



Senior Consultant

Aboriginal Education Teaching and Learning

Professional Capability

Position number	00039373
Agreement	Public Sector CSA Agreement 2021 (or as replaced)
Classification	Level 6
Reports to	Principal Consultant, Professional Capability (Level 7)
Direct reports	Nil

Context

The Department of Education's strategic directions outline the commitment for every child, from Kindergarten to Year 12 to have access to high quality education underpinned by excellence in teaching and quality leadership. This is an education that meets the needs of the learner, preparing them for future success.

Statewide Services provides the services and supports required by schools to enable student achievement, with a focus on those students and schools that need it most. It encompasses both school and system-facing service delivery. While it primarily exists to support schools, it also has an important system-facing role supporting strategy and policy development.

Professional Capability drives the ongoing development of our workforce. Its purpose is to build professional capability to improve student achievement by enabling teaching and leadership excellence.

The Aboriginal Education Teaching and Learning Directorate leads and influences the development and transformation of cultural responsiveness across the organisation. This includes developing and informing resources and professional learning to support effective teaching, and influencing system strategy and system input into government/cross-agency initiatives to strengthen the wellbeing, engagement and achievement for Aboriginal children and young people.

Visit education.wa.edu.au to find out more information about the Department of Education.

Key responsibilities

- Assist in the development, implementation and evaluation of strategies, initiatives and approaches that strengthen the wellbeing, engagement and achievement of Aboriginal students, aligned to Department strategic directions and Government priorities.
- Provide Aboriginal perspective, advice and guidance to stakeholders, including schools and central and regional staff, to support the provision of culturally responsive approaches to the design and delivery of services and support for Aboriginal students, their families and communities.
- Analyse and review current and emerging trends, issues and best practice relating to local, State and national Aboriginal education priorities and initiatives, and provide advice and information to senior management.
- Support the coordination of grants and contracts for education programs, initiatives and services.
- Monitor and evaluate the quality and effectiveness of education strategies and initiatives.
- Undertake research and prepare complex correspondence, including Ministerial responses, parliamentary questions, information briefings, speeches and reports for presentation to senior management.
- Develop and maintain effective working relationships with internal and external stakeholders and represent the Department on internal and external committees and working parties as required.
- Prepare responses to enquiries from external stakeholders regarding policies and operations related to Aboriginal education.
- Work in a culturally responsive and context specific manner to productively and respectfully engage stakeholders.
- Work within and across teams and business units to integrate service, support and advice to schools and the system.

Selection criteria

1. Demonstrated considerable knowledge and understanding of contemporary policies, frameworks and issues impacting Aboriginal and Torres Strait Islander people.
2. Demonstrated highly developed oral and interpersonal communication skills, including the ability to collaborate effectively with a wide range of individuals in a range of contexts.
3. Demonstrated highly developed written communication skills, including extensive experience in preparing reports, complex correspondence, Ministerials, briefing notes, policy procedures and guidelines.
4. Demonstrated highly developed conceptual and analytical skills, including the ability to identify and clarify issues and problems and generate strategies to address them.
5. Demonstrated highly developed organisational and planning skills and ability to coordinate and deliver outcomes in agreed timelines.

Eligibility and training requirements

Aboriginality is considered essential for this position under section 50D of the Equal Employment Opportunity Act.

Employees will be required to:

- obtain a current Department of Education Criminal Record Clearance prior to commencement of employment
- complete the Department's induction program within three months of commencement
- complete any training specific to this role required by Departmental policy

- complete the Department's training in Accountable and Ethical Decision-Making within six months of appointment.

Certification

The details contained in this document are an accurate statement of the responsibilities and other requirements of the position.

ENDORSED

Date 9 March 2022
Reference D22/0169731