



## Intern

<b>Classification</b>	Level 1
<b>Position number</b>	Multiple
<b>Business unit</b>	Various
<b>Directorate</b>	Various
<b>Award and Agreement</b>	Public Service Award 1992 and relevant Public Sector CSA Agreement

## About us

### The Department

The Department of Treasury is at the centre of Government decision-making. We make a difference by providing the Government with expert financial and economic advice, to benefit all Western Australians.

Our strategic goals are to:


- promote fiscal sustainability and value for money outcomes;
- promote a strong, competitive and diversified economy; and
- enhance organisational capability and agility.

We are a diverse and inclusive agency where our people do meaningful and rewarding work. We provide flexible working options and many other benefits, including being located in the heart of Perth's CBD overlooking the Swan River. To find out more about why Treasury is an incredible place to work, visit our [careers page](#).

### The Business Areas

The Department of Treasury comprises of five key business units. They are:

- Office of the Deputy Under Treasurer;
- Advisory Services;
- Economic;
- Strategic Policy and Evaluation; and
- Agency Budgeting and Governance.



The [Treasury Functional Organisational Chart](#) provides a more detailed overview of each business unit and its respective directorates.

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## The role

### Key responsibilities and duties

Being a part of the Vacation Internship Program at Treasury, the Intern will:

- be exposed to a number of exciting, meaningful, and challenging work projects that aim to support development and continuous learning opportunities, while being able to contribute directly to Treasury's key deliverables;
  - play an important part in the collection and evaluation of information that relates to the sustainable management of Western Australia's public sector finances and economic outlook;
  - work in collaboration with the respective team members to support the delivery of evidence-based analysis and advice that supports key government decision making;
  - as required, be responsible for undertaking research, seeking, collating and co-ordinating information and data, undertaking or supporting the analysis of financial and/or economic data, assisting work colleagues in the provision of timely and expert financial management and/or economic policy advice, as well as the development of documents and briefing notes relating to key projects and deliverables;
  - exhibit accountability, professional integrity and respect consistent with the Department of Treasury's values, Code of Conduct and Public Sector Code of Ethics; and
  - undertake other duties as required.
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### Key requirements

#### Core competencies

The five core capabilities below, part of [Treasury's Capability Framework](#), articulate the desired behaviours and skills required for successful performance in the role. Each capability is supported by a set of behavioural indicators. You will need to ensure that you consider and demonstrate the behavioural indicators relevant to the classification level and within the context of the role.

1. Strategy and analysis
2. Achieves results
3. Build productive relationships
4. Displays personal drive and integrity
5. Communicates and influences effectively

#### Essential role-specific requirements

Currently undertaking a relevant tertiary qualification (minimum of a three-year undergraduate degree) and be in the penultimate or final year of study with an academic status of 'good standing'.

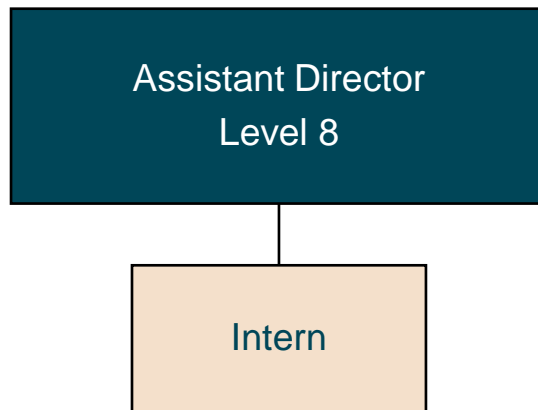
Relevant disciplines include Accounting, Finance, Business, Commerce, Economics, Actuarial Studies, Law, Public Policy, International Relations, and Data Science or Mathematics.

**Desirable role-specific requirements**

Nil

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**Reporting relationships**



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**Certification**

The details contained in this document are an accurate statement of the key responsibilities, duties and other requirements of the position.

Assistant Director, People and Culture 1/10/2024

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