

Job Description Form

Apprentice Horticulturist (Arboriculture), Level ST1 or ST2; BGPA96000081

Division: Botanic Gardens & Parks Authority (BGPA)	Branch:	Section: Horticulture & Living Collections
Employment Agreement: BGPA Operations Agreement 2022	Location: Kings Park and Botanic Garden	Supervises: N/A

Our Values

Our values drive the way we make decisions, interact with each other, and work together to achieve results.

Integrity

Commitment to knowing and doing what is right



Collaboration

Commitment to team, partnership and the support of others



Accountability

Commitment to being transparent, taking ownership and personal responsibility



Respect

Commitment to the respect of people, culture and place



Excellence

Commitment to quality, innovation and continuous improvement



About the Role

Certificate III in Arboriculture is a trade qualification for tree workers in Australia. BGPA apprentice arborists undertake on-the-job learning alongside BGPA's operational teams managing a world class botanic garden and parkland. Apprentice arborists will work to manage and maintain trees within the living plant collections, gardens and parklands at Kings Park and Bold Park, while studying a Certificate III in Arboriculture through a nominated RTO.

Working as an apprentice arborist involves frequent and often strenuous physical activity, as well as teamwork and interpersonal communication. Apprentice Arborists will work as part of a team in exposed environments and all weather conditions. Successful applicants will be required to pass a physical and medical assessment prior to appointment to ensure that they have the physical capabilities for the job.

Individuals undertake their duties and responsibilities in accordance with the department's [Code of Conduct](#), policies and procedures, and relevant Government legislation.

Responsibilities:

- Assist the BGPA Arboriculture team in the care, maintenance and management of trees throughout Kings Park and Botanic Garden and Bold Park.
- Maintain attendance and progression at the applicable course of study, and complete all coursework and assessments in a timely manner.
- Undertake in-house specialist arboriculture training in tree climbing, rigging and tree surgery works.
- Contribute to a safe working environment
- Use and maintain Arboricultural/Horticultural equipment and machinery as required, after completing required training.
- Assist with tree care and plant conservation within a Botanic Garden.

- Undertake amenity landscape management tasks such as planting, mulching, weeding and watering.
- Assist with record keeping, team development and other general duties associated with the BGPA Arboriculture team.
- Assist staff and work with other operational teams within BGPA as required.

Essential Selection Criteria

- Successful completion of Year 10.
- Demonstrated good interpersonal and communication skills.
- Strong work ethic with a willingness to undertake manual work as part of a team
- Demonstrated interest in arboriculture, tree care and conservation.
- Knowledge of and enthusiasm for the Western Australian flora.

Behaviour Expectations

[Leadership Expectations](#) provides a common understanding of the mindset and expected leadership behaviours for all public sector employees. The expected set of behaviours for this role is [Personal Leadership](#).

Other position-related information (only relevant ones will be populated)

Position Status - Permanent <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
National Police Check <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Current WA Driver's Licence or equivalent <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Manageable Conflict of Interest Plan <input type="checkbox"/> Yes <input type="checkbox"/> No
Medical Assessment <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Working with Children <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Allowance and Special Conditions <input type="checkbox"/> District Allowance <input type="checkbox"/> Air Conditioning <input type="checkbox"/> Ranger Leave (Rangers only) <input type="checkbox"/> North West Leave <input type="checkbox"/> No Fixed Hours (Rangers only) <input type="checkbox"/> Other (Please specify)

Certification

Verified by: Recruitment and Establishment Section
Cbrown Registered JDF
 18 October 2024