



INTEGRITY CHECK APPLICATION AND CONSENT FORM

WA Police Force Requesting Officer emails completed form to: PSVU - Integrity Checking Cell SMAIL

INSTRUCTIONS FOR THE WA POLICE FORCE REQUESTING OFFICER

- The requesting officer must complete all fields in Section 1.
The applicant must personally complete Sections 2 - 6.
Parental / legal guardian consent in Section 7 is required for any applicant under 18 years of age.
The requesting officer is to ensure the applicant has fully completed all fields in Section 2 – 6 and parental / legal guardian consent provided in Section 7 for any applicant under 18 years of age.
BLOCK PRINT or type all details clearly and legibly.
If the item is "Not Applicable" – enter N/A.
Blank fields will not be accepted. Failure to have all fields completed will result in the form being returned for full completion.

SECTION 1 – REQUESTING AREA
To be completed by the WA Police Force Requesting Officer

Form with 12 numbered sections (1.1 to 1.12) for requesting officer completion, including fields for area, officer, SMAIL account, date, role, WWC status, high risk areas, unsupervised status, after-hours access, computer access, and remote access.

Warning: This form is the property of the WA Police Force. Branding, wording and questions contained within this document must not be altered under any circumstances.

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**INSTRUCTIONS FOR APPLICANT**

- Sections 2 – 6 **must** be personally completed by the **applicant only**.
- Parental / guardian consent in Section 7 is required for any applicant under 18 years of age.
- BLOCK PRINT or type all details clearly and legibly. Ensure the form is signed and dated as indicated on the last page.
- **All** questions **must** to be answered fully. If the item is “Not Applicable” – enter N/A.
- **Blank fields will not be accepted**. Failure to have **all fields completed** will result in the form returned for full completion.
- When answering “YES”, provide details. Use continuation sheet if required, ensuring relevant question number is referenced.
- While a criminal record or adverse disclosure does not necessarily disqualify you as an applicant, **failure to truthfully answer the following questions may invalidate your application**.

**SECTION 2 – BIOGRAPHICAL DATA**

To be completed by Applicant

2.1 Surname (family name):			
2.2 All Given Names:			
2.3 Have you <b>ever</b> used or been known by any other name, alias or nickname?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
	<i>If 'YES', provide other <b>full</b> name/s used / known by, reason for change and date / applicable period</i>		
	<b>Full Name</b>	Reason	Date / Period
2.4 Date of Birth and Sex:	Date of Birth (dd/mm/yyyy)	Sex	
	/ /	<input type="checkbox"/> Female <input type="checkbox"/> Male	
2.5 Place of Birth:	Town	State	Country
2.6 Citizenships / Visa Status: <i>List all citizenships held / relevant countries</i>			
2.7 Motor Drivers Licence (MDL): <i>List all MDL details held</i>	Licence #	State/Country Issued	Expiry date
2.8 Phone Numbers:	Mobile	Home	Work
2.9 Email Address/s:	Personal / Work / Other Email		
2.10 List <b>ALL</b> your Social Media Accounts and provide the link:	Website	User / Profile Name / Link	
	Website	User / Profile Name / Link	
2.11 Current Occupation:	Website	User / Profile Name / Link	

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<p><b>2.12 Employment history:</b> List <b>all</b> current and previous employers (<b>in full</b>) for <b>past 5 years</b>, within Australia and overseas) Ensure there are <b>no gaps</b> in date history. Post office box addresses will not be accepted.</p>	Company / Business Name & <b>Full</b> Address (e.g. 1 Smith St, Perth WA 6000) (current / most recent first)	Date From	Date To	Reason for Leaving
			<b>CURRENT DATE</b>	
<p><b>2.13 Have you previously undergone an integrity check by WA Police Force?</b></p>	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> NOT KNOWN If 'YES', provide details / outcome			
<p><b>2.14 If a former WA Police Force employee / contractor, provide PD Number:</b></p>	<input type="checkbox"/> N/A <input type="checkbox"/> PD			
<p><b>2.15 Have you ever undergone an Australian Government security clearance assessment process? (BLV, NV1, NV2 or PV)</b></p>	<input type="checkbox"/> YES <input type="checkbox"/> NO If 'YES', provide details, even if clearance was not granted or assessment process not completed / finalised			
	Issuing Agency / Department	Clearance Level	Clearance Outcome	Date of Outcome
<p><b>2.16 Residential address history:</b> List <b>all</b> residential addresses (<b>in full</b>) for the <b>past 5 years</b>, including <b>all</b> permanent and temporary addresses within Australia and overseas: Ensure there are <b>no gaps</b> in date history. Post office box addresses will not be accepted.</p>	<b>Full</b> Residential Address (e.g.: 1 Smith Street, Perth WA 6000) (current / most recent first)	Date From	Date To	
			<b>CURRENT DATE</b>	

**SECTION 3 - INTEGRITY DECLARATION**

<p><b>3.1 Have you <u>ever</u> been charged and / or convicted of <u>any</u> civil, criminal or traffic offences, either in Australia or overseas?</b> Note: You are not required to provide Spent Convictions in this application under the Spent Convictions Act 1988 (WA).</p>	<input type="checkbox"/> YES <input type="checkbox"/> NO If 'YES', provide full details, including dates	
<p><b>3.2 Do you <u>currently</u> have <u>any</u> court matters pending against you, either in Australia or overseas?</b></p>	<input type="checkbox"/> YES <input type="checkbox"/> NO If 'YES', provide full details	
<p><b>3.3 Have you <u>ever</u> received or been issued with a Restraining Order, Domestic Violence Order, Police Order or Interim Order or equivalent (as the 'restrained' person)?</b></p>	<input type="checkbox"/> YES <input type="checkbox"/> NO If 'YES', provide full details, including dates	

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<p>3.4 Have you <b>ever</b> been investigated by any Police, Defence Force, Government Department (Federal, State, Local), or other agency either in Australia or overseas, whether or not it resulted in a charge or conviction?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO <i>If 'YES', provide full details, including dates</i></p>	
<p>3.5 Have you <b>ever</b> had or have <b>any</b> family members, relatives, friends and / or associates who have been charged, convicted or involved in any criminal activity, either in Australia or overseas?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO <i>If 'YES', provide full details including dates, names charges, convictions, and type of criminal activity if known</i></p>	
<p>3.6 Are you the subject of any of the following allegations (historic or current)?</p> <p>a) offences or misconduct of a sexual nature, against, with, or in the presence of a child;</p> <p>b) violence, or threat of violence, against, with, or in the presence of a child;</p> <p>c) significant neglect of a child; or</p> <p>d) causing significant emotional or psychological harm to a child.</p> <p><i>Note: If allegation/s led to a spent conviction/s you are not required to provide details (refer Q3.1 note).</i></p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO <i>If 'YES', provide full details, including dates, type of activity / incident, outcome etc.</i></p>	
<p>3.7 Is there <b>anything</b> in your background that could be deemed a conflict of interest or contrary to the reputation, ethos or values of the WA Police Force? <i>e.g.: business interests, personal conduct, unlawful conduct not covered above, employment issues (complaints, internal investigations, terminations etc.), club / organisation memberships, personal associations or links to criminal entities, overseas connections, security breaches etc.</i></p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO <i>If 'YES', provide full details</i></p>	
<p>3.8 Is there <b>any other</b> information that you consider may be relevant to your integrity check assessment?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO <i>If 'YES', provide full details</i></p>	

SECTION 3 - CONTINUATION SHEET	
Question Number	Details

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**SECTION 4 – APPLICANTS CHECK LIST**

**Copies of the following documents must be submitted with your application in order for it to progress.**

Have you provided copies of all required supplementary documents? If you are unable to provide copies of any document listed below, a statutory declaration is required?	Yes	No	N/A	Attached
4.1 Change of name document (in English language)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.2 If you currently hold or ever held an Australian Government security clearance, provide evidence from the issuing agency.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.3 Copy of WWC card (including proof it's active / current refer to <a href="#">WWC</a> website), or a copy of pending WWC application assessment notice or receipt.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>If you have relocated / immigrated to Australia in the past 5 years, copies of the following documents are to be provided:</b>				
4.5 Current citizenship certificate and / or Australian visa	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.6 Current passport bio data page (page with photo & personal details)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.7 Full birth certificate (in English language). Certificate must include parent's details	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.8 Overseas police record check / certification (in English language) for each country lived in for more than 6 months other than Australia)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**SECTION 5 – INTEGRITY CHECK AUTHORITY / DISCLAIMER - Use of Personal Information**

<b>To:</b>	Commissioner of Police		
<b>From:</b>	Full Given Names	Surname / Family Name	Date of Birth

I agree to undergo an integrity check to ascertain my suitability for / with the Western Australia Police Force and hereby consent to the Commissioner of Police and / or his authorised agent conducting whatever enquiries are considered necessary by them and that after such enquiries to:

- report on my character and / or reputation, and any known and / or suspected criminal and / or improper activity, and associates, antecedents or circumstances of myself;
- provide an opinion on my suitability for / with the Western Australia Police Force;
- I acknowledge that the integrity check conducted on me by the Western Australia Police Force may include checking relevant information about any person associated with my integrity check assessment; and
- I acknowledge that should the outcome of this assessment be 'Not Supported', the Personnel Security Vetting Unit will not provide any feedback relating to either the assessment, or the outcome.

I also give consent to my previous / current employer(s) and / or any other person or entity to release any personal information about myself to the Commissioner of Police and / or his authorised agent to enable discussions to be conducted in confidence between the Commissioner of Police and / or his authorised agent and the person or entity releasing the information relating to the integrity evaluations. I further permit these persons or entities to give information and opinions to the Western Australia Police Force about me in any form or kind including documents for the purpose of evaluating my suitability. I also accept that these views shall remain confidential unless the persons or entities giving and / or affected by such views have expressed consent to enable third party disclosure.

<b>Applicant's signature</b>	<b>Date</b>

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**SECTION 6 – DECLARATION OF STATEMENT TO THE WA POLICE FORCE**

I declare that the statements I have made and the information I have given are true to the best of my knowledge and belief. I have not withheld any relevant information required of this application, or made any false or misleading representation.

Applicant's signature	Date

**SECTION 7 – PARENTAL / LEGAL GUARDIAN CONSENT – If applicant is under 18 years of age**

I declare that I am a parent / legal guardian of the applicant who is under 18 years of age at the date this form is signed, and I give my consent for him / her to undertake an integrity check process conducted by the Personnel Security Vetting Unit, Western Australia Police Force. I acknowledge that the integrity check process is conducted to ascertain his / her suitability for / with the Western Australia Police Force and hereby consent to the Commissioner of Police and / or his authorised agent conducting whatever enquiries are considered necessary, by them.

I acknowledge that the integrity checking process consists of a series of assessments and background checks to ensure that people entrusted with access to Western Australia Police Force information, resources, assets, premises etc.:

- are eligible to have access;
- have had their integrity established;
- are suitable to have access; and
- are willing to comply with the standards that safeguard those resources against misuse.

Parent / Guardian full name & date of birth:

Full Given Names	Surname / Family Name	Date of Birth

Relationship to Applicant:

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Residential Address:

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Phone Numbers:

	Mobile	Home	Work

Parent / Guardian signature:

	Date

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