



Job Description Form – Senior Planning and Engineering Officer

Position Number:	00025819	Division:	Strategy and Engagement
Classification:	SCL 2	Reports to:	Principal Planning and Engineering Officer, SCL 4
Leadership Context:	Personal Leadership	Direct Reports:	0
ANZSCO:	232611		

Description

The Infrastructure Planning team delivers a range of transport planning services throughout our State. As the Senior Planning and Engineering Officer you will be responsible for delivering road planning projects, reporting on transport matters related to urban planning and development applications, investigating and contributing to a range of transport planning and policy issues and engaging with both internal and external stakeholders.

Responsibilities

- Coordinates and prepares transport planning studies.
- Reviews and reports on transport and traffic matters related to land use statutory planning within the Department.
- Manages multi-disciplinary projects related to statutory and strategic planning, policy development and infrastructure coordination to assist with the achievement of the objectives of the Department and the Western Australian Planning Commission.
- Delivers civil and/or traffic engineering input into statutory and strategic tasks.
- Provides technical advice and recommendations on transport modelling, traffic engineering, transport planning and road design matters to a range of stakeholders both internally or externally within the statutory framework.
- Reviews complex infrastructure planning proposals, Transport Management Plans, Transport Impact Assessments and Statements.
- Undertakes Metropolitan Region Scheme amendments for regional roads, preparing and presenting reports to the Western Australian Planning Commission as required.
- Collaborates and engages with internal and external stakeholders to develop, implement and deliver outcomes on transport statutory and strategic processes and projects.
- Responds to general enquiries on transport planning and traffic engineering matters.
- Applies Equal Opportunity and Diversity, Work Health and Safety and ethical principles/practices in all aspects of this role.
- Encourages and supports a safe workplace environment.
- Applies curiosity and performs other duties as required.
- Demonstrates the expected behaviours of the leadership context for this role.



Special Requirements

All Department positions require a national police check conducted.

- A current Western Australian 'C-A' Class (car) motor vehicle driver's licence.

Requirements

Sound skill, knowledge and experience in:

- Transport planning, traffic engineering, traffic modelling and/ or road design.
- Preparing and/or reviewing traffic and transport reports from a transport planning statutory viewpoint.
- Developing scope of works, project management and/ or contract management.
- Providing technical advice and recommendations to a range of stakeholders within the statutory framework.
- Technical report writing.
- A degree in Civil, Traffic or Transport Engineering or Urban/ Regional Planning is essential.
- Demonstrate the behaviours within the leadership context of Personal Leadership as outlined below.

Behaviour Expectations

Leadership Expectations provide a clear understanding of expected leadership behaviours for all public sector employees in different contexts. The expected behaviours (see below) should be demonstrated in the context of [Personal Leadership](#) for this position.

Lead collectively	You complete your work to a high standard and ensure information is accurate.
Think through complexity	You know where to find relevant information and use a common sense approach to research and analyse, and then make evidence based recommendations.
Dynamically sense the environment	You adjust priorities and pace with guidance when necessary to ensure you contribute to delivering value for your team.
Deliver on high leverage areas	You take responsibility for managing your work to achieve results, keeping others informed of your progress.
Build capability	You provide technical and professional support to your peers, making time to mentor others in your team.
Embody the spirit of public service	You promote and show respect for the sector in completing your tasks and recognise that your interactions and service delivery have a direct impact on the reputation of the sector.
Lead adaptively	You demonstrate a willingness to extend your knowledge, skills and technical expertise to support your development, seeking guidance when necessary.

The Government of Western Australia acknowledges the traditional custodians throughout Western Australia and their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities and their cultures; and to Elders both past and present.

Registration Date	24 August 2023	Registering Officer	Kylie O'Neill <i>K O'Neill</i>
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