

# JOB ROLE STATEMENT

## SENIOR NETWORK INSPECTOR LEVEL 5 (AWU)

<b>DIRECTORATE</b>	REGIONAL MANAGEMENT AND OPERATIONS	<b>CATEGORY 1</b>	
<b>BRANCH</b>	METROPOLITAN REGION	<b>POSITION NO</b>	VARIOUS

### KEY RESPONSIBILITIES

Inspect road assets, identify and report defects and recommend remedial treatments to ensure a safe road network for road users.

### KEY DELIVERIES

#### Inspection of Assets

- Inspect the road and/or bridge network to identify and report on 'on and off' road condition and defects, in accordance with the network inspection program.
- Capture visual information regarding 'on and off' road condition using digital camera equipment.
- Accurately enter inspection data into the Maintenance Management Information System (MMIS) using designated electronic equipment.
- Recommend remedial treatments for identified defects in accordance with intervention and maintenance practices.
- Recommend preventative treatments to maintain the road assets in the required condition.
- Contribute to programming of maintenance works.
- Conduct follow-up monitoring of reported defects to confirm that maintenance has been completed satisfactorily.
- Undertake the Integrated Road Information System (IRIS) audits and validate accuracy of data.
- Proactively monitor the performance of completed works and known 'hot spots'.

#### Incident Management and Events

- Assist persons on site who are controlling incidents and emergency response in accordance with the Regional Incident Management Plans.
- Undertake specialised inspections related to events to assist with rectification works.

#### Safety

- Carry out duties in accordance with Main Roads' Safety, Health and Wellbeing (SHW) Management System, other statutory regulations and the contractor's standards and procedures.
- Recommend improvements and undertake SHW inspections in the workplace including hazard management and liaison with others.

#### Training

- Assist in providing related training to other personnel.

#### Stakeholder Relationships

- Build and maintain effective working relationships with Service Authorities and others (Telstra, Water Corporation, Local Government, sub-contractors and developers).
- Investigate customer complaints and queries, including Fault Reports, identify maintenance needs and recommend actions to resolve larger issues.

### SAFETY, HEALTH AND WELLBEING (SHW)

Responsible for active participation and performance to SHW standards as detailed by the Main Roads' Safety, Health and Wellbeing (SHW) Management System - refer to "SHW Roles and Responsibilities Procedure" on 'iRoads' intranet.

### LOCATION

Main Roads is a regionalised organisation with key delivery centres operating from the Kimberley to the Great Southern regions, including the metropolitan area. The incumbent of this position may be required to undertake a role in a region for a period of time.

### DYNAMIC RESOURCING

The incumbent of the position may be required to perform any other role within the incumbent's level of skill, competence and responsibility as directed by the Managing Director of Main Roads to meet the organisation's objectives and the incumbent's development.

### REPORTING RELATIONSHIPS

This position reports to:

(A) TITLE AND LEVEL		POSITION NO
NETWORK INSPECTION SUPERVISOR	LEVEL 6 (AWU)	VARIOUS

## SENIOR NETWORK INSPECTOR LEVEL 5 (AWU)

**POSITIONS UNDER DIRECT SUPERVISION**

**ALL POSITIONS UNDER CONTROL**

List the position numbers, titles and levels of positions directly supervised

State number of positions only

TITLE and LEVEL	POSITION No	CATEGORY	NUMBER
		Salaried, Wages	
<b>TOTAL</b>			

**SELECTION CRITERIA – SHOULD BE ADDRESSED IN THE CONTEXT OF THE ROLE**

**ESSENTIAL:**


- Skill, knowledge and experience in:
  - road construction and maintenance or related construction and maintenance industry practice
  - reading and interpreting technical specifications, plans and drawings
  - survey, setting out and measurement
  - use of Personal Computers (PC's) and/or Lap-Tops
  - building and enhancing stakeholder relationships
  - written communication
- Knowledge of:
  - road surfacing practice
  - use of maintenance management information system
  - traffic management for roadworks
  - policies and practices on Work Health and Safety (WHS), and on EEO, diversity and equity
- Possession of a current Western Australian 'C' or 'C-A' Class (car) motor vehicle drivers' licence, or an approved equivalent.

**DESIRABLE:**

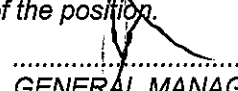
- A Certificate IV in Civil Construction.

**CERTIFICATION**

1. The details contained in this Job Role Statement have been reviewed and conform to Main Roads guidelines.

SIGNATURE  DATE 13/06/24  
 BRANCH/SECTION HEAD

2. The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

SIGNATURE  DATE 13/6/24  
 GENERAL MANAGER NETWORK MANAGEMENT AND DELIVERY

3. The details contained in this document have been reviewed and conform to Main Roads guidelines.

SIGNATURE  DATE 16/6/24  
 EXECUTIVE DIRECTOR HUMAN RESOURCES