



Principal Analyst

Classification	Level 7
Position number	00009695, 00032159, 00032682, 00032902
Business unit	Strategic Policy and Evaluation
Directorate	Performance and Evaluation Group 2
Award and Agreement	Public Service Award 1992 and relevant Public Sector CSA Agreement

About us

The Department

The Department of Treasury is at the centre of Government decision-making. We make a difference by providing the Government with expert financial and economic advice, to benefit all Western Australians.

Our strategic goals are to:

- promote fiscal sustainability and value for money outcomes;
- promote a strong, competitive and diversified economy; and
- enhance organisational capability and agility.

We are a diverse and inclusive agency where our people do meaningful and rewarding work. We provide flexible working options and many other benefits, including being located in the heart of Perth's CBD overlooking the Swan River. To find out more about why Treasury is an incredible place to work, visit our [careers page](#).

The Directorate

The [Performance and Evaluation Group 2 Directorate](#) covers the social services portfolios (e.g. child protection, family domestic violence, social and affordable housing). We work closely in our portfolio-aligned teams, and with our partner agencies and central agency counterparts to undertake analysis, identify solutions, provide advice, monitor resource allocation, and improve the outcomes across public services.

The Directorate also includes the Aboriginal Affairs Coordination Unit which provides a central advisory role on issues impacting outcomes for Aboriginal people and communities, including Closing the Gap targets and Native Title.

The role

Key responsibilities

The core function of the Principal Analyst role is to analyse and provide advice to Government on business cases, budget submissions, and policy proposals, with a particular lens on ensuring value for money outcomes. You will work with your team to support your Assistant Director in providing advice to your partner agency on a day-to-day basis, to coordinate whole of government reporting processes, such as the State Budget, and with your peers across Treasury, to support Senior Executive to meet Treasury's goals.

Key duties

As a Principal Analyst, you are required to:

- analyse and interpret information relating to resource allocation (investment proposals), proposed changes to policy or legislation, and service and financial performance;
- clarify and solve problems through working with partner agencies and identifying/considering alternative and pragmatic options;
- work effectively in a team-based environment to meet tight timeframes;
- liaise effectively with agency counterparts and with internal stakeholders to build relationships and share information;
- demonstrate initiative and integrity in dealing with complex, confidential and sensitive information;
- provide support to the team and the Assistant Director, which can include formal supervisory duties;
- exhibits accountability, professional integrity and respect consistent with the Department of Treasury's values, Code of Conduct and the Public Sector Code of Ethics; and
- undertakes other duties as required.

Key requirements

Core competencies

The five core capabilities below, part of Treasury's Capability Framework ([link](#)), articulate the desired behaviours and skills required for successful performance in the role. Each capability is supported by a set of behavioural indicators. You will need to ensure that you consider and demonstrate the behavioural indicators relevant to the classification level and within the context of the role.

1. Shapes and manages strategy
2. Achieves results
3. Build productive relationships
4. Displays personal drive and integrity
5. Communicates and influences effectively

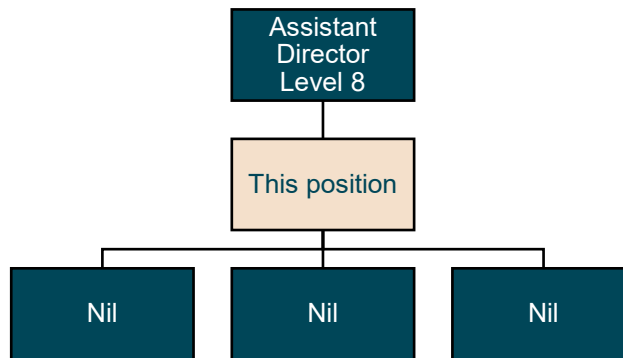
Essential role-specific requirements

1. Demonstrated experience in analysis, evaluation and/or development of policy or strategy.

Desirable role-specific requirements

Nil

Reporting relationships



Certification

The details contained in this document are an accurate statement of the key responsibilities, duties and other requirements of the position.

Assistant Director, People and Culture 11/01/2024
