



HSS REGISTERED

Dental Therapist

Position details

Position number: 00021703 00021704 00021705 00021706 00021707 00021708 00021709
Classification: Level 3/4
Agreement: Public Sector CSA Agreement
Directorate: Mental Health, Public Health and Dental Services
Department: Dental Health Services
Location: ECDP

Reporting relationships

This position reports to:

00021405	Regional Dental Therapist ECDP Commissioning
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Primary purpose of the role

Provide oral health promotion to children and families within the ECDP. Receive referrals and provide dental care to ECDP patients.



Vision

A trusted partner, delivering excellent health care for our people and our communities.

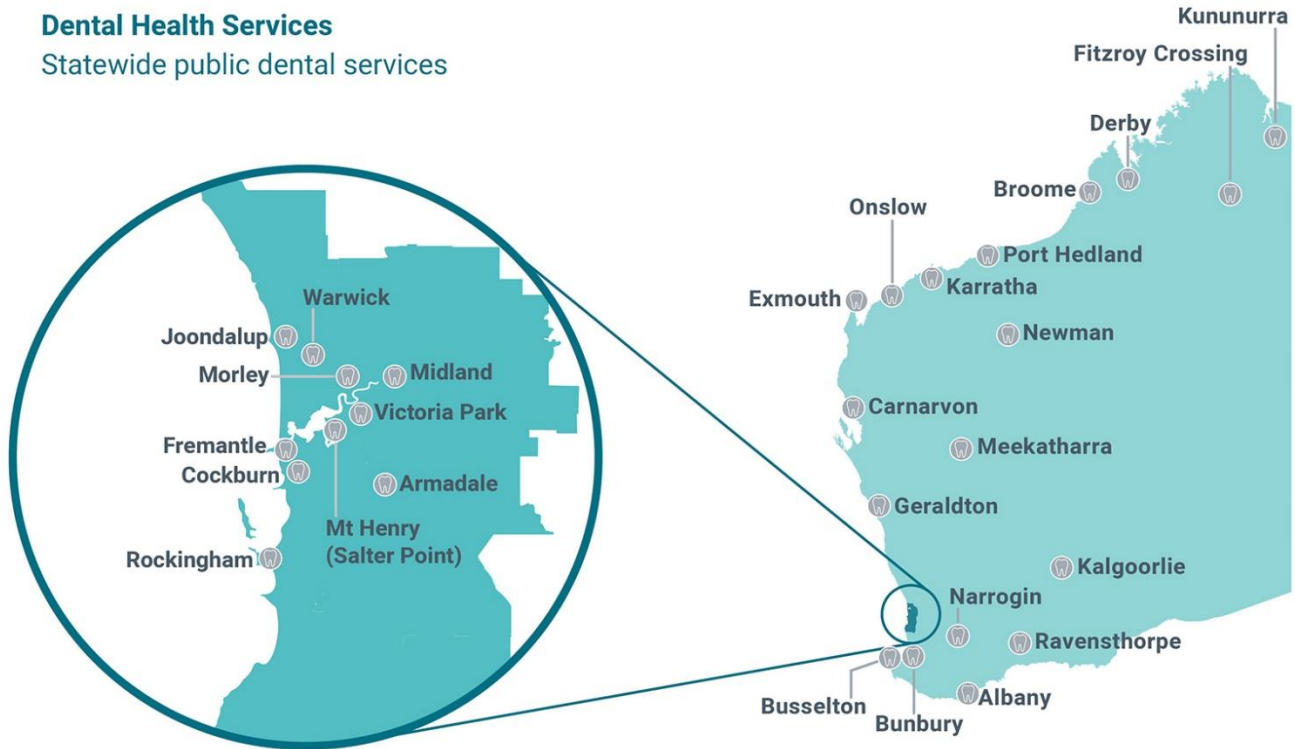


Mission

To promote and improve the health of our people and our communities.



Dental Health Services
Statewide public dental services



Dental Health Services (DHS)

DHS is the largest public dental service in Western Australia and is a department of North Metropolitan Health Service. The DHS provides oral health services to children aged five to 16 years through the statewide School Dental Service and general and urgent dental care to eligible adults, via public dental clinics throughout metropolitan and rural areas. In addition, DHS provides care to eligible clients of the Department of Communities, residents in metropolitan aged care and those in Corrective Services facilities.

Funded by the State Government, DHS’s vision is to improve the health of Western Australians through access to quality oral health services across our vast state, from Kununurra in the far north, to inland Kalgoorlie, and as far south as Albany.

North Metropolitan Health Service is one of the largest health services in WA, providing a comprehensive range of health services. For more information see: [North Metropolitan Health Service](#)

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Our values



Care

We show empathy, kindness and compassion to all.



Respect

We are inclusive of others and treat everyone with courtesy and dignity.



Innovation

We strive for excellence and are courageous when exploring possibilities for our future.



Teamwork

We work together as one team in a spirit of trust and cooperation.



Integrity

We are honest and accountable and deliver as promised.

Please refer to [NMHS Values – Organisational/Individual Behaviours](#) for information on individual behaviours that reflect the organisation’s values.

Our strategic priorities

We are focussing on six strategic priorities for the 2020-2025 period:

 <p>Enabling healthy communities We build healthy and engaged communities</p>	 <p>People-centred care We will place our consumers’ and their carers’ best interests and experience at the core of all we do</p>
 <p>Integration and connection We will build strong connections and partnerships</p>	 <p>Innovation and adaptive models of care We will use research and technology to improve outcomes</p>
 <p>Trusted, engaged and capable people We will invest in our people and our culture</p>	 <p>Sustainable and reliable We will reduce harm, waste and unwarranted variation</p>



Key accountabilities

1. Clinical

- 1.1 Provides oral health promotion and implements preventive programs in community groups.
- 1.2 Provides screening and dental care for children where necessary refers patients according to the policies and procedures of the DHS Early Childhood Dental Program (ECDP).
- 1.3 Maintains patient records and central management records in accordance with ECDP / DHS instructions.
- 1.4 Refer patients requiring care beyond the scope of the ECDP via the appropriate referral pathway.
- 1.5 Supervises and gives guidance to Dental Clinic Assistants and student Dental Assistants.
- 1.6 Maintains instruments and equipment in accordance with DHS guidelines.

2. Liaison and Partnerships

- 2.1 Establish and foster strong networks and working relationships with key internal and external stakeholders.
- 2.2 Works as part of a team, participating in multidisciplinary team meetings.

3. Education & Training

- 3.1 Engages in continuing professional development/education and ensures continuous eligibility for relevant dental practitioner registration.
- 3.2 Participates in regular peer review and case review meetings.

4. NMHS Values: *Care, Respect, Innovation, Teamwork, Integrity*

- 4.1 Reflect the NMHS values in the way you work, behave, and make decisions.

5. NMHS governance, safety and quality requirements

- 5.1 Ensures, as far as practicable, the provision of a safe working environment in consultation with staff under their supervision.
- 5.2 Participates in an annual performance development review and undertakes performance development review of staff under their supervision.
- 5.3 Supports the delivery of safe patient care and the consumers' experience including identifying, facilitating, and participating in continuous safety and quality improvement activities, and ensuring services and practices align with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 5.4 Completes mandatory training (including safety and quality training) as relevant to role.
- 5.5 Performs duties in accordance with Government, WA Health, North Metropolitan Health Service and Departmental / Program specific policies and procedures.
- 5.6 Complies by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

6. Undertakes other duties as directed.



Work related requirements

The following criteria should be considered in the context of the NMHS Vision, Mission and Values.

Essential Selection Criteria

1. Eligible for registration as a Dental Therapist or Oral Health Therapist by the Dental Board of Australia.
2. Demonstrated sound communication and interpersonal skills with ability to effectively liaise with both internal and external consumers and stakeholders.
3. Demonstrated organisational skills.
4. Ability to work independently and in a team environment.
5. Current “C” or “C.A.” class driver’s licence.
6. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment and service delivery.

Desirable Selection Criteria

1. Recent relevant experience working as an Oral Health or Dental Therapist.
2. Knowledge of Health Practitioner Regulation National Laws.

Appointment prerequisites

Appointment is subject to:

- Evidence of registration by the Dental Board of Australia must be provided prior to appointment.
- Working with Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Evidence of current “C” or “CA” class driver’s licence.
- Provision of the minimum identity proofing requirements.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.
- Ability to travel and stay in rural, remote and community locations as operational needs require.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Manager/Supervisor

Name:
Signature/HE:
Date:

Dept/Division Head

Name:
Signature:
Date:

Position occupant

Name:
Signature:
Date:

