



HSS Registered

# Chief Respiratory and Sleep Scientist (RV)

## Position Details

Position Number: 009375  
Classification: P5 (RV)  
Agreement: Health Salaried Officers Agreement  
Directorate: Cancer Imaging & Clinical Services  
Department: Pulmonary Physiology and Sleep Medicine  
Location: Sir Charles Gairdner Hospital

## Reporting Relationships

This position reports to:

Position No.	Head of Department Pulmonary Physiology and Sleep Medicine	MP Year 1-9
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Positions under direct supervision:

	<u>Level</u>	<u>Number</u>
Supervising Senior Respiratory Scientist	P3	1
Supervising Senior Sleep Scientist	P3	1

## Primary Purpose of the Role

Provides overarching responsibility for all scientific aspects of Pulmonary Physiology & Sleep Medicine including strategic service planning, management of human and financial resources, management of testing equipment (including liaison with equipment manufacturers and suppliers), maximising synergies between the respiratory function and sleep laboratories, managing Department policies and procedures including the maintenance of the Department's policy and procedure manual, providing academic leadership (in teaching and research) and maintaining the Department's professional standards. This position will work closely with the Head of Department in developing and maintaining a strategic vision for the Pulmonary Physiology and Sleep Disorders Services within NMHS.

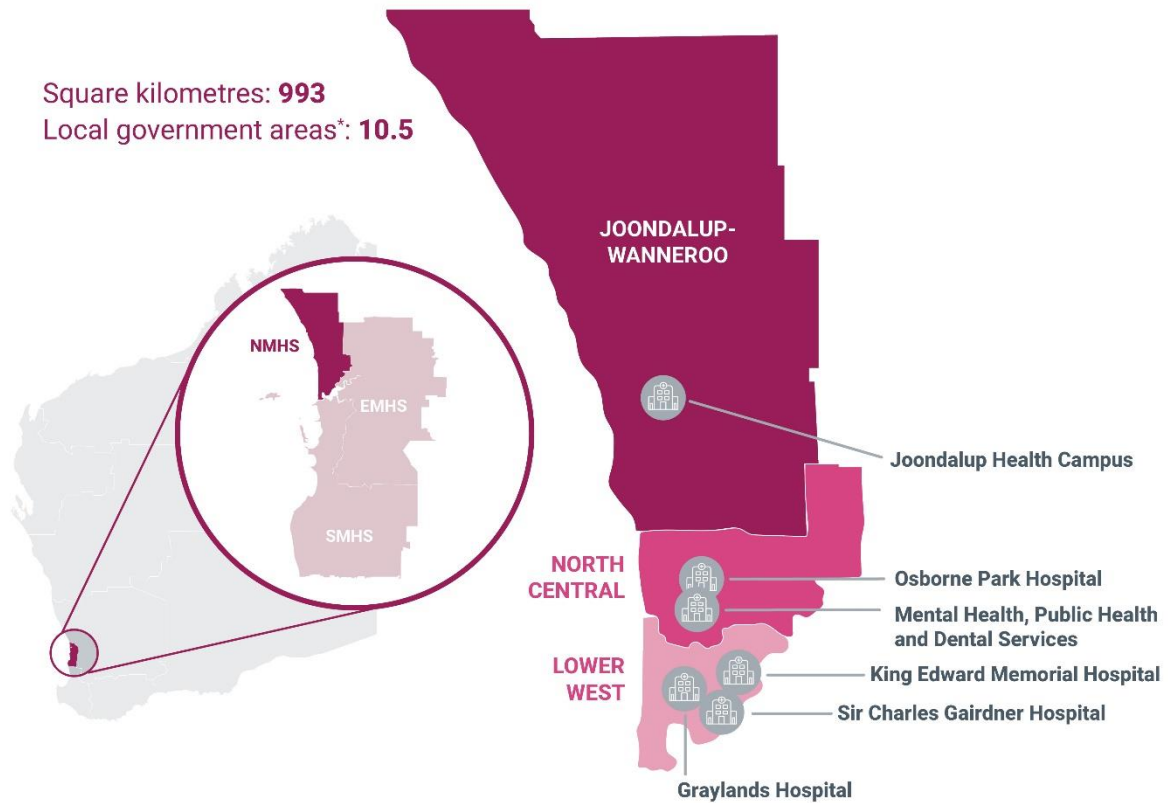
**Vision**

A trusted partner, delivering excellent health care for our people and our communities.



**Mission**

To promote and improve the health of our people and our communities.



**North Metropolitan Health Service**

Since our establishment in 2016, NMHS has embraced best practice to deliver improved clinical outcomes in the face of rising challenges for all healthcare providers. With a budget of \$2.16 billion and 8,917 full-time equivalent (FTE) staff, we serve a population of 736,907 people (about 28% of Western Australia's total population) within a catchment area of almost 1,000 square kilometres. The population we serve is projected to increase by 17% between 2021 and 2031, and the number aged 65 years and older will increase by 41% over the same period. NMHS provides a comprehensive range of adult specialist medical, surgical, mental health and obstetric services in WA, delivered across three tertiary hospitals and two secondary hospitals, all fully accredited. NMHS oversees the provision of contracted public health care from Joondalup Health Campus operated under a public-private partnership. A range of statewide, highly specialised multidisciplinary services is offered from several NMHS hospital and clinic sites.



## Our values



### Care

We show empathy, kindness and compassion to all.



### Respect

We are inclusive of others and treat everyone with courtesy and dignity.



### Innovation

We strive for excellence and are courageous when exploring possibilities for our future.



### Teamwork

We work together as one team in a spirit of trust and cooperation.



### Integrity

We are honest and accountable and deliver as promised.

Please refer to [NMHS Values – Organisational/Individual Behaviours](#) for information on individual behaviours that reflect the organisation's values.

## Our strategic priorities

We are focussing on six strategic priorities for the 2020-2025 period:



### Enabling healthy communities

We build healthy and engaged communities



### People-centred care

We will place our consumers' and their carers' best interests and experience at the core of all we do



### Integration and connection

We will build strong connections and partnerships



### Innovation and adaptive models of care

We will use research and technology to improve outcomes



### Trusted, engaged and capable people

We will invest in our people and our culture



### Sustainable and reliable

We will reduce harm, waste and unwarranted variation



## Key Accountabilities

### 1. Professional Leadership

- 1.1. Develop and implement strategic plans for Pulmonary Physiology & Sleep Medicine in collaboration with the Head of Department to meet identified service targets, objectives, and goals.
- 1.2. Lead and manage staff in service provision using evidence based practice
- 1.3. Develop, implement and review Pulmonary Physiology & Sleep Medicine policies and procedures (in collaboration with the Head of Department) to achieve strategic goals of the Department and NMHS in the areas of service delivery, education, and research and development.
- 1.4. Accountable in the professional, technical, and administrative management and direction of Pulmonary Physiology & Sleep Medicine.
- 1.5. Accountable in managing the human and financial resources of Pulmonary Physiology & Sleep Medicine consistent with hospital, service and departmental objectives.
- 1.6. Manage resources and facilities in Pulmonary Physiology & Sleep Medicine Laboratories including authorisation, procurement, maintenance, and management of technical and other equipment.

### 2. Clinical

- 2.1. Provide oversight of the respiratory and sleep services to ensure the provision of best-practice patient-centric services.
- 2.2. Review, manage and direct the development and implementation of new processes and practices to enhance service delivery.
- 2.3. Provide expert advice to internal and external agencies on respiratory and sleep science services.
- 2.4. Develop clinical governance and practice processes and ensure service delivery meets these requirements.

### 3. Research, Quality & Education

- 3.1. Promote a culture of enquiry, research, quality improvement and education including conducting lectures, tutorials, and seminars.
- 3.2. Supervise and direct research and development projects and initiatives in areas of expertise
- 3.3. Facilitate and participate in the presentation of academic work at local, national and international scientific meetings and publication of academic work in peer-reviewed scientific journals.
- 3.4. Liaise with ethics and governance bodies to facilitate research.
- 3.5. Provide expert advice and liaise with external services in keeping with being a Centre of Excellence in WA.
- 3.6. Ensure that processes and standards are maintained at a level that meets accreditation requirements of the National Association of Testing Authorities and Thoracic Society or Australia & New Zealand.
- 3.7. Develop, offer and contribute to in-service training as requested by other areas in the Hospital.
- 3.8. Develop and maintain a culture of Continuous Quality Improvement within scientific and clinical aspects of Pulmonary Physiology and Sleep Medicine.
- 3.9. Develop and manage Key Performance Indicators & Quality Management for all areas of the Department



- 3.10. Develop, implement, evaluate, and advise the Department Management Committee on required changes to laboratory policies and procedures for Quality Improvement.
- 3.11. Responsible for promoting and ensuring active participation in Quality Activities by all staff.
- 3.12. Participate in a continuous process to monitor, evaluate and develop services and performance.

**4. NMHS Values: *Care, Respect, Innovation, Teamwork, Integrity***

- 4.1. Reflect the NMHS values in the way you work, behave, and make decisions.

**5. NMHS Governance, Safety and Quality Requirements**

- 5.1. Ensures, as far as practicable, the provision of a safe working environment in consultation with staff under their supervision.
- 5.2. Participates in an annual performance development review and undertakes performance development review of staff under their supervision.
- 5.3. Supports the delivery of safe patient care and the consumers' experience including identifying, facilitating, and participating in continuous safety and quality improvement activities, and ensuring services and practices align with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 5.4. Completes mandatory training (including safety and quality training) as relevant to role.
- 5.5. Performs duties in accordance with Government, WA Health, North Metropolitan Health Service and Departmental / Program specific policies and procedures.
- 5.6. Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

**6. Undertakes other duties as directed.**



## Work Related Requirements

The following criteria should be considered in the context of the NMHS Vision, Mission and Values.

### Essential Selection Criteria

1. Demonstrated expert knowledge of respiratory and/or sleep physiology. Tertiary qualification in medical sciences, clinical sciences, physiology, biomedical sciences or nursing and eligible for associate or ordinary membership of the Australia New Zealand Society of Respiratory Science (ANZSRS) and/or eligible for membership of the Australia and New Zealand Sleep Science Association (ANZSSA).
2. Demonstrated advanced leadership and management skills in laboratory, including skills in human resource and fiscal management, clinical governance and the maintenance and evaluation of professional standards.
3. Well-developed conceptual, strategic, analytical, and critical thinking skills, with the ability to plan and design research protocols and business cases.
4. Strong people skills including ability to work efficiently independently and as part of a team.
5. Demonstrated advanced level of organisational, communication (written and verbal) negotiation and liaison skills.
6. Substantial technical and computing expertise.
7. Demonstrated ability to lead an academic program including teaching and research with a demonstrated advanced ability to prepare scientific reports and presentations, and an established history of presentation at scientific meetings and publication in peer-reviewed scientific journals.
8. Demonstrated commitment to continuous quality improvement.
9. Current knowledge of legislative obligations for Equal Opportunity, Disability Services, and Work Health and Safety and how these impact on employment and service delivery.

### Desirable Selection Criteria

1. Masters or PhD (or equivalent qualification) in an appropriate field of science or engineering.

### Appointment Prerequisites

Appointment is subject to:

- Evidence of eligibility for membership of the Australia and New Zealand Sleep Science Association (ANZSSA) and/or Australia New Zealand Society of Respiratory Science (ANZSRS) must be provided prior to commencement.
- Provision of the minimum identity proofing requirements.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

## Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

### Manager/Supervisor

Name:  
Signature/HE:  
Date:

### Dept./Division Head

Name:  
Signature:  
Date:

### Position Occupant

Name:  
Signature:  
Date: