



Analyst

Classification	Level 5
Position number	00031708, 00031799
Business unit	Strategic Policy and Evaluation
Directorate	Performance and Evaluation Group 2
Award and Agreement	Public Service Award 1992 and relevant Public Sector CSA Agreement

About us

The Department

The Department of Treasury is at the centre of Government decision-making. We make a difference by providing the Government with expert financial and economic advice, to benefit all Western Australians.

Our strategic goals are to:

- promote fiscal sustainability and value for money outcomes;
- promote a strong, competitive and diversified economy; and
- enhance organisational capability and agility.

We are a diverse and inclusive agency where our people do meaningful and rewarding work. We provide flexible working options and many other benefits, including being located in the heart of Perth's CBD overlooking the Swan River. To find out more about why Treasury is an incredible place to work, visit our [careers page](#).

The Directorate

The [Performance and Evaluation Group 2 Directorate](#) covers the social services portfolios. We work closely in our portfolio-aligned teams, and with our partner agencies and central agency counterparts to undertake analysis, identify solutions, provide advice, monitor resource allocation, and improve the outcomes across public services.

The Directorate also includes the Aboriginal Affairs Coordination Unit which provides a central advisory role on issues impacting outcomes for Aboriginal people and communities, including Closing the Gap targets and Native Title.

The role

Key responsibilities

This role works within one of the central coordination teams in Treasury, which are focused on distinct policy areas. It focuses on Aboriginal outcomes and sits within the Aboriginal Affairs Coordination Unit (AACU). Its purpose is to contribute to the development and delivery of high quality and timely evidence-based analysis and advice to inform Government decision making on key issues impacting outcomes for Aboriginal people in Western Australia.

This is done by working as a strategic central liaison unit within Treasury to support internal stakeholders and their communication with, and advice to, portfolio agencies, and working collaboratively with the Department of the Premier and Cabinet to support the implementation of the National Partnership Agreement on Closing the Gap and Government's decision making on Native Title activities in Western Australia.

At the heart of the AACU, and this role, is the recognition that policy decisions about Aboriginal people cannot be made without Aboriginal people. In this role you will support identifying ways to promote and improve a strong voice for the Aboriginal community in Government decision making.

Key duties

This role may require you to undertake the following activities:

- Contribute to, and in some cases lead, the preparation of evidence-based advice to the Executive, Treasurer and Expenditure Review Committee on business cases and investment proposals to enable informed decision making.
- Research, analyse and evaluate quantitative and qualitative data to access programs, identify trends and develop an evidence base to inform decision making.
- Work collaboratively with internal and external stakeholders to inform policy options and to implement processes and reform for key Aboriginal Affairs issues.
- Support data collection and analysis to inform the budget reporting on Aboriginal Affairs expenditure and the production of the Aboriginal Expenditure Review.
- Coordinate and disseminate information sharing throughout the Department on Aboriginal Affairs budget processes and Native Title implementation updates.
- Identify and respond to emerging issues and opportunities to influence positive outcomes for Aboriginal people and communities.
- Support the Executive's participation in relevant steering committees and other governance forums relating to Aboriginal outcomes and projects.
- Contribute to implementation and review of Treasury's internal [Aboriginal Empowerment Strategy](#).
- Support the Assistant Director to maintain strong working relationships with the Department of the Premier and Cabinet's Aboriginal Engagement directorate, including the Aboriginal policy, Closing the Gap implementation and Native Title teams.
- Exhibits accountability, professional integrity and respect consistent with the Department of Treasury's values, Code of Conduct and the Public Sector Code of Ethics.
- Undertakes other duties as required.

Key requirements

Core competencies

The five core capabilities below, part of Treasury's [Capability Framework](#), articulate the desired behaviours and skills required for successful performance in the role. Each capability is supported by a set of behavioural indicators. You will need to ensure that you consider and demonstrate the behavioural indicators relevant to the classification level and within the context of the role.

1. Strategy and analysis
2. Achieves results
3. Build productive relationships
4. Displays personal drive and integrity
5. Communicates and influences effectively

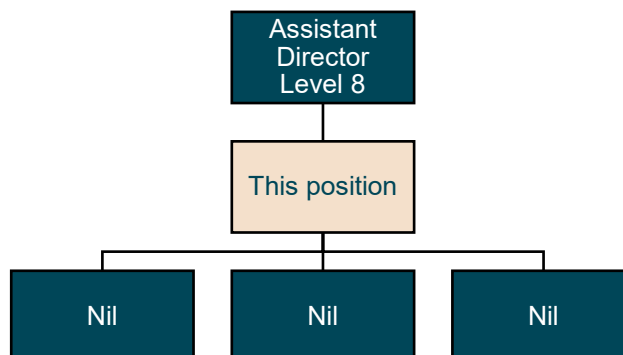
Essential role-specific requirements

1. Demonstrated experience in analysis, evaluation and/or development of policy of strategy.

Desirable role-specific requirements

1. Demonstrated experience or significant awareness in one or more of the following areas:
 - Aboriginal policy, service design and/or delivery;
 - Aboriginal stakeholder engagement and management; or
 - Native Title legislation and/or Indigenous Land Use Agreement development or implementation.

Reporting relationships



Certification

The details contained in this document are an accurate statement of the key responsibilities, duties and other requirements of the position.

Assistant Director, People and Culture 11/01/2024
