Support Officer, Speech and Language
Language Development Centres

Position number	Generic
Agreement	Public Sector CSA Agreement 2022, or as replaced.
Classification	Level 5
Reports to	Principal
Direct reports	Nil

Context

The Statewide Speech and Language Outreach Service is located within the five metropolitan Language Development Centres as well as in some regional locations. The Service supports other schools and regions with strategic initiatives to enable them to cater more effectively in mainstream settings for students with speech and language impairments/difficulties. The Service also works across agencies to optimise the integration of speech and language services.

Information about the particular school or college in which the vacancy is being advertised is available on Schools Online.

Visit education.wa.edu.au for information about the Department of Education.

Key responsibilities

- Provide consultancy and professional learning to Regional and school communities in the area of speech, language and literacy development, from Kindergarten to Year.
- Develop, implement and review systematic speech, language and literacy programs to address student, and school needs.
- Support policy and procedures for the (early) identification, referral and educational planning for students with speech and language needs.
- Provide professional support to Regional teams and classroom teachers on identification, referral and educational planning for students with speech and language needs. Including but not limited to:
  - assessment and referral
  - providing recommendations to appropriate services and inter-agency initiatives.
- Develop and support implementation of classroom strategies that take into account individual student educational, behavioural and psychosocial needs, to maximise learning outcomes for students with speech and language needs.

- Work with schools to determine their requirements for Oral Language in Kindergarten to year Three.
- Work collaboratively with the Principals and Primary School sites – locations of Language Development Centres.
- Ensure Statewide Services are supported with:
  - assessment and referral
  - student education planning
  - recommending access to appropriate services.

Selection criteria

1. Demonstrated knowledge and understanding of issues relating to speech and/or language and learning outcomes.
2. Demonstrated ability to develop, implement, monitor and review the delivery of professional support in language and literacy development.
3. Demonstrated negotiation, consultation and interpersonal skills with proven ability in working collaboratively and maintaining effective working relationships with a range of people across settings.
4. Demonstrated highly developed written and oral communication skills, including effective facilitation skills and the ability to prepare professional tools.
5. Demonstrated well developed research, conceptual and analytical skills, including the ability to identify issues, devise plans and apply strategies to address them.

Eligibility and training requirements

Employees will be required to:

- hold a recognised qualification in teaching and/or professional qualifications in a relevant area e.g. Speech Pathology)
- obtain a current Department of Education Criminal Record Clearance prior to commencement of employment
- obtain or hold a current Working with Children Check
- complete the Department's induction program within 3 months of commencement
- complete any training specific to this role required by Departmental policy
- complete the Department's training in Accountable and Ethical Decision-Making within 6 months of appointment
- complete the Department's Aboriginal and Torres Strait Islander cultural awareness online course within 3 months of commencement
- undertake travel to regional areas including overnight stays.

Certification

The details contained in this document are an accurate statement of the responsibilities and other requirements of the position.

ENDORSED

Date   3 October 2023
Reference   D23/1542457