



Occupational Therapist

Position details

Position Number:	00010370
Classification:	HSO Level P1
Agreement:	Health Salaried Officers Agreement
Directorate:	Operations - Service Unit 1 - Community Health
Department:	Child Development Services (CDS)
Location:	Community Health

Reporting relationships

This position reports to:

00008890 Coordinator Occupational Therapy HSO Level P2

Positions under direct supervision:

Nil

Key Responsibility

- To provide Occupational Therapy services to referred children with developmental concerns, delays and disorders.

About our health service

The Child and Adolescent Health Service (CAHS) is a comprehensive service that supports and treats children from around Western Australia, and is committed to programs that promote lifelong health in children and adolescents.

CAHS is made up of four service streams:

- **Neonatology:** Neonatology provides state-wide tertiary neonatal services to the sickest newborn babies and infants in Western Australia.
- **Community Health:** a comprehensive range of community based early identification and intervention services, as well as health promotion, to children and families in the Perth metropolitan area. Services are provided in a variety of settings including at home, local community health centres, child and parent centres and schools.
- **Child and Adolescent Mental Health Services (CAMHS):** provide mental health services to infants, children, young people and their families across the Perth metropolitan area. Services include community based programs, inpatient care at Perth Children's Hospital and specialised services for children with complex mental health conditions across the State.
- **Perth Children's Hospital (PCH):** is the specialist State-wide paediatric hospital and trauma centre for Western Australia, caring for children up to the age of 16. PCH is also a centre of excellence for teaching and research, partnering in major paediatric research and education initiatives led by the Telethon Kids Institute (TKI) and the State's universities.

Our vision

Healthy kids, healthy communities

Our vision of 'healthy kids, healthy communities' sees that children and young people get the best start in life through health promotion, early identification and intervention and patient centred, family-focused care.

Our objectives



Care for children, young people and families



Provide high-value healthcare



Collaborate with our key support partners



Value and respect our people



Promote teaching, training and research

Our values drive us

CAHS promotes a values based workplace culture and all employees are expected to translate our values into action by providing high quality care through:

Compassion

I treat others with empathy and kindness

Excellence

I take pride in what I do, strive to learn and ensure exceptional service every time

Collaboration

I work together with others to learn and continuously improve our service

Accountability

I take responsibility for my actions and do what I say I will

Equity

I am inclusive, respect diversity and aim to overcome disadvantage

Respect

I value others and treat others as I wish to be treated

Summary of accountabilities

1. Professional

- Determines and implements assessment, treatment, evaluation and discharge planning for a delegated caseload using a range of service delivery models.
- Communicates effectively with client's family and/or relevant others to ensure optimal achievement of clients and family's therapy goals.
- Liaises with team members and community services regarding delivery of OT services.
- Participates in community education and promotion of OT services as required.
- Undertakes continued professional development to maintain professional standards and skills.
- Participates in case conferences, team meetings and departmental meetings.
- Actively participates in quality assurance and evidence based practice activities.
- Undertakes duties as required by Head of Department and or Discipline Manager.

2. Administrative

- Supervises and instructs OT students in approved clinical teaching programs.
- Actively participates in departmental portfolios and education activities as directed.
- Regularly maintains individual client records and related workload statistics in accordance with departmental policy.
- Takes responsibility for allocated departmental duties.

3. CAHS governance, integrity, safety and quality requirements

- Commits to undertake the duties of the role in accordance with the WA Health Code of Conduct; the CAHS Vision and Values; and CAHS commitment to protecting children and promoting their safety.
- Maintains a safe work environment by taking reasonable care for own health and safety and that of others.
- Undertakes duties to an agreed performance standard to support safe, high-quality health care with a focus on continual improvement, efficiency, effectiveness and sustainability.
- Directly or indirectly supports the delivery of safe patient care and the consumers' experience ensuring services are family centred.
- Contributes to continuous quality improvement activities by identifying, facilitating or participating in practices in accordance with the requirements of the National Safety and Quality Health Service (NSQHS) Standards, health service strategic direction and the WA Public Sector.
- Completes mandatory and core requirement training as relevant to the role and service.



- Performs duties in accordance with WA Public Sector, WA Health, CAHS and other specific service policies and procedures and applicable legislative obligations under *Public Sector Management Act (WA) 1994*, *Health Services Act (WA) 2016*, *Work Health and Safety Act (WA) 2020*, *Disability Services Act (WA) 1993* and the *Equal Opportunity Act (WA) 1984*.
- Actively contributes to the development of the health service by undertaking other duties as directed including additional tasks or projects in line with continual improvement, collaboration and sustainable health initiatives.



Work related requirements

The following criteria should be considered in the context of the CAHS Vision, Objectives and Values.

Essential selection criteria

1. Tertiary qualification in Occupational Therapy and eligibility for registration by the Occupational Therapy Board of Australia.
2. Knowledge of and ability to plan, assess, implement and evaluate Occupational Therapy services for children with developmental concerns, delays and disorders.
3. Well-developed interpersonal and communications skills.
4. Ability to work effectively and collaboratively with peers, team members, families and staff.
5. Time management skills and ability to operate within set standards and procedures.
6. Evidence of commitment to the profession and development of professional skills and knowledge.
7. Current and valid driver's licence.

Desirable selection criteria

1. Experience working in a community health setting in the area developmental paediatrics.
2. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.
3. Current Membership of WAOTA or OT Australia and relevant interest groups.

Appointment to this position is subject to the following:

- Evidence of current registration by the Occupational Therapy Board of Australia must be provided prior to commencement.
- Working with Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Evidence of current and valid driver's licence.
- Provision of the minimum identity proofing requirements in line with the standards set by the National Security Strategy.
- Successful criminal record screening clearance.
- Successful pre-employment integrity check.
- Successful pre-employment health assessment.

Certification

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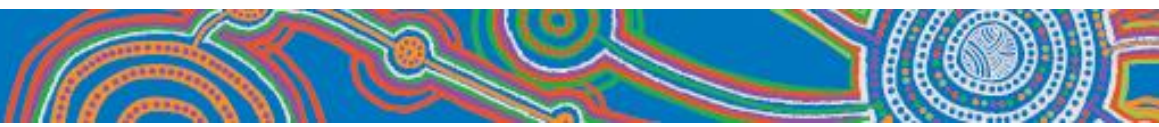
Insert date

Last Reviewed

August 2020

HSS Registered

27/02/2023



I verify that the details in this document are an accurate reflection of the requirements of the position.

Manager / Supervisor

Signature or HE Number

Date

As an Occupant of this position, I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Occupant Name

Signature or HE Number

Date

