Reporting Relationships

Medical Co-Directors
MP Year 1-9
Position Numbers: Various

Heads of Specialty/Department
MP Year 1-9
Position Numbers: Various

This Position

Directly reporting to this position
Title
- Resident Medical Officer/s
- Interns

Classification
- MP Year 1-3
- MP Year 1

FTE

Also reporting to this supervisor:
- Consultants
- Fellows
- Senior Registrars
- Registrars
- Resident Medical Officers
- Interns

Key Responsibilities

- To provide a high-quality clinical service to hospital patients as a Medical Registrar
- Provides and promotes high quality and patient centred care to inpatients and outpatients of the specialty under the supervision of consultant medical staff.
- Work under the supervision and within a multi-disciplinary team to review the medical needs of patients.
- Assist with teaching and support to Resident Medical Officers (RMOs) and Interns.
- In collaboration with the interdisciplinary team, works to achieve National, State and Metropolitan Health Service performance standards and the National Safety and Quality Healthcare Standards.
SMHS Values

The SMHS considers the values, attributes and attitudes of candidates along with the assessment of competency-based criteria of the position as part of employee recruitment and ongoing performance development.

SMHS is unified across its hospitals and services by its values and behaviours that provide a strong expectation of conduct for all SMHS staff no matter where they work.

SMHS Values

Care Kaaradj
We provide compassionate care to the patient, their carer and family. Caring for patients starts with caring for our staff.

Integrity Ngwidam
We are accountable for our actions and always act with professionalism.

Excellent health care, every time

Teamwork Yaka-dandjoo
We recognise the importance of teams and together work collaboratively and in partnership.

Respect Kaaratj
We welcome diversity and treat each other with dignity.

Excellence Beli-beli
We embrace opportunities to learn and continuously improve.
Brief Summary of Duties (in order of importance)

1. Specific duties relevant to Specialty

1.1 Service Medical Registrars will be required to rotate through multiple departments which may include General Medicine (including long stay and acute units) and various medical specialties. These include Cardiology, Endocrinology, Gastroenterology, Geriatrics, Haematology, Infectious Diseases, Medical Oncology, Nephrology, Neurology, Rehabilitation, Respiratory Medicine, Rheumatology and Stroke and ALERT prevention of deterioration service, and provide an exposure to inpatient, outpatient and ambulatory duties. These duties will vary depending on the unit allocated for the rotation and the site (Fiona Stanley Hospital, Fremantle Hospital, Rockingham General Hospital or Peel Health Campus).

2. Clinical

2.1 Undertakes clinical shifts and on call duties as directed by the Head of Specialty and/or Medical Directors/Director of Clinical Services.

2.2 Oversees the care of inpatients and outpatients including clinical evaluation, formulating ad differential diagnosis, arranging appropriate investigations and referrals, and instituting a documented management plan in conjunction with the supervising consultant.

2.3 Reviews inpatients daily and at the request of medical staff, nursing staff, patients or families. Keeps the supervising consultant informed of any patient whose condition is not improving, or who is causing concern. Requests assistance from consultants when necessary.

2.4 Works within their ability to provide safe patient care and seeks advice and assistance from consultant staff in order to provide safe, high-quality patient care.

2.5 Assists with the supervision, support, mentoring and teaching of RMOs, Interns and medical students. Actively intervenes to reduce delays in patient investigation, management, transfer or discharge.

2.6 Where appropriate, assists consultants to undertake operative and other procedures. Performs procedures and/or diagnostic interventions within their scope of practice as agreed with the supervising consultant. Takes patients to procedural studies only with the express permission of a consultant who is responsible for the patient.

2.7 Responds to consult requests from other specialties within 24 hours.

2.8 Promotes patient engagement in their care through clear communication with patients/families (at their level of understanding) regarding their condition, options for treatment and progress. Agrees the management plan with the patient/family. Promotes healthy lifestyle choices and preventative health care.

2.9 Communicates with the interdisciplinary team and attends interdisciplinary team meetings to ensure coordinated timely care.

2.10 Facilitates emergency and elective admissions for patients. This includes assisting consultant staff to ensure there are adequate beds available for new admissions; facilitating discharges before 10am and when rostered to be in the hospital for emergency admissions, being available to review patients in the emergency department immediately or arrival on the ward.

2.11 Ensures that the medical record (including discharge summaries) is accurately updated daily and that all medical diagnoses, comorbidities, procedures and complications are clearly listed.

2.12 Participates in departmental and other meetings as required to meet organisational and service objectives.

2.13 Maintains and develops own professional skills and knowledge in accordance with requirements of the relevant college.

2.14 Positions may require rotation to other metropolitan and rural placement sites.

2.15 Coverage of general hospital duties / rosters as directed.
3. **Education/Training/Research**

3.1 Participates and engages in continuing professional development and educational activities.
3.2 Prepares case presentations for grand rounds, hospital and departmental meetings, clinical reviews and other relevant activities as required.
3.3 Participates in relevant clinical governance activities including regular clinical meetings, adverse event investigations and morbidity/mortality reviews as required and participates in the implementation of endorsed recommendations.
3.4 Participates in the education and training of medical students, interns, resident medical officers and other members of the interdisciplinary team through ward rounds, formal presentations, tutorials and other modalities.
3.5 Completes a beginning-of-term planning and end-of-term professional development review of their performance with the Head of Specialty or delegated consultant and required reviews with their Supervisor.

4. **SMHS Governance, Safety and Quality Requirements**

4.1 Commits to undertake the duties of the role in accordance with the WA Health Code of Conduct, the SMHS Vision and SMHS Values of Care, Integrity, Respect, Excellence and Teamwork.
4.2 Ensures, as far as practicable, the provision of a safe working environment in consultation with staff under their supervision.
4.3 Supports the delivery of safe patient care and the consumers’ experience including identifying, facilitating and participating in continuous safety and quality improvement activities, and ensuring services and practices align with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
4.4 Completes mandatory training (including safety and quality training) as relevant to role.
4.5 Performs duties in accordance with Government, WA Health, South Metropolitan Health Service and Departmental / Program specific policies and procedures, and applicable legislative obligations under the Public Sector Management Act, the Health Services Act, Work Health and Safety Act, the Disability Services Act and the Equal Opportunity Act.

5. **Undertakes other duties as directed.**
Work Related Requirements

The following criteria should be read together with the Brief Summary of Duties and considered in the context of the role and the SMHS Values.

Essential Criteria

1. Eligible for registration with the Medical Board of Australia.
2. Demonstrated clinical and procedural experience as a registered medical practitioner for a minimum of 6 months in an Australian hospital or comparable hospital setting within the last 3 years. *
   *Comparable hospital settings are listed in the advertisement attachment.
3. Demonstrated ability to communicate effectively with patients, families, carers, colleagues and others involved in health services in order to facilitate the provision of high-quality health care.
4. Demonstrated organisational and time management skills to provide safe, timely patient-centred care.
5. Demonstrated participation in continuing medical education activities to maintain and upgrade knowledge and skills.
6. Commitment to safety and quality in healthcare through awareness of safe clinical practice within own limitations, and continuous improvement of patient outcomes.
7. Demonstrated sufficient experience to undertake the safe care of patients of the General Medical and Medical specialties.
8. Demonstrated ability to provide medical education, teaching, supervision, training and support to resident medical officers and interns.
9. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Work Health and Safety, and how these impact on employment and service delivery.

Appointment Prerequisites

Appointment is subject to:

1. Evidence of registration by the Medical Board of Australia must be provided prior to commencement.
2. Working With Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
3. Provision of the minimum identity proofing requirements.
4. Successful Criminal Record Screening Clearance.
5. Successful Pre-Employment Integrity Check.
6. Successful Pre-Employment Health Assessment.