



## Position Description

Position Title:	Assistant Director Enterprise Architecture	Classification Level:	8
Position Number:	33253	Reports to:	Chief Digital Officer L9
Directorate:	Service and Invest	Supervises:	4 FTE
Branch/Section:	Technology Services / Enterprise Architecture	Location:	Perth Metropolitan Area



Empathy      Collaboration      Growth      Clarity

### Our Values

Our values define who we are, how we communicate, interact, develop and work together. Our values underpin everything we do.

Our values: **Clarity, Empathy, Collaboration** and **Growth**.

### Role Summary

The Assistant Director Enterprise Architect is accountable for developing and maintaining the Department of Finance's (Finance) enterprise architecture. The role leads a team of solution architects, leads the development of high-level business cases, takes ownership of Finance's digital strategy and is a key contributor to departmental planning for its digital future.

This is a critical leadership role that works closely with the Chief Digital Officer (CDO), internal and external stakeholders to define Finance's technical vision and develop a roadmap for achieving success in alignment with Finance's strategic goals and objectives, as well as with industry standards and best practices.

### Responsibilities

- Lead the development and maintenance of Finance's enterprise architecture, including system architecture, data architecture, application architecture, and infrastructure architecture.
- Lead the development of Finance's IT systems to ensure they align with Finance's strategic goals and objectives, as well as with industry standards and best practices.
- Undertake and coordinate complex research into new technologies and services to determine the impact on and opportunity for Finance.
- Work closely with the CDO, and internal and external stakeholders to define Finance's technical vision and develop a roadmap for achieving that vision.



- Collaborate with other enterprise architects across Government to ensure that Finance's enterprise architecture aligns with Government-wide architecture standards and initiatives.
- Lead the development and implementation of technical standards and policies for Finance's IT systems.
- Provide technical guidance and support to project teams to ensure that projects align with Finance's enterprise architecture.
- Evaluate new and emerging technologies and recommend adoption or integration where appropriate.
- Facilitate communication and collaboration between IT staff and Finance's stakeholders to ensure that IT solutions meet business needs.
- Ensure that Finance's IT systems are secure, reliable, and scalable.
- Work with other agencies and key bodies such as the Office of Digital Government to understand Government direction and to support WA Government system maturation.
- Demonstrate Finance's values in all interactions to contribute towards an innovative, customer focused, high-performing and values-led organisational culture.
- Demonstrate the expected leadership behaviours and mindsets in the context of Leading Leaders.
- Perform other duties as directed.

### Essential Requirements

- Substantial experience as an enterprise architect or in a similar role.
- Strong understanding of enterprise architecture frameworks, such as TOGAF, Zachman, or FEAF.
- Experience with IT project management, including Agile and Waterfall methodologies.
- Substantial knowledge and experience in cloud computing technologies and architecture, such as Amazon Web Services or Microsoft Azure.
- High-level written and verbal communications with demonstrated ability to influence effectively and lead the delivery of a customer-centric service.

### Desirable

- Relevant tertiary qualifications and/or an equivalent level of skills, knowledge and experience.

### Leadership Context

We believe all our people are leaders. We consider leadership to be critical to the success of Finance and the public sector and, to support this, we have adopted **Leadership Expectations**. This role operates in **Leading Leaders** context. It is essential that you demonstrate the expected behaviours in the context of the role (additional detail provided in separate attachment).

- **Lead collectively:** Seek and build key relationships, work together, and focus on the greater good.
- **Think through complexity:** Think critically, work with ambiguity and uncertainty, assess solutions and impacts, and take calculated risks.
- **Dynamically sense the environment:** Be in tune with the political, social, and environmental trends that impact the work; understand and recognise the needs of others and leverage relationships for desired outcomes.
- **Deliver on high leverage areas:** Identify priorities, pursue objectives with tenacity and display resilience in the face of challenges.



## OFFICIAL

- **Build capability:** Proactively develop others; share learning to promote efficiency and effectiveness; and champion diversity and inclusion.
- **Embody the spirit of Public Service:** Display empathy, compassion, humility and integrity, and a genuine passion for the work; demonstrate a responsibility to Western Australians; and work in the interest of the public good.
- **Lead adaptively:** Continuously seek to understand personal strengths and areas for improvement, be adaptive to change and adjust leadership style in different contexts.

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### Pre-employment requirements

Australian Permanent Residency is a minimum requirement for permanent appointment to the WA Public Sector. For a fixed term contract or casual appointments, applicants require a valid Work Visa for the duration of the entire term.

Appointment is subject to 100 point identification check and Criminal Records Screening clearance.

### Certification

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Verified by: M.McLeod, Senior HR Consultant, March 2024

Classification Evaluation Date: D.Paul, Senior HR Consultant, December 2023

