



Application for Employment Form - Level 1 Assistant Gardener/Handyperson

PERSONAL DETAILS

Title:		Surname:	
Other names:			
Address:			
Suburb:		Post Code:	
Telephone (home):		Telephone (mobile):	
Email:			

FIRST REFEREE DETAILS

Organisation:			
Name:			
Position Title:			
Day Time Telephone Number:			
Relationship to you:			
Email:			
Address:			
Suburb:		Post Code:	

SECOND REFEREE DETAILS

Organisation:			
Name:			
Position Title:			
Day Time Telephone Number:			
Relationship to you:			
Email:			
Address:			
Suburb:		Post Code:	

WA GOVERNMENT EMPLOYMENT DETAILS

Are you currently employed in the WA public sector?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please specify Agency:	
Classification Level		Award:	
Have you ever received a voluntary severance from the WA public sector?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, what is your re-entry date on your Deed of Commitment?	

ELIGIBILITY

<p>Do you currently hold a valid WWCC or are you willing to obtain one?</p> <p>All employees in public schools must obtain and hold a current Working With Children Check (WWCC) card. If you do not already have a card you will be required to apply for one within 5 days of starting at your school (the form needs to be signed by your school). Further information regarding WWCC may be obtained at www.education.wa.edu.au/wwc</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>Have you, or are you willing to consent to a criminal records screening?</p> <p>All employees of the Department of Education are required to undergo a Nationally Coordinated Criminal History Check through the Department's Screening Unit before commencement. Further information regarding criminal screening may be obtained at www.education.wa.edu.au/ncchc</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No

DETAILS OF CURRENT POSITION

Start date of employment:		Organisation:	
Position Title:			
Work Type (i.e Permanent, Fixed Term, Part-time, Full-time, Casual):			
Main duties:			

DETAILS OF PREVIOUS POSITION(S) – List most recent first

Start date of employment:		Organisation:	
Position Title:			
Work Type (i.e Permanent, Fixed Term, Part-time, Full-time, Casual):			
Main duties:			
Start date of employment:		Organisation:	
Position Title:			
Work Type (i.e Permanent, Fixed Term, Part-time, Full-time, Casual):			
Main duties:			

RESIDENCY

Are you an Australian or New Zealand citizen or permanent resident?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If you are not an Australian or New Zealand Citizen or Australian Permanent Resident, have you applied for permanent residency or a temporary work visa?	<input type="checkbox"/> Yes <input type="checkbox"/> No

DECLARATIONS

All applicants are required by law to disclose any significant medical declarations prior to commencing employment.

If you have a disability and require workplace adjustments to assist your employment, you can discuss accommodations you require with the hiring manager or principal if you are offered employment.

Do you have a current/active worker's compensation claim with the Department of Education?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have a current/active worker's compensation claim/s with another employer?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If you have answered 'Yes', please attach a copy of your most recent progress medical certificate/s along with this application.		

ROLE REQUIREMENTS

Have you completed any formal or recognised training in school or commercial gardening? If you answered yes, please attach copies of certificates.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Please indicate areas of knowledge:	<input type="checkbox"/> Safe Working Practices <input type="checkbox"/> Identifying different plant groups	
Please indicate areas of experience:	<input type="checkbox"/> Developing garden beds <input type="checkbox"/> Marking sporting areas <input type="checkbox"/> Maintaining horticultural equipment <input type="checkbox"/> Maintaining the growing environment for landscapes <input type="checkbox"/> Carrying out minor repairs and maintenance in line with general handyperson duties	
List the different types of lawns and the requirements to maintain healthy lawn/turf.		
List the machinery you have operated and how you maintained it.		
List any chemicals that you have used and describe how they should be applied and stored safely.		
Please state any additional skills or knowledge that you have which you feel will be useful in this role.		

DECLARATION

I declare that to the best of my knowledge and belief all the foregoing statements are true and that I have not withheld any relevant information.

I understand that by virtue of section 79 of the Workers' Compensation and Rehabilitation Act 1981, a future claim for workers' compensation may be in jeopardy if I fail to divulge relevant information about my past or present medical history that may impact upon my employment.

I consent to a medical examination, if required by the employer, to be carried out by a medical practitioner of the employer's choice, with the fee incurred in having to attend the examination being paid by the employer.

I acknowledge that if I am employed and any statement I have made is found to be deliberately false or deliberately misleading, I will be liable for instant dismissal.

Name: *(Please Print)*

Date:

Signature: