



Chief Clinical Neurophysiology Scientist

Position details

Position Number:	00020432
Classification:	HSO Level P3
Agreement:	Health Salaried Officers Agreement
Directorate:	Operations - Service Unit 4 - Medical
Department:	Neurology
Location:	Perth Children's Hospital, QEII Campus, Nedlands

Reporting relationships

This position reports to:

00011907 Head of Department

Positions under direct supervision:

Senior Clinical Neurophysiology Scientist	Level P2	2.0 FTE
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Key Responsibility

- Manage the administrative, scientific and research activities of the Paediatric state-wide service Neurophysiology Department, including the standard of testing and development of procedures. Responsible for initiating and developing techniques to meet those client groups identified as being under-serviced. Development of educational and skill transfer activities for Hospital and Health department staff and external organisations.

About our health service

The Child and Adolescent Health Service (CAHS) is a comprehensive service that supports and treats children from around Western Australia, and is committed to programs that promote lifelong health in children and adolescents.

CAHS is made up of four service streams:

- **Neonatology:** Neonatology provides state-wide tertiary neonatal services to the sickest newborn babies and infants in Western Australia.
- **Community Health:** a comprehensive range of community based early identification and intervention services, as well as health promotion, to children and families in the Perth metropolitan area. Services are provided in a variety of settings including at home, local community health centres, child and parent centres and schools.
- **Child and Adolescent Mental Health Services (CAMHS):** provide mental health services to infants, children, young people and their families across the Perth metropolitan area. Services include community based programs, inpatient care at Perth Children's Hospital and specialised services for children with complex mental health conditions across the State.
- **Perth Children's Hospital (PCH):** is the specialist State-wide paediatric hospital and trauma centre for Western Australia, caring for children up to the age of 16. PCH is also a centre of excellence for teaching and research, partnering in major paediatric research and education initiatives led by the Telethon Kids Institute (TKI) and the State's universities.

Our vision

Healthy kids, healthy communities

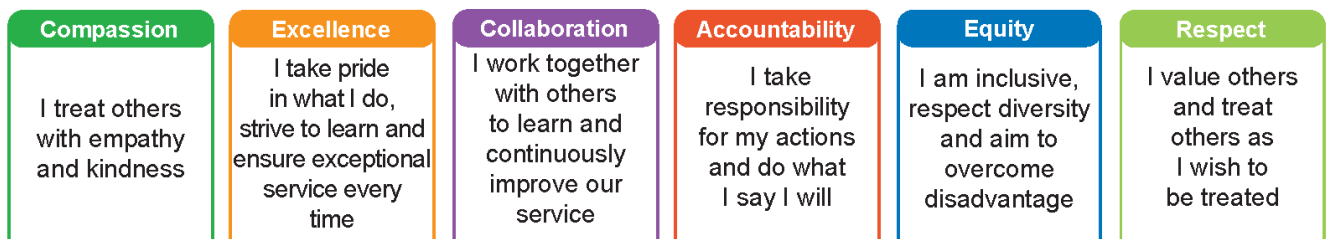
Our vision of 'healthy kids, healthy communities' sees that children and young people get the best start in life through health promotion, early identification and intervention and patient centred, family-focused care.

Our objectives



Our values drive us

CAHS promotes a values based workplace culture and all employees are expected to translate our values into action by providing high quality care through:



Summary of accountabilities

1. Management and Administration

- Administration, planning and direction of activities in the Neurophysiology Department, including clinical practice supervision, evaluation and commenting on standards and quality of tests performed in the laboratory.
- Leads Neurophysiology Scientist recruitment, selection and resource planning.
- Development, supervision and implementation of tests and protocols
- Maintains high level expertise in all Neurophysiology diagnostic and intra-operative disciplines
- Oversees the development, implementation and delivery of educational and skill transfer activities for stakeholders.
- Responsible for ensuring cost effective management of equipment and consumables.
- Ensure safety guidelines within the Laboratory are met in accordance with Hospital 'duty of care' specifications

2. Critical Thinking and Analysis

- Provides representation at meetings/committees and contribute to the activities of professional Societies relevant to Neurophysiology at national and international levels.
- Meet regularly with medical staff for review of procedures, administration and education.
- Maintain knowledge of current trends and development through study of scientific literature and ensure translation to clinical services.
- Provide expertise and advice to local, national and international medical, allied health, nursing, scientific and research personnel in the field of Neurophysiology

3. Standards and Teaching

- Reviews Department standards to ensure compliance with latest accreditation guidelines, inclusive of maintaining efficient records and reporting system for patient care and departmental quality management.
- Leads policy development and implementation
- Prepare orientation, induction and educational material to support staff

4. CAHS governance, integrity, safety and quality requirements

- Commits to undertake the duties of the role in accordance with the WA Health Code of Conduct; the CAHS Vision and Values; and CAHS commitment to protecting children and promoting their safety.
- Maintains a safe work environment by taking reasonable care for own health and safety and that of others.
- Ensures as far as practicable, the provision of a safe working environment in consultation with employees under their supervision.



- Undertakes duties to an agreed performance standard to support safe, high-quality health care with a focus on continual improvement, efficiency, effectiveness and sustainability.
- Directly or indirectly supports the delivery of safe patient care and the consumers' experience ensuring services are family centred.
- Contributes to continuous quality improvement activities by identifying, facilitating or participating in practices in accordance with the requirements of the National Safety and Quality Health Service (NSQHS) Standards, health service strategic direction and the WA Public Sector.
- Completes mandatory and core requirement training as relevant to the role and service.
- Performs duties in accordance with WA Public Sector, WA Health, CAHS and other specific service policies and procedures and applicable legislative obligations under *Public Sector Management Act (WA) 1994*, *Health Services Act (WA) 2016*, *Work Health and Safety Act (WA) 2020*, *Disability Services Act (WA) 1993* and the *Equal Opportunity Act (WA) 1984*.
- Actively contributes to the development of the health service by undertaking other duties as directed including additional tasks or projects in line with continual improvement, collaboration and sustainable health initiatives.



Work related requirements

The following criteria should be considered in the context of the CAHS Vision, Objectives and Values.

Essential selection criteria

1. Tertiary qualification in medical sciences, clinical sciences, physiology or biomedical sciences or nursing and eligible for accredited membership of the Association of Neurophysiology Scientists of Australia Inc. (ANSA Inc.)
2. Post-graduate qualification in Clinical Neurophysiology
3. Demonstrated extensive knowledge, experience and competency in all aspects of Paediatric Neurophysiology services.
4. Demonstrated experience in the management and supervision of staff and their professional development.
5. Demonstrated high level ability to lead in a team setting and communicate effectively with children, caregivers, and staff.
6. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Work Health and Safety, and how these impact on employment and service delivery.

Desirable selection criteria

1. Experience in the management of a diagnostic service and a demonstrated ability to maintain and initiate programs consistent with best practice guidelines.
2. Possession of a Diploma of Management of similar qualification
3. Demonstrable skills in Neurophysiology research.
4. Recognised professional standing in Neurophysiology as evidenced by active involvement in relevant professional bodies, presentation and/or publication of Neurophysiology related activities.

Appointment to this position is subject to the following:

- Evidence of eligibility for accredited membership of the Association of Neurophysiology Scientists of Australia Inc. (ANSA Inc.)
- Working With Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Provision of the minimum identity proofing requirements in line with the standards set by the National Security Strategy.
- Successful criminal record screening clearance.
- Successful pre-employment integrity check.
- Successful pre-employment health assessment.



Certification

Created on	Last Reviewed	Registered
17/08/2023	5/09/2023	5/09/2023

I verify that the details in this document are an accurate reflection of the requirements of the position.

_____ Manager / Supervisor	_____ Signature or HE Number	_____ Date
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As an Occupant of this position, I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

_____ Occupant Name	_____ Signature or HE Number	_____ Date
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