

JOB ROLE STATEMENT**ASSET MANAGER PLANNING
LEVEL 7**

DIRECTORATE REGIONAL MANAGEMENT AND OPERATIONS **CATEGORY 1**
BRANCH SOUTH WEST **POSITION NO** P0070871

KEY RESPONSIBILITIES

Manage the development, implementation and monitor plans, programs and systems for the efficient and effective management preservation and improvement of the regional road asset. Provide expert technical advice on all aspects of asset management planning practice, processes and systems.

KEY DELIVERIES**Asset Management Planning**

- Manage the development and maintenance of the Regional Road and Network Plan and Asset Link Plans.
- Develop and implement asset management models to the regional road network to support asset planning decision making.
- Manage the development of project concepts and preparation of project charters for improvement projects to address identified gaps and deficiencies.
- Manage strategic planning and programming of network expansion and improvement projects arising out of regional development activities.
- Facilitate the 'inclusions' and 'deletions' of roads as result of approved Road Classifications changes into the region's asset management planning activities.

Asset Performance and Inventory

- Manage, assess and report on road network performance against agreed levels of service, intervention, standards, environmental and product standards.
- Manage the identification of gaps and deficiencies and develop solutions and priorities to optimise the performance of the road network consistent with agreed levels of service, environmental and standards.
- Manage the regional road asset inventory to ensure that it accurately reflects data on the condition of the asset.
- Manage strategic planning and road access solutions arising from network expansion or changes, including access due to land development.
- Review and evaluate the effectiveness of implemented solutions to the identified gaps and deficiencies in the road network.
- Provide expert technical advice on the development, maintenance and improvement of asset planning, management processes and systems.
- Provide expert input into the management of the South West Ten Year Network Delivery Plan (10YNDP) and Annual Works Program (AWP).

Contract Management

- Commission and manage specialist consultants for the provision of technical services.

Leadership and Management

- Contribute to the development, management and implementation of Region's Business Plan.
- Manage financial, technological, physical and other resources within agreed allocations to meet agreed outcomes.
- Manage employee behaviour, performance and development.

Stakeholder Relationships

- Undertake consultation and liaison with key stakeholders (e.g. customers, the community, other agencies and Local Government) on road asset management plans, programs and interventions.
- Provide expert advice to customers and prepare responses to ministerial enquiries, media contacts and community issues.
- Undertake negotiation, preparation, implementation and review of Deeds of Agreement, Memorandums of Understanding and Maintenance Agreements with Local Government, State Agencies, and other stakeholders.

SAFETY, HEALTH AND WELLBEING (SHW)

Responsible for active participation and performance to SHW standards as detailed by the Main Roads' Safety, Health and Wellbeing (SHW) Management System - refer to "SHW Roles and Responsibilities Procedure" on 'iRoads' intranet.

LOCATION

Main Roads is a regionalised organisation with key delivery centres operating from the Kimberley to the Great Southern regions, including the metropolitan area. The incumbent of this position may be required to undertake a role in a region for a period of time.

DYNAMIC RESOURCING

The incumbent of the position may be required to perform any other role within the incumbent's level of skill, competence and responsibility as directed by the Managing Director of Main Roads to meet the organisation's objectives and the incumbent's development.

REPORTING RELATIONSHIPS

This position reports to:

(A) TITLE AND LEVEL	POSITION NO
MANAGER ASSET MANAGEMENT AND OPERATIONS	P0070757
LEVEL 8	

ASSET MANAGER PLANNING LEVEL 7

POSITIONS UNDER DIRECT SUPERVISION

ALL POSITIONS UNDER CONTROL

List the position numbers, titles and levels of positions directly supervised

State number of positions only

TITLE and LEVEL	POSITION No	CATEGORY	NUMBER
Road Corridor Planning Manager (x2)	LEVEL 6	Salaried, Wages	2
Asset Manager (x3)	LEVEL 6		3
Asset Management Officer	LEVEL 4		1
TOTAL			6

SELECTION CRITERIA – SHOULD BE ADDRESSED IN THE CONTEXT OF THE ROLE

ESSENTIAL:

- Comprehensive skill, knowledge and experience in:
 - road asset management
 - one or more of road and/or bridge planning, design, construction or maintenance
 - project and contract management
 - managing financial, technological, physical and other resources within agreed allocations to meet agreed outcomes
 - managing employee behaviour, performance and development
 - building and enhancing stakeholder relationships
- Knowledge of:
 - and understanding Strategic and Statutory planning
 - policies and practices on Occupational Safety and Health, and on EEO, diversity and equity
- Possession of a current Western Australian 'C' Class (car) motor vehicle drivers' licence or an approved equivalent.

DESIRABLE:

- A Degree in Civil Engineering.

CERTIFICATION

1. The details contained in this Job Role Statement have been reviewed and conform to Main Roads guidelines.

SIGNATURE

.....
BRANCH/SECTION HEAD

DATE

7/07/22

2. The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

SIGNATURE

.....
EXECUTIVE DIRECTOR

DATE

11/07/2022

3. The details contained in this document have been reviewed and conform to Main Roads guidelines.

SIGNATURE

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MANAGER HR BUSINESS

DATE

12/7/22