



Landscape Photos: Tourism Western Australia

Position Title

Position number: 614262

District Medical Officer - Non- Procedural

Division Description

The WA Country Health Service (WACHS) Midwest health region of Western Australia covers more than 470,000 square kilometres, nearly one fifth of the State, with its population concentrated along the coast. The region is located in the northern middle section of Western Australia and incorporates three health districts - Gascoyne, Geraldton, Midwest and Murchison, is recognised for its unique natural environment and is a culturally diverse region with Aboriginal people representing 13% of the overall population.

About the WA Country Health Service

Our Strategic Priorities



Our Vision

To be a global leader in rural and remote healthcare.

Our Values

Community

We live and work in country communities. We are invested in the health, wellness and viability of country communities and the vibrancy, diversity and future of country WA.

Compassion

We are inclusive, respectful, and considerate. We care deeply about the people in our care and country communities.

Quality

We provide safe, high-quality care, constantly striving to innovate, improve and achieve trust in our care.

Integrity

We bring honesty, collaboration and professionalism to everything that we do.

Equity

We are passionate about fairness in healthcare for all Western Australians, especially the most vulnerable and disadvantaged people and communities.

Curiosity

We continually enquire and seek to understand, using the best evidence, insight and research to improve care.

Our Mission

To deliver and advance high quality care for country WA communities.

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Directorate overview

Our Health Districts Gascoyne, Geraldton, Midwest and Murchison support and deliver a diverse range of services including but not limited to Aboriginal Health, Community Health, Population Health, Medical, Nursing and Midwifery, Aged Care, Mental Health and Community Alcohol and Drug Services, Workforce, Infrastructure and Business Services.

These services are delivered in a range of practice settings including within the community, in nursing posts, multi purpose sites, hospital based facilities and via Telehealth.

Our Directorates actively support and encourage diversity and inclusion across all occupational groups through the development and implementation of initiatives aimed at accessing and improving employment and mentoring opportunities for all people. Our strategies are located at www.wacountry.health.wa.gov.au

Position Details

Position Number:	614262	Registration Date:	8 March 2024
Classification:	MP Year 1- 6	Location:	Carnarvon
Award / Agreement:	Medical Practitioners Agreement		
Organisational Context:	Carnarvon Hospital - Midwest		

Position Overview

Provide comprehensive medical and community health services to the Carnarvon/Exmouth Health Service and remote communities. Provide clinical leadership, supervision, training and education. Develops and maintains the skills necessary to provide safe, effective, appropriate and quality clinical service.

Reporting Relationships

Responsible to:
Senior Medical Officer
 SMO Year 1-4
 001002



This position:
District Medical Officer - Non- Procedural
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 614262



Positions under direct supervision:
 NIL



Other positions reporting to this position:
 001154 District Medical Officer – Non Procedural
 608145 Senior Medical Imaging Technician
 614260 District Medical Officer – Procedural - Obstetrics
 001221 Medical Clerk
 001913 Medical Imaging Technician
 613629 Sonographer – Medical Imaging



Key Duties/Responsibilities

1. Clinical Duties

- 1.1 Performs screening assessment, treatment and referral of patients/clients in accordance with WACHS Midwest policy procedure, protocols and site instructions.
- 1.2 Provides clinical services in a culturally appropriate and sensitive manner.
- 1.3 Provides emergency services at Exmouth and Carnarvon Hospitals commensurate with level of skills and experience.
- 1.4 Provides general outpatient and General Practitioner service at Carnarvon / Exmouth Hospitals.
- 1.5 Manages the care of patients admitted to Carnarvon / Exmouth Hospitals Health Service, consulting with specialist Medical Practitioners as appropriate.
- 1.6 Provides an on-call service to Carnarvon / Exmouth Hospitals for inpatients and emergency department, including nights and weekends.
- 1.7 Provides a visiting medical service in remote area clinics.
Supports Nursing, Allied Health staff and Aboriginal Health Workers in delivery of health care.
- 1.8 Supervises undergraduate and postgraduate medical staff as required.
- 1.9 Ensures timely and legible completion of documentation including discharge summaries and medication orders.

2. Administrative Duties

- 2.1 Communicates and works collaboratively with the SMO and Nursing staff to ensure a multidisciplinary approach to patient care.
- 2.2 Attends to medico legal issues including completion of reports that arise, concerning patients that have been under their care.
- 2.3 Ensures completion of AIMS incident notification for clinical incidents and provides advice to SMO about these.
- 2.4 Advises SMO about complaints received and provide timely response to those pertaining to themselves.
- 2.5 Reports notifiable diseases promptly to Midwest Population Health Unit.
- 2.6 Reports to SMO any identified clinical and corporate risks including local environmental hazards.
- 2.7 Ensures adherence to WACHS Kimberley Corporate policies and procedures and participates in review of these as required by Senior Medical Officer.
- 2.8 Participates in performance development sessions conducted by SMO and provides current evidence of college CME.

3. Quality Improvements

- 3.1 Participates in peer review and morbidity/mortality processes including attending meetings as rostered.
- 3.2 Participates in quality improvement activities at Carnarvon / Exmouth Hospitals as required.
- 3.3 Conducts clinical audit and patient medical record audit as required.
- 3.4 Participates in the ACHS Accreditation process.

4. Education

- 4.1 Attends mandatory education sessions as required by WACHS Midwest as outlined in orientation information.
- 4.2 Ensures regular attendance at ALS, APLS, EMST training courses as required.



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- 4.3 Identifies education needs and prioritises self-learning activities to maintain skills commensurate with role, professional development requirements and fulfilment of Health Department of WA strategy, priorities and programmes.
- 4.4 Provides regular formal and informal teaching for undergraduate and postgraduate Medical, Nursing, Allied Health, Environmental Health staff and Aboriginal Health Workers and colleagues.

5. Other

- 5.1 Other duties as directed by line manager or their delegate.

The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive commitment to Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.



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Work Related Requirements

The following criteria are to be read together with the Brief Summary of Duties and considered in the context of the WACHS Values.

- Essential**
1. Eligible for registration by the Medical Board of Australia
 2. Fellowship of the Royal Australian College of General Practitioners, or the Australian College of Rural and Remote Medicine, or equivalent experience at the date of commencing duties
 3. Recognised current clinical experience in generalist medical practice.
 4. Highly developed communication and interpersonal skills.
 5. Ability to work as an effective team member.
 6. A record of appropriate Emergency Department skill maintenance in the last triennium of completion of at least 1 of the following and evidence of continued professional development:
 - ACLS (or equivalent)
 - APLS (or equivalent)
 - EMST (or equivalent)
 7. Demonstrated understanding and knowledge of the Aboriginal Cultural Respect Framework.
 8. Eligible for / or in possession of a current C or C-A Class drivers licence.
- Desirable**
1. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.
 2. Experience in/or commitment to public health medicine and primary health care.
 3. Experience working in a cross cultural environment particularly with Aboriginal people.
 4. Sound understanding of remote area health service provision.

Appointment Pre-requisites

- Appointment is subject to:
- Evidence of registration by the Medical Board of Australia must be provided prior to commencement.
 - Provision of the minimum identity proofing requirements
 - Successful Criminal Record Screening clearance
 - Successful Pre-Employment Health Assessment
 - Successful WA Health Integrity Check
 - Successful Working With Children Check
 - Evidence of a current C or C-A Class drivers licence
- Allowances
- District allowance; air conditioning subsidy (if applicable); extra one week's leave north of 26° parallel; air travel concession (if applicable)

WA Country Health Service Midwest
8 March 2024
REGISTERED