# **Job Description Form**

# Speech Pathologist

Health Salaried Officers Agreement HSO Level P1

Position Number: 00018929 Speech Pathology

Peel Health Campus /South Metropolitan Health Service

## Reporting Relationships

Allied Health Manager HSO P4 Position Number: 00021272

Senior Speech Pathologist HSO<sub>P2</sub> Position Number: Various

**This Position** 

Directly reporting to this position:

NIL

Also reporting to this supervisor:

> Speech Pathologist P1 -Various

### **Key Responsibilities**

As part of a multidisciplinary team provides Speech Pathology services to an allocated caseload requiring assessment, diagnosis and management of communication and swallowing disorders. Facilitates and promotes patient safety and quality of care. Practices as a Speech Pathologist as per the Speech Pathology Australia Code of Ethics, the Speech Pathology Australia Scope of Practice and SMHS policies and guidelines.

# Speech Pathologist | HSO Level P1 | Position Number: 00018929

# **SMHS Values**

The SMHS considers the values, attributes and attitudes of candidates along with the assessment of competency-based criteria of the position as part of employee recruitment and ongoing performance development.

SMHS is unified across its hospitals and services by its values and behaviours that provide a strong expectation of conduct for all SMHS staff no matter where they work.

# Care

# Kaaradj

We provide compassionate care to the patient, their carer and family. Caring for patients starts with caring for our staff.

# Integrity

Ngwidam

We are accountable for our actions and always act with professionalism.

# Excellent health care, every time

# **Teamwork**

Yaka-dandjoo

We recognise the importance of teams and together work collaboratively and in partnership.

# Respect

Kaaratj

We welcome diversity and treat each other with dignity.

# **Excellence**

Beli-beli

We embrace opportunities to learn and continuously improve.

SMHS is committed to driving opportunities to reduce its environmental footprint and promote environmentally sustainable work practices. As a health care provider, we believe it is our responsibility to reduce our emissions for the health and wellbeing of our community. It is also our responsibility to use resources wisely for the health of the planet.



Workforce Services, South Metropolitan Health Service
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## Speech Pathologist | HSO Level P1 | Position Number: 00018929

## **Brief Summary of Duties** (in order of importance)

#### 1. Clinical

- 1.1 Provides evidence-based Speech Pathology services to patients/clients within the Department/Unit including assessment, intervention and evaluation of patients with communication and swallowing disorders and provides a consultation service on request for other patients.
- 1.2 Undertakes clinical shifts at the direction of the Manager / Senior Speech Pathologist.
- 1.3 Actively prioritises and coordinates own caseload including participating in clinical review meetings and case conferences as appropriate.
- 1.4 Educates patients/carers in post discharge management and organises discharge summaries/referrals to other services, as appropriate.
- 1.5 Supports and liaises with patients, carers, colleagues, medical, nursing, allied health, support staff, external agencies and the private sector to provide coordinated multidisciplinary care.
- 1.6 Completes clinical documentation and undertakes administrative tasks as required.
- 1.7 Participates in departmental and other meetings as required to meet organisational and service objectives.
- 1.8 Participates in ongoing evaluation of clinical practice.
- 1.9 Assigns Speech Pathology interventions and tasks to assistants/support staff as appropriate, clinically/professionally supervises assigned work and obtains feedback on patient progress and clinical issues.

## 2. Education/Training/Research

- 1.1. Engages in continuing professional development/education and ensures continuous eligibility for membership of Speech Pathology Australia (SPA) as per essential criterion 1.
- 1.2. Participates in supervision, professional development and clinical consultation activities with the supervising Senior Speech Pathologist.
- 1.3. Assists with supervision and development of students and others as directed by senior staff.
- 1.4. Develops and participates in evidence based clinical research activities where required.

#### 3. SMHS Governance, Safety and Quality Requirements

- 3.1 Commits to undertake the duties of the role in accordance with the WA Health Code of Conduct, the SMHS Vision and SMHS Values of Care, Integrity, Respect, Excellence and Teamwork.
- 3.2 Participates in the maintenance of a safe work environment.
- 3.3 Participates in an annual performance development review
- 3.4 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 3.5 Completes mandatory training (including safety and quality training) as relevant to role.
- 3.6 Performs duties in accordance with Government, WA Health, South Metropolitan Health Service and Departmental / Program specific policies and procedures, and applicable legislative obligations under the Public Sector Management Act, the Health Services Act, Work Health and Safety Act, the Disability Services Act and the Equal Opportunity Act.

#### 4. Undertakes other duties as directed.

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## **Work Related Requirements**

The following criteria should be read together with the Brief Summary of Duties and considered in the context of the role and the SMHS Values.

#### **Essential Selection Criteria**

- 1. Tertiary qualification in Speech Pathology and eligible for full membership of Speech Pathology Australia (SPA).
- 2. Demonstrated knowledge and skills in assessment, treatment and evaluation within Speech Pathology practice.
- 3. Demonstrated time management and organisational skills and ability to coordinate an assigned caseload.
- 4. Demonstrated effective interpersonal, written and verbal communication skills.
- 5. Demonstrated ability to work effectively in a multidisciplinary team setting.

#### **Desirable Selection Criteria**

- 1. Knowledge of quality improvement principles.
- 2. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

## **Appointment Prerequisites**

Appointment is subject to:

- Evidence of eligibility for or current full membership of Speech Pathology Australia (SPA) must be provided prior to commencement.
- Working with Children (WWC) Check, compulsory check for people who carry out childrelated work in Western Australia
- Evidence of current "C" or "C.A." class drivers licence
- Provision of the minimum identity proofing requirements.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

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