



Inspector - Level 5 (00016923)

Group:	WorkSafe	Location:	Cannington
Division/Directorate:	WorkSafe Industrial and Regional Industry Safety	Supervises:	0
Branch:	Construction	Reports to:	Construction Team Manager
Section:	NA		

Operational Context

Within the WorkSafe Group, the WorkSafe Industrial and Regional Industry Safety Directorate is responsible for occupational safety and health legislation, inspections and noncompliance management in the construction, transport, wholesale, manufacturing, regional and primary industries.

Role Overview

This position carries out workplace inspections, enforces the WHS legislation and provides advice on work health and safety requirements in the branch/section listed above.

Role Responsibilities

(The following outlines the key responsibilities and duties related to this position)

- Carry out workplace inspections and take enforcement actions when work health and safety laws are breached.
- Investigate more complex workplace incidents and/or accidents, which may include fatalities and serious injuries.
- Gather evidence in relation to matters of moderate complexity; develop industry or hazard based solutions, prepare briefs to legal, make recommendations about prosecutions and present evidence in court as required.
- Develop less experienced inspectors through coaching, advice and peer support.
- Promote WHS, deliver presentations and provide information to workplaces to contribute towards implementation of good practice.
- Represent the department in a range of committees, working groups or forums.
- Liaise and build networks with client groups, including employers, employees, government, unions and industry organisations.
- Coordinate and participate in team projects and have input in future policy/direction and facilitate continuous improvement.
- Identify emerging issues and trends related to work health and safety.
- Take responsibility for sustaining a positive team culture.
- Undertake occasional travel, work in remote areas and occasionally work outside normal business hours as required.

Corporate Responsibilities

(The following outlines departmental responsibilities)

- Contributes to the achievement of corporate objectives by ensuring that stakeholders are dealt with in a professional and timely manner.
- Works within corporate policies and procedures, acts with integrity and demonstrates ethical behaviours aligned with the Department Code of Conduct.
- Performs other duties as directed.
- Takes reasonable care to protect your own safety and health at work, and that of others by co-operating with the safety and health policies and procedures of the department and complying with all applicable work health and safety laws.

Role specific requirements

(The following outlines what experience and qualifications are required to fulfil this role)

- Broad range of industry experience relevant to the role, extensive knowledge and practical experience in the application of WHS legislation including conducting inspections and investigations.
- Experience in gathering relevant information, formulating solutions to gather and interpret data, appraise evidence and evaluate arguments.
- Diploma or higher work health and safety qualification or equivalent relevant WHS experience.
- Experience in developing and building rapport to gain cooperation from people in challenging and confronting situations.

- Commitment to personal and professional development, including the ability to reflect on own performance and to seek and accept feedback.

Capabilities Required

(The following outlines the behaviours required to be demonstrated to perform this role)

- Commits to meeting objectives, identifies and implements appropriate risk strategies and follows up to finalise work.
- Consults and shares information with team and seeks input from others, ensures others are kept informed.
- Adheres to the Code of Conduct, acts with integrity and behaves in an honest, professional and ethical way.
- Shows willingness to learn and develop expertise to achieve goals and tasks set, contributes own expertise to work unit.
- Presents messages confidently and selects the appropriate medium for conveying information to the audience's level of knowledge, skill and experience.
- Draws on information from a range of sources, uses judgment to analyse, works within agreed guidelines to make decisions and incorporates outcomes into work plans.

This position reports to:

Construction Team Manager

Position No: 00017192 Classification: L7

Positions reporting to this Role:

This position has no direct reports

Position Conditions:

(The following outlines pre-employment assessments and ongoing conditions and requirements)

- High integrity required for conflicts of interest
- National Police Check
- Medical Check
- Psychometric Check
- Q Fever screening and vaccination if required

Approved Date

06-APR-2023