



HSS Registered

# Dental Technician

## Position Details

Position Number: 00000799  
Classification: Level 1/2  
Agreement: Dental Technicians Industrial Agreement  
Directorate: Mental Health, Public Health and Dental Services

## Reporting Relationships

This position reports to:

00000518	Manager Dental Laboratory Services	GOSAC Level 6
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Positions under direct supervision:

Nil

### Primary Purpose of the Role

Constructs and repairs removable and fixed dental prostheses and appliances, as prescribed. Undertakes all technical aspects related to dental prostheses.



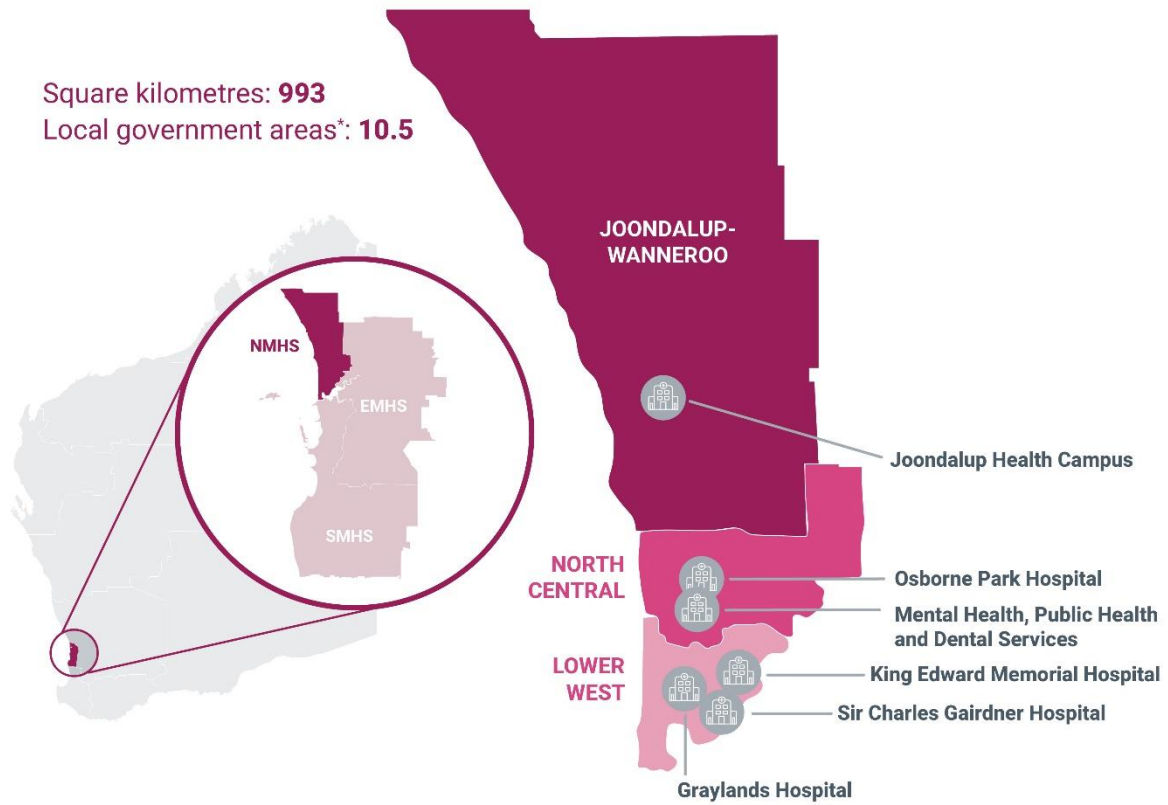
**Vision**

A trusted partner, delivering excellent health care for our people and our communities.



**Mission**

To promote and improve the health of our people and our communities.



**North Metropolitan Health Service**

Since our establishment in 2016, NMHS has embraced best practice to deliver improved clinical outcomes in the face of rising challenges for all healthcare providers. With a budget of \$2.16 billion and 8,917 full-time equivalent (FTE) staff, we serve a population of 736,907 people (about 28% of Western Australia's total population) within a catchment area of almost 1,000 square kilometres. The population we serve is projected to increase by 17% between 2021 and 2031, and the number aged 65 years and older will increase by 41% over the same period. NMHS provides a comprehensive range of adult specialist medical, surgical, mental health and obstetric services in WA, delivered across three tertiary hospitals and two secondary hospitals, all fully accredited. NMHS oversees the provision of contracted public health care from Joondalup Health Campus operated under a public-private partnership. A range of statewide, highly specialised multidisciplinary services is offered from several NMHS hospital and clinic sites.



## Our values



### Care

We show empathy, kindness and compassion to all.



### Respect

We are inclusive of others and treat everyone with courtesy and dignity.



### Innovation

We strive for excellence and are courageous when exploring possibilities for our future.



### Teamwork

We work together as one team in a spirit of trust and cooperation.



### Integrity

We are honest and accountable and deliver as promised.

Please refer to [NMHS Values – Organisational/Individual Behaviours](#) for information on individual behaviours that reflect the organisation's values.

## Our strategic priorities

We are focussing on six strategic priorities for the 2020-2025 period:



### Enabling healthy communities

We build healthy and engaged communities



### People-centred care

We will place our consumers' and their carers' best interests and experience at the core of all we do



### Integration and connection

We will build strong connections and partnerships



### Innovation and adaptive models of care

We will use research and technology to improve outcomes



### Trusted, engaged and capable people

We will invest in our people and our culture



### Sustainable and reliable

We will reduce harm, waste and unwarranted variation



## Key Accountabilities (in order of importance)

### 1. Technical Duties

- 1.1 The construction and completion of removable/fixed dental prostheses and appliances (including all technical aspects), as prescribed.
- 1.2 Articulate models using all types of articulators including plain line and semi-anatomical articulators.
- 1.3 The pouring of impressions and model preparation.
- 1.4 Perform denture repairs as prescribed by the dental clinician.

### 2. Administrative Duties

- 2.1 Complete all relevant statistical documentation.
- 2.2 Utilise the DHS information management system as directed.

### 3. General Duties

- 3.1 Follow policies, procedures and guidelines to maintain infection control.
- 3.2 Follow policies, procedures and guidelines for maintenance of equipment and instruments.
- 3.3 Undertake cleaning of work areas at the end of day's duty.

### 4. Education, Training and Research

- 4.1 Engages in continuing professional development/education.

### 5. NMHS Values: *Care, Respect, Innovation, Teamwork, Integrity*

- 5.1 Reflect the NMHS values in the way you work, behave and make decisions.

### 6. NMHS Governance, Safety and Quality Requirements

- 6.1 Participates in the maintenance of a safe work environment.
- 6.2 Participates in an annual performance development review.
- 6.3 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 6.4 Completes mandatory training (including safety and quality training) as relevant to role.
- 6.5 Performs duties in accordance with Government, WA Health, North Metropolitan Health Service and Departmental / Program specific policies and procedures.
- 6.6 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

### 7. Undertakes other duties as directed.



## Work Related Requirements

The following criteria should be considered in the context of the NMHS Vision, Mission and Values.

### Essential Selection Criteria

1. Diploma of Dental Technology or equivalent.
2. Experience in construction, repair and relining of fixed and removable prostheses.
3. Good communication and interpersonal skills.
4. Demonstrated organisational skills.

### Desirable Selection Criteria

1. Keyboard and computer skills.
2. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

### Appointment Prerequisites

Appointment is subject to:

- Provision of the minimum identity proofing requirements.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

## Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

### Manager/Supervisor

Name:  
Signature/HE:  
Date:

### Dept./Division Head

Name:  
Signature:  
Date:

### Position Occupant

Name:  
Signature:  
Date:

