



Social Worker

Challis Community Primary School

Position number	00037401
Agreement	Public Service and Government Officers CSA General Agreement 2017 (or as replaced)
Classification	Specified Calling Level 1
Reports to	Principal (School Administrator Level 6)
Direct reports	Nil

Context

Challis Community Primary School is situated in Armadale and has set an ambitious improvement agenda over the next five years. The school has developed the Challis Parenting and Early Learning Centre which is an integrated, multi-agency service focused on early learning and parenting support. From birth through to Kindergarten enrolment, the school works with parents and their young children using a variety of strategies and programs to ensure optimal attachment and high quality early learning experiences.

The school attracts and retains experienced, caring and innovative staff who provide a range of high quality learning opportunities that stimulate and challenge the individual needs and talents of students. This is done within a collaborative school culture, creating an integrated approach to program development and a strong sense of collegiality. The school's focus on individual student needs and abilities is achieved through maintaining strong partnerships with parents and the wider community.

The school offers an array of health, welfare and education services that meet the changing and diverse needs of the school community. These services aim to engage parents and provide support for children from birth to Year 6, including the transition to high school.

Further context about Challis Community Primary School is available on the Department's website. Please visit <http://www.det.wa.edu.au/schoolsonline/home.do> and enter the school's name in the *Find a School* field.

Visit education.wa.edu.au to find out more information about the Department of Education.

Key responsibilities

- undertakes assessment of referred students, prepares plans and undertakes social work intervention with students, families and groups

- interviews parents/guardians, obtains and evaluates case information from all relevant sources, and makes home visits as appropriate
- assists the school to develop and implement policies and procedures to identify students at education risk
- provides a supportive link between the child, the family, the school and other appropriate agencies in the community
- acts as a resource person within the school community and participates in school and community projects
- participates in multi-disciplinary team meetings and case conferences within school and other agencies as appropriate
- consults and advises other staff on matters related to specific cases
- organises and maintains a records system, collates statistical data and provides annual and case reports, as required
- assists with appropriate submissions on school social work related issues
- participates in training programs/workshops for staff within the school
- participates in on-going professional and skill development programs to maintain and upgrade practice
- initiates and participates in research projects.

Selection criteria

1. Demonstrated sound verbal, written and interpersonal communication skills with the ability to establish and maintain effective working relationships.
2. Demonstrated strong conceptual and analytical skills with the ability to identify and clarify issues and problems and generate strategies to address them.
3. Demonstrated knowledge of school systems and operations and skills in working with a multi-disciplinary team setting.
4. Demonstrated skills and experience working with children and families.

Eligibility and training requirements

Employees will be required to:

- possess a degree in Social Work and be eligible for full membership of the Australian Association of Social Workers
- obtain a current Department of Education Criminal Record Clearance prior to commencement of employment
- obtain or hold a current Working with Children Check
- complete the Department's induction program within three months of commencement
- complete any training specific to this role required by Departmental policy
- complete the Department's training in Accountable and Ethical Decision-Making within six months of appointment.

Certification

The details contained in this document are an accurate statement of the responsibilities and other requirements of the position.

ENDORSED

Date 10 May 2019
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