



HSS REGISTERED

Senior Occupational Therapist
Health Salaried Officers Agreement: P-2
Position Number 00021112
Occupational Therapy/Allied Health Directorate
Peel Health Campus/South Metropolitan Health Service

Reporting Relationships

Manager Allied Health
 Health Salaried Officers P4
 Position Number 00021272



Coordinator Occupational Therapy
 Health Salaried Officers P3
 Position Number 00021108



This Position

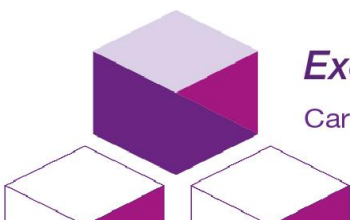


Directly reporting to this position:
 Nil

← Also reporting to this supervisor:

- Occupational Therapist, Level P1, 1.4 FTE

Key Responsibilities
 As part of a multidisciplinary team, plans, implements, coordinates and evaluates Occupational Therapy services to patients at Peel Health Campus using advanced Occupational Therapy clinical practice skills. Plans, implements and evaluates patient safety and quality of care. Practices as a Senior Occupational Therapist and ensures practice is in accordance with the Occupational Therapy professional and registration requirements, standards, codes and guidelines and SMHS policies and guidelines.



Excellent health care, every time

Care ■ Integrity ■ Respect ■ Excellence ■ Teamwork

SMHS Values

The SMHS considers the values, attributes and attitudes of candidates along with the assessment of competency-based criteria of the position as part of employee recruitment and ongoing performance development.

SMHS is unified across its hospitals and services by its values and behaviours that provide a strong expectation of conduct for all SMHS staff no matter where they work.



SMHS is committed to driving opportunities to reduce its environmental footprint and promote environmentally sustainable work practices. As a health care provider, we believe it is our responsibility to reduce our emissions for the health and wellbeing of our community. It is also our responsibility to use resources wisely for the health of the planet.



Brief Summary of Duties (in order of importance)

1. Clinical

- 1.1 Provide evidence based Occupational Therapy services to patients/clients within the clinical specialty area/s.
- 1.2 Provide Occupational Therapy assessment, intervention and evaluation at an advanced practice level for complex and general caseload/s.
- 1.3 Undertake clinical shifts at the direction of the Coordinator Occupational Therapy including participation on the on-call/ after-hours/ weekend roster if required.
- 1.4 Ensure prioritisation and delegation of duties of Occupational Therapy caseloads for own and staff under their supervision.
- 1.5 Participate in clinical review meetings and case conferences as appropriate.
- 1.6 Provide advanced clinical consultation to Occupational Therapists, other health professionals and others.
- 1.7 Identify opportunities and participate in quality improvement activities in consultation with the Allied Health Manager (proposed) and Coordinator Occupational Therapy to systematically evaluate service delivery and meet customer needs.
- 1.8 Educate patients/carers in post discharge management and organise discharge summaries/referrals to other services, as appropriate.
- 1.9 Support and liaise with patients, carers, colleagues, medical, nursing, allied health, support staff (including Catering), external agencies and the private sector to provide coordinated multidisciplinary care
- 1.10 Ensure maintenance of appropriate clinical documentation and clinical information systems required of Occupational Therapy staff under their supervision including own caseload.
- 1.11 Participate in Service stream meetings as required to meet organisational and service objectives.
- 1.12 Participate in ongoing evaluation of clinical practice.

2 Education/Training/Research

- 2.1. Engage in continuing professional development/education and ensures continuous as per the Australian Health Practitioner Regulation Agency as per essential criterion 1.
- 2.2. Ensure professional support, clinical orientation and direction is provided to P1 staff as set by the Manager Allied Health and Coordinator Occupational Therapy.
- 2.3. Undertake supervision and development of students and other tertiary students if appropriate.
- 2.4. Develop and participate in evidence based clinical research activities, where applicable, as directed by the Manager Allied Health and Coordinator Occupational Therapy.

3. SMHS Governance, Safety and Quality Requirements

- 3.1 Commits to undertake the duties of the role in accordance with the WA Health Code of Conduct, the SMHS Vision and SMHS Values of Care, Integrity, Respect, Excellence and Teamwork.
- 3.2 Participates in the maintenance of a safe work environment.
- 3.3 Participates in an annual performance development review.
- 3.4 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 3.5 Completes mandatory training (including safety and quality training) as relevant to role.
- 3.6 Performs duties in accordance with Government, WA Health, South Metropolitan Health Service and Departmental / Program specific policies and procedures, and applicable

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legislative obligations under the Public Sector Management Act, the Health Services Act, Work Health and Safety Act, the Disability Services Act and the Equal Opportunity Act.

4. Undertakes other duties as directed.

Work Related Requirements

The following criteria should be read together with the Brief Summary of Duties and considered in the context of the role and the SMHS Values.

Essential Selection Criteria

1. Tertiary qualification in Occupational Therapy and eligible for registration with the Occupational Therapy Board of Australia.
2. Demonstrated extensive relevant clinical Occupational Therapy experience within the specialty area.
3. Demonstrated ability to apply evidence based and quality improvement principles using Occupational Therapy knowledge to patient management at an advanced practice level.
4. Demonstrated ability in applying time management and organisational skills.
5. Demonstrated high level interpersonal, written and verbal communication skills including the ability work effectively in a multidisciplinary team.
6. Demonstrated ability to supervise and support Occupational Therapy staff and students.
7. Current "C" or "C.A." class driver's license.
8. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Work Health and Safety, and how these impact on employment and service delivery

Desirable Selection Criteria

1. Completion or progress towards a relevant postgraduate qualification/advanced training.

Appointment Prerequisites

Appointment is subject to:

- Evidence of current registration by the Occupational Therapy Board of Australia must be provided prior to commencement.
- Working with Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Current "C" or "C.A." class driver's license.
- Provision of the minimum identity proofing requirements.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.