



# **Position Description**

Position Title: Assistant Director Classification Level: 8

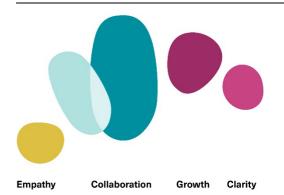
**Enterprise Architecture** 

Position Number: 33253 Reports to: Chief Digital Officer L9

Directorate: Service and Invest Supervises: 4 FTE

Branch/Section: Technology Services / Location: Perth Metropolitan Area

**Enterprise Architecture** 



## **Our Values**

Our values define who we are, how we communicate, interact, develop and work together. Our values underpin everything we do.

Our values: Clarity, Empathy, Collaboration and Growth.

## **Role Summary**

The Assistant Director Enterprise Architect is accountable for developing and maintaining the Department of Finance's (Finance) enterprise architecture. The role leads a team of solution architects, leads the development of high-level business cases, takes ownership of Finance's digital strategy and is a key contributor to departmental planning for its digital future.

This is a critical leadership role that works closely with the Chief Digital Officer (CDO), internal and external stakeholders to define Finance's technical vision and develop a roadmap for achieving success in alignment with Finance's strategic goals and objectives, as well as with industry standards and best practices.

#### Responsibilities

- Lead the development and maintenance of Finance's enterprise architecture, including system architecture, data architecture, application architecture, and infrastructure architecture.
- Lead the development of Finance's IT systems to ensure they align with Finance's strategic goals and objectives, as well as with industry standards and best practices.
- Undertake and coordinate complex research into new technologies and services to determine the impact on and opportunity for Finance.
- Work closely with the CDO, and internal and external stakeholders to define Finance's technical vision and develop a roadmap for achieving that vision.



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- Collaborate with other enterprise architects across Government to ensure that Finance's enterprise architecture aligns with Government-wide architecture standards and initiatives.
- Lead the development and implementation of technical standards and policies for Finance's IT systems.
- Provide technical guidance and support to project teams to ensure that projects align with Finance's enterprise architecture.
- Evaluate new and emerging technologies and recommend adoption or integration where appropriate.
- Facilitate communication and collaboration between IT staff and Finance's stakeholders to ensure that IT solutions meet business needs.
- Ensure that Finance's IT systems are secure, reliable, and scalable.
- Work with other agencies and key bodies such as the Office of Digital Government to understand Government direction and to support WA Government system maturation.
- Demonstrate Finance's values in all interactions to contribute towards an innovative, customer focused, high-performing and values-led organisational culture.
- Demonstrate the expected leadership behaviours and mindsets in the context of Leading Leaders.
- Perform other duties as directed.

## **Essential Requirements**

- Substantial experience as an enterprise architect or in a similar role.
- Strong understanding of enterprise architecture frameworks, such as TOGAF, Zachman, or FEAF.
- Experience with IT project management, including Agile and Waterfall methodologies.
- Substantial knowledge and experience in cloud computing technologies and architecture, such as Amazon Web Services or Microsoft Azure.
- High-level written and verbal communications with demonstrated ability to influence effectively and lead the delivery of a customer-centric service.

#### **Desirable**

Relevant tertiary qualifications and/or an equivalent level of skills, knowledge and experience.

## **Leadership Context**

We believe all our people are leaders. We consider leadership to be critical to the success of Finance and the public sector and, to support this, we have adopted **Leadership Expectations**. This role operates in **Leading Leaders** context. It is essential that you demonstrate the expected behaviours in the context of the role (additional detail provided in separate attachment).

- Lead collectively: Seek and build key relationships, work together, and focus on the greater good.
- **Think through complexity:** Think critically, work with ambiguity and uncertainty, assess solutions and impacts, and take calculated risks.
- **Dynamically sense the environment:** Be in tune with the political, social, and environmental trends that impact the work; understand and recognise the needs of others and leverage relationships for desired outcomes.
- **Deliver on high leverage areas:** Identify priorities, pursue objectives with tenacity and display resilience in the face of challenges.



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- **Build capability:** Proactively develop others; share learning to promote efficiency and effectiveness; and champion diversity and inclusion.
- **Embody the spirit of Public Service:** Display empathy, compassion, humility and integrity, and a genuine passion for the work; demonstrate a responsibility to Western Australians; and work in the interest of the public good.
- **Lead adaptively**: Continuously seek to understand personal strengths and areas for improvement, be adaptive to change and adjust leadership style in different contexts.

## **Pre-employment requirements**

Australian Permanent Residency is a minimum requirement for permanent appointment to the WA Public Sector. For a fixed term contract or casual appointments, applicants require a valid Work Visa for the duration of the entire term.

Appointment is subject to 100 point identification check and Criminal Records Screening clearance.

## Certification

Verified by: M.McLeod, Senior HR Consultant, March 2024

Classification Evaluation Date: D.Paul, Senior HR Consultant, December 2023

