



2025 Graduate Program Application Information Pack

Launch your career at Treasury!

About us

At Treasury, we are responsible for managing Western Australia's public sector finances and formulating and implementing the annual State Budget. We develop economic and revenue forecasts, and monitor developments in the State's economy, major revenue bases and public sector finances, to ensure Western Australia remains on track against the State Government's budgetary objectives and policies.

What we do is integral to the Government's decision-making processes about where and how to spend taxpayer's money to ensure Western Australians have access to quality services in a financially sustainable way.

So, if you want to launch your career making meaningful contributions in your workplace across a variety of current issues from social services to forecasting and economic modelling, then Treasury is the place to start.

To learn more about the meaningful work we do, visit www.wa.gov.au/treasury.

The opportunity

By starting your career with Treasury, you will contribute to shaping and influencing government decisions, build professional networks and actively contribute to the State's economy, budget and community whilst working on high profile State projects.

Program Highlights

We see our Graduates as our future leaders, so we're committed to developing you to your full potential. Our Graduate Program offers:

- a structured learning and development program designed to develop key capabilities and professional skills that support you to build your career;
- three extensive 6-month rotations tailored to both your individual needs and operational business requirements that provide you with the opportunity and time to truly learn a new role and make a meaningful contribution during each placement;
- participation in the Launch Program, a 10-month public sector graduate development program focused on cultivating mindsets and behaviours for high performance in rapidly evolving environments to lay the foundations for career success;
- access to an individual employment development budget to support your unique professional development to support your continuous performance conversations;

- opportunities to join internal committees and reference groups to contribute and help shape our workplace; and
- an extensive and ongoing support network including talented and experienced supervisors, friendly work colleagues, supportive graduate network across current and previous cohorts, a dedicated buddy, and activities provided by the Treasury Young Professional Program (YPP).

Treasury offers a range of attractive employment conditions and benefits for our Graduates, including:

- competitive graduate salary of \$79,156 p.a. + 11% superannuation;
- an initial 18-month fixed term contract with the possibility of permanency after 12 months of satisfactory performance;
- a range of flexible work options including working from home arrangements;
- generous leave entitlements including 4 weeks' annual leave and the ability to purchase additional leave each year; and
- vibrant Perth CBD location with modern facilities and impressive views across Perth.

What we are looking for

Treasury is looking for recent graduates who:

- are committed to making a difference;
- are adaptable and flexible and have a desire to learn;
- have an interest in data, research, information and evidence; and
- work collaboratively with others to develop solutions through analysis and creative thinking.

How to apply

You will be asked to submit a current CV and a copy of your most academic transcript. It is important that you upload a copy of your current or completed official academic record. This must be in the form of an official transcript or official letter issued by your university. Screenshots from online portals will not be accepted.

It is important that you read the job advertisement and the role statement carefully to ensure you meet all the application and eligibility requirements.

Please see pages 4 and 5 below for more information about the application and selection process and relevant timelines.

Eligibility

Qualifications and academic experience

Applications are invited from university graduates who have successfully completed a tertiary qualification degree between December 2022 and December 2024.

The Treasury Graduate Program accepts applicants from any qualification discipline. Relevant qualifications include, but are not limited to the following academic disciplines: economics, accounting and finance, commerce, business, public policy, politics, international relations, law, legal studies or data science/mathematics.

Applicants with qualifications obtained outside Australia are responsible for ensuring these are assessed by the Overseas Qualifications Unit within the Department of Training and Workforce Development.

Eligibility to work in Australia

To be eligible for the Treasury Graduate Program, applicants must be an Australian citizen or an Australian permanent resident at the time of application.

Criminal and record screening

Successful applicants will be required to undertake the criminal screening process. A previous criminal conviction or pending charges will not necessarily preclude employment but will be considered when assessing suitability for employment.

Reimbursement of Relocation Costs

The Department of Treasury may consider the reimbursement of reasonable relocation costs to the Perth Metropolitan Area, subject to a number of criteria being met and business requirements.

Contact us

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Key information and dates

Applications open: 2 May 2024

Applications close: 5 June 2024

Treasury is committed to continuing to grow our diverse and inclusive workforce. As a measure to achieve equality, Sections 51 and 66R of the *Equal Opportunity Act 1984*, apply to our Graduate Program. We strongly encourage Aboriginal and Torres Strait Islander people to apply for this job.

Step 1. Submitting your application

You will need to submit the following to be considered eligible for Treasury's 2025 Graduate Program:



1. Evidence of Australian citizenship or Australian permanent residency
2. A copy of your most recent academic transcript which demonstrates an academic weighted average of 70% and above
3. A current CV (maximum 2 pages) outlining your work and academic experience, achievements, and the details of two (2) professional referees, either current or previous supervisors

At the online application form stage you will be asked, in no more than 300 words for each question, to:

- tell us why you want to be part of this Program; and
- what skills and attributes you have that will ensure you can successfully undertake the role of Graduate Officer.

Apply via <http://www.jobs.wa.gov.au> by clicking the '**Apply for Job**' button on the advertisement.

Carefully read the advertisement and all attachments, including the **Graduate Officer Role Statement** and the Level 3 capabilities as per the **Treasury Capability Framework**, for the best success with your application.

Before you upload your documents, you will be asked to answer a number of questions which will determine your suitability for the role. It is strongly recommended you allow plenty of time to prepare and submit your application online.

Important: If you don't provide the above required documentation with your application, you will not meet the eligibility requirements and will not proceed to the next step in the recruitment process.

Applications must be lodged by 5:00pm Wednesday 5 June 2024.

Late applications will not be accepted.



Step 2. Video interview

If you are selected for the next stage, you will be asked to complete a one-way video interview.

You will be asked to answer 3-4 questions based on your skills, abilities, and motivations for applying for the Treasury Graduate Program.

The video interview:

- Can be completed on your computer, mobile or tablet device
- Should take no longer than 30 minutes to complete
- Suggested time includes testing your setup, practice questions, and completing your video interview
- Should be done in a quiet location where you are unlikely to be disturbed.

Video interviewing is scheduled for mid-June 2024.

Applicants will have **1 week to complete and submit** their video interview.



Step 3. In person interview

Applicants that are selected to the next stage will be invited for a short panel interview.



Step 4. Referee checks and notifications to applicants

Following the interviews, references will be sought for candidates deemed suitable.

Employment offers will be finalised in August/September 2024. Successful applicants will commence the Treasury Graduate Program in mid-January 2025.

If you are unsuccessful in the process, you will be notified via emailed and provided the opportunity to seek feedback once the selection process is finalised.