



HSS REGISTERED

Director of Aboriginal Health Strategy

Health Salaried Officers Agreement; Level G10

Position Number: 115381

Clinical Service Planning & Population Health

South Metropolitan Health Service

Reporting Relationships

Chief Executive
 South Metropolitan Health Service
 Position Number: 00001



Executive Director Clinical Service Planning & Population Health
 Award Level: HSO Class 2
 Position Number: 002816



This Position



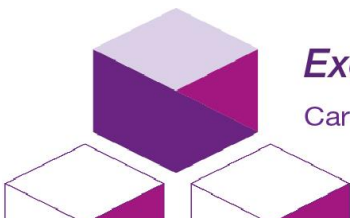
Also reporting to this supervisor:
 • Various

Directly reporting to this position:

Title	Classification	FTE
• Senior Program Officer Aboriginal Health Strategy	HSO; G7	1.00
• Senior Programs Officer	HSO; G7	2.00
• Project Support Officer	HSO; G5	1.00
• Development Facilitator	HSO; G7	2.00

Key Responsibilities

Provides strategic leadership on Aboriginal health within the South Metropolitan Health Service (SMHS). Leads and promotes the development and implementation of Aboriginal cultural security, community engagement and Aboriginal workforce/employment policy, projects and programs.



Excellent health care, every time

Care ■ Integrity ■ Respect ■ Excellence ■ Teamwork

SMHS Values

The SMHS considers the values, attributes and attitudes of candidates along with the assessment of competency-based criteria of the position as part of employee recruitment and ongoing performance development.

SMHS is unified across its hospitals and services by its values and behaviours that provide a strong expectation of conduct for all SMHS staff no matter where they work.



Brief Summary of Duties (in order of importance)

1. Leadership & Management

- 1.1 Leads and promotes, in liaison with the SMHS Executive, the development and implementation of the Aboriginal health strategy.
- 1.2 Ensure SMHS participation in Aboriginal health related policy and service planning.
- 1.3 Leads and manages a small team to deliver significant Aboriginal health initiatives and projects.
- 1.4 Contributes to the strategic direction of SMHS and advises health service planning and management groups on Aboriginal health priorities and culturally safe practice to ensure Aboriginal recognition and inclusion in service delivery models.
- 1.5 Provides advice to the Executive Director in relation to current and emerging Aboriginal health issues that may have budgetary and other resource implications for the Unit.
- 1.6 Collaborates with the Executive Director to ensure all financial, reporting and business targets are met.
- 1.7 Reviews relevant Aboriginal health research, policy and publication to participate in the development of appropriate SMHS policies in Aboriginal health and related areas.
- 1.8 Actively contributes to and participates in the Clinical Service Planning & Population Health management team.
- 1.9 Supports the delivery of safe patient care and the consumers' experience including identifying, facilitating and participating in continuous safety and quality improvement activities, and ensuring services and practices align with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 1.10 Participates in an annual performance development review and undertakes performance development review of staff under their supervision.
- 1.11 Completes mandatory training (including safety and quality training) as relevant to role.
- 1.12 Performs duties in accordance with Government, WA Health, South Metropolitan Health Service and Departmental / Program specific policies and procedures.
- 1.13 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

2. Cultural Security

- 2.1 Contributes to strategic and operational planning at SMHS and service level.
- 2.2 Provides Aboriginal cultural and health consultancy expertise to SMHS.

3. Community Engagement

- 3.1 Leads the SMHS Aboriginal Community Forums.
- 3.2 Develop effective working relationships with members of the Aboriginal community, Aboriginal organisations and other relevant government, non-government and academic organisations.
- 3.3 Provide leadership and advocacy for the Aboriginal community on health issues at senior levels of SMHS, particularly in the area of promoting understanding and interaction with the Aboriginal community with the intent of facilitating the development of partnerships with local communities.

4. SMHS Governance, Safety and Quality Requirements

- 4.1 Commits to undertake the duties of the role in accordance with the WA Health Code of Conduct, the SMHS Vision and SMHS Values of Care, Integrity, Respect, Excellence and Teamwork.

SMHS Job Description Form

- 4.2 Ensures, as far as practicable, the provision of a safe working environment in consultation with staff under their supervision.
 - 4.3 Participates in an annual performance development review and undertakes performance development review of staff under their supervision.
 - 4.4 Supports the delivery of safe patient care and the consumers' experience including identifying, facilitating and participating in continuous safety and quality improvement activities, and ensuring services and practices align with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
 - 4.5 Completes mandatory training (including safety and quality training) as relevant to role.
 - 4.6 Performs duties in accordance with Government, WA Health, South Metropolitan Health Service and Departmental / Program specific policies and procedures, and applicable legislative obligations under the Public Sector Management Act, the Health Services Act, Work Health and Safety Act, the Disability Services Act and the Equal Opportunity Act.
- 5. Undertakes other duties as directed.**

Work Related Requirements

The following criteria should be read together with the Brief Summary of Duties and considered in the context of the role and the SMHS values.

Essential Selection Criteria

1. Aboriginality (under Section 50D Equal Employment Opportunity Act) is essential to this position.
2. Demonstrated achievement of effective leadership and management of Aboriginal issues and demonstrated high level program leadership experience, including contemporary knowledge of trends in Aboriginal health.
3. Relevant tertiary qualification or equivalent experience.
4. Extensive knowledge and understanding of Aboriginal family structure, culture and customs and its impact on health outcomes in Aboriginal people and their communities.
5. Excellent interpersonal, verbal and written communication skills including sound report writing skills.
6. Excellent strategic management and planning skills.
7. Experience with change management and systems development.
8. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Work Health and Safety, and how these impact on employment and service delivery.

Desirable Selection Criteria

1. Relevant Post Graduate qualification.
2. Significant experience in Aboriginal health management and practice.
3. Demonstrated knowledge of the Western Australian health care system.

Appointment Prerequisites

Appointment is subject to:

- Provision of the minimum identity proofing requirements.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.