also widely supported with a network of smaller hospitals and Multi-Purpose Service (MPS) sites at: Augusta, Boyup Brook, Bridgetown, Collie, Donnybrook, Harvey, Margaret River, Nannup, Northcliffe, Pemberton and Warren.

### About the WA Country Health Service

#### Our Strategic Priorities



#### Our Values

##### Community

We live and work in country communities. We are invested in the health, wellness and viability of country communities and the vibrancy, diversity and future of country WA.

##### Compassion

We are inclusive, respectful, and considerate. We care deeply about the people in our care and country communities.

##### Quality

We provide safe, high-quality care, constantly striving to innovate, improve and achieve trust in our care.

##### Integrity

We bring honesty, collaboration and professionalism to everything that we do.

##### Equity

We are passionate about fairness in healthcare for all Western Australians, especially the most vulnerable and disadvantaged people and communities.

##### Curiosity

We continually enquire and seek to understand, using the best evidence, insight and research to improve care.

#### Our Vision

To be a global leader in rural and remote healthcare.

#### Our Mission

To deliver and advance high quality care for country WA communities.

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## Directorate overview

The Population Health team endeavour to build healthy and thriving Southwest communities by collaborating with our partners and focusing on equitable service provision, innovation, early intervention, disease prevention and health promotion. Program areas include Healthy Country Kids, Public Health, Chronic Disease, Allied Health and Health Promotion. The team work across the whole Southwest at all sites including hospitals, outpatients and Community Health Sites.

We actively support and encourage diversity and inclusion across all occupational groups through the development and implementation of initiatives aimed at accessing and improving employment and mentoring opportunities to all people. Our strategies are located at [www.wacountry.health.wa.gov.au](http://www.wacountry.health.wa.gov.au)

## Position Details

Position Number:	614801	Registration Date:	November 2023
Classification:	RN SRN Level 2	Location:	South West
Award / Agreement:	Nurses and Midwives Agreement		
Organisational Context:	Population Health		

## Position Overview

Provides support for the planning, coordination, implementation and evaluation of the disease control and Immunisation programs within the South West Health region.

## Reporting Relationships

### Responsible to:

Clinical Nurse Manager – Public Health  
612640



### This position:

Clinical Nurse Sepcialist – Public Health



### Positions under direct supervision:

Nil



### Other positions reporting to this position:

612910 Clinical Nurse  
613448 Clinical Nurse  
615879 Clinical Nurse  
617029 Clinical Nurse  
617029 Cleaner  
615257 Senior Health Promotion Officer





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## Key Duties/Responsibilities

### 1. Disease Control and Immunisation Coordination

- 1.1. Contributes to the development and implementation of communicable disease control and immunisation programs, including education programmes and clinical updates.
- 1.2. Contributes to the development and maintenance of computerised registers used in control of communicable disease control and immunisation coordination.
- 1.3. Assists in the development of business plans to secure funding for specific programs/projects and manages a project budget and supplies as appropriate.
- 1.4. Liaises with other Public Health Units, the Public Health Operations and WACHS Central Office (Perth) and other relevant key stakeholders.
- 1.5. Provides guidance and ensures collaboration in development and coordination of disease control and immunisation programs, including outbreak management.
- 1.6. Creates and maintains appropriate records systems and provides reports as requested.

### 2. Education

- 2.1. Contributes to the development and maintenance of relevant standards and policies applicable to communicable disease and immunisation programs.
- 2.2. Assists and mentors Public Health clinical staff to develop and maintain necessary public health skills.
- 2.3. Acts as a resource for health professionals and the community. Contributes to the professional development of health professionals and the teaching of students.
- 2.4. Leads the regional immunisation program and ensures it is managed in accordance with State and National key performance indicators and policies.

### 3. Clinical

- 3.1. Assists primary health providers in client diagnosis, management and follow up of communicable diseases, including providing expert advice as required to immunisation providers.
- 3.2. Ensures health service providers in the South West health adhere to clinical protocol relating to communicable disease.

### 4. Research and Evaluation

- 4.1. Participates in and contributes to continuous quality improvement measures, as well as research and evaluation relevant to public health, providing reports and publications as required.

### 5. Other

- 5.1. Participates in ongoing professional education, performance appraisal and peer review activities.
- 5.2. Perform duties in accordance with relevant Occupational Health and Safety, Equal Opportunity legislation and the South West Public Health Unit's program policies and procedures.
- 5.3. Other duties as directed, including deputising for the Clinical Nurse Manager as required.



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## Work Related Requirements

The following criteria are to be read together with the Brief Summary of Duties and considered in the context of the WACHS Values.

### ESSENTIAL

1. Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia.
2. Current Immunisation Certificate and demonstrated experience in that field.
3. Demonstrated advanced clinical knowledge and experience in the delivery of comprehensive disease control and immunisation programs including outbreak management, project experience and/or program management
4. Demonstrated ability to liaise with internal and external agencies.
5. Highly developed communication and presentation skills using verbal, written and computer-based methods.
6. Demonstrated ability to function independently or as part of a team.
7. Ability to undertake health service program planning and quality improvement strategies.
8. Eligible for / or in possession of a current C or C-A Class drivers' licence.

### DESIRABLE

1. Possession of or progress towards relevant post-graduate qualifications in management and/or public health.
2. Demonstrated experience in and knowledge of cultural factors and social determinants of health particularly relating to Aboriginal health.
3. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery

## Appointment Pre-requisites

Appointment is subject to:

- Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement.
- Provision of the minimum identity proofing requirements.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Health Assessment.
- Successful WA Health Integrity Check.
- Successful Working With Children Check.
- Evidence of a current C or C-A Class driver's licence.

WA Country Health Service  
South West

03 November 2023

REGISTERED

