



Our Values

Solutions focused | Committed people | Working collaboratively | Making a difference

Role Statement

Role Title:	Budget Analyst
Level:	Level 5
Position Number:	Generic
Directorate:	Performance and Evaluation Group 3
Business Unit:	Strategic Policy and Evaluation
Responsible to:	Assistant Director
Direct Subordinates:	Nil

About Treasury

We provide expert financial, economic and resource management advice to help the Government achieve its economic and fiscal objectives and ensure the efficient delivery of priority public services and infrastructure for the benefit of all Western Australians.

We support the Treasurer, the Expenditure Review Committee, and Cabinet by providing solutions-focused policy advice. In doing so, we directly influence decisions impacting Western Australia's economy, finances, society, and environment.

Our strategic goals are to:

- Goal 1: Promote fiscal sustainability and value for money outcomes;
- Goal 2: Promote a strong, competitive and diversified economy; and
- Goal 3: Enhance organisational capability and agility.

Reflecting our role at the centre of Government decision-making, we are committed to the highest standards of quality, integrity, and service. We champion a culture which respects and celebrates diversity and equity in the workplace and in our work.

About the Business Unit and Directorate

The Strategic Policy and Evaluation Business Unit works closely with key service delivery agencies, to provide advice to Government on policy settings, resource allocation, and agencies' financial and service performance. The unit covers three Directorates covering the following portfolios, which comprise of 80 percent of general government spending in Western Australia and directly impact quality of life outcomes for people in our State:

- health and mental health;
- justice, policing, education, and training; and
- child protection, disabilities, and housing, as well as an Aboriginal Affairs Coordination Unit which provides a central advisory role on issues impacting outcomes for Aboriginal people and communities, including Closing the Gap targets and Native Title.

We work closely in our portfolio-aligned teams, and with our partner agencies, and central policy counterparts, to provide advice, identify solutions, monitor resource allocation, and improve outcomes across public services.

About the Role

The Budget Analyst works within a team, which is aligned to a portfolio area to monitor the relevant agency’s budget performance and to assess policies and resource allocations.

The core function of the role is to analyse and provide advice on business cases, budget submissions, and policy proposals, and the performance of relevant agencies, with a particular lens on ensuring value for money outcomes. You will work with your team to support your Manager in providing advice, to your partner agency as part of the State Budget and other whole of government reporting processes, and with your peers across Treasury to support the Senior Executive to meet Treasury’s goals.

Budget Analysts are required to:

- analyse and interpret information relating to resource allocation (investment proposals), proposed changes to policy or legislation, and service and financial performance;
- clarify and resolve problems through working with partner agencies and identifying/considering options;
- work effectively in a team-based environment to meet tight timeframes;
- liaise effectively with agency counterparts and with internal stakeholders to build relationships and share information;
- demonstrate initiative and integrity in dealing with complex, confidential and sensitive information; and
- provide support to Senior Analysts and the Assistant Director.

Key Stakeholders

WHO	WHY
Internal	
Assistant Director, Education and Training team, and Law and Order team.	To provide support, share information, co-ordinate deliverables and liaise on development and training
Team members in the Directorate Team members across Treasury	To support and collaborate on team activities and deliverables
External	
Partner agency - Department of Education - WA Police, Road Safety Commission	To collaborate and share information on whole of government processes and agency-specific priorities. To provide advice and support to navigate decision-making and reporting processes.

- Department of Justice, State Solicitor's Office, Legal Aid WA, Office of the Director of Public Prosecutions	
Central policy agencies - Department of the Premier and Cabinet - Department of Finance	To share information and coordinate on common priorities and objectives

Core Capabilities

The five core capabilities below form part of [Treasury's Capability Framework](#). They articulate the desired behaviours and skills required for successful performance in a role at Treasury. Each capability is supported by a set of behavioural indicators which are accessible from the Treasury website (www.wa.gov.au/treasury) [Careers page](#).

Applicants will be assessed on the following essential capability requirements. You will need to ensure you consider the behavioural indicators relevant to the classification level and within the context of the advertised role.

1. **Strategy and Analysis**
Anticipates, analyses and evaluates information. Displays innovative thinking and is solutions focussed.
2. **Achieves Results**
Works independently and proactively collaborates with others to achieve results. Displays a strong work ethic and resilience.
3. **Builds Productive Relationships**
Builds trust and effectively works together with a diverse group of internal and external stakeholders to achieve mutually beneficial outcomes.
4. **Displays Personal Drive and Integrity**
Displays judgement, initiative and professionalism. Proactively seeks to continually learn and develop.
5. **Communicates and Influences Effectively**
Communicates complex information in a clear and effective manner for the target audience.

Essential Role Specific Requirements

Nil

Desirable Role Specific Requirements

Nil