

Job Description Form

Apprentice Horticulturist (Turf), Level ST1 or ST2; BGPA96000083

Division: Botanic Gardens & Parks Authority (BGPA)	Branch:	Section: Environment & Infrastructure (Turf Management)
Employment Agreement: BGPA Operations Agreement 2022	Location: Kings Park and Botanic Garden	Supervises: N/A

Our Values

Our values drive the way we make decisions, interact with each other, and work together to achieve results.

Integrity



Commitment to knowing and doing what is right

Collaboration



Commitment to team, partnership and the support of others

Accountability



Commitment to being transparent, taking ownership and personal responsibility

Respect



Commitment to the respect of people, culture and place

Excellence



Commitment to quality, innovation and continuous improvement

About the Role

BGPA Turf Apprentices undertake on-the-job learning alongside BGPA's operational teams managing a world class Botanic Garden and parkland. Turf Apprentices will work to manage and maintain turf areas and parklands at Kings Park, while studying a Certificate III in Sports Turf Management through a nominated RTO.

Working as an Apprentice Horticulturist (Turf) involves frequent and often strenuous physical activity, as well as teamwork, and interpersonal and communication skills. The Turf Apprentice will work as part of a team in exposed environments and all weather conditions. Successful applicants will be required to pass a physical and medical assessment prior to appointment to ensure that they have the physical capabilities for the job.

Individuals undertake their duties and responsibilities in accordance with the department's [Code of Conduct](#), policies and procedures, and relevant Government legislation.

Responsibilities:

- Assist the turf team with general turf and grounds maintenance, including garden beds, lawn mowing, rubbish collection, irrigation and water application, planting and hard landscaping tasks.
- Maintain attendance and progression at the applicable course of study, and complete all coursework and assessments in a timely manner.
- Assist in maintenance and improvement of Kings Park turf areas.
- Assist in processes associated with achieving optimum turf growth and health.
- Assist with record keeping, team development and other general duties associated with the Turf team.

- Assist other staff and work with other operational teams within the Directorate as required.
- Assist with preparation for various events taking place within Kings Park.
- Use and maintenance of Turf/Horticultural equipment and machinery as required, after completing required training.

Essential Selection Criteria

- Successful completion of Year 10.
- Demonstrated good interpersonal and communication skills.
- Strong work ethic with a willingness to undertake manual work as part of a team
- Demonstrated interest in and knowledge of turf horticulture
- Knowledge of and enthusiasm for the Western Australian flora.

The following essential criteria will be assessed at some stage during the selection process.

- Current “C” class drivers’ licence.

Behaviour Expectations

[Leadership Expectations](#) provides a common understanding of the mindset and expected leadership behaviours for all public sector employees. The expected set of behaviours for this role is [Personal Leadership](#).

Other position-related information (only relevant ones will be populated)

Position Status - Permanent <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
National Police Check <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Current WA Driver’s Licence or equivalent <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Manageable Conflict of Interest Plan <input type="checkbox"/> Yes <input type="checkbox"/> No
Medical Assessment <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Working with Children <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Allowance and Special Conditions <input type="checkbox"/> District Allowance <input type="checkbox"/> Air Conditioning <input type="checkbox"/> Ranger Leave (Rangers only) <input type="checkbox"/> North West Leave <input type="checkbox"/> No Fixed Hours (Rangers only) <input type="checkbox"/> Other (Please specify)

Certification

Verified by: Recruitment and Establishment Section
Registered JDF
Cbrown 18 October 2024