



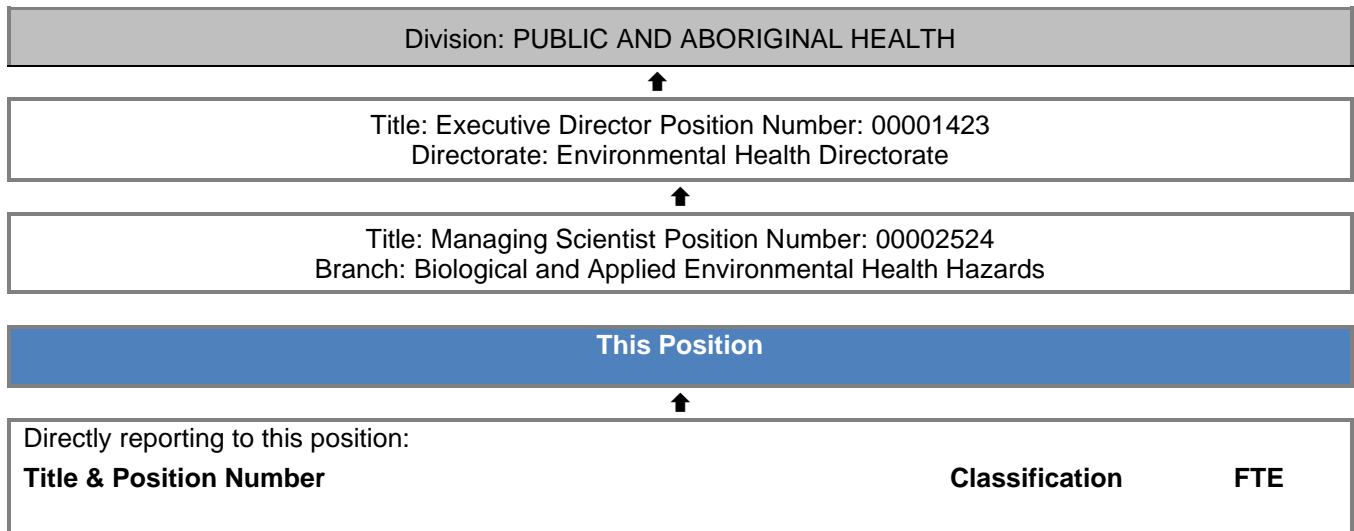
POSITION DESCRIPTION

Position Number	00001012
Position Title	Scientific Officer
Classification	SC Level 1
Division	Public and Aboriginal Health
Directorate	Environmental Health
Branch	Biological and Applied Environmental Health Hazards
Position Status	Public Sector CSA Agreement
Award	Public Service Award
Site Location	Mount Claremont / East Perth

ORGANISATIONAL ENVIRONMENT

Our Vision	A WA health system that delivers safe, high quality and sustainable services that support and improve the health of all West Australians.
Our Mission	To lead and steward the WA health system.
Our Values	Respect, Excellence, Integrity, Teamwork, Leadership

REPORTING RELATIONSHIPS



KEY RESPONSIBILITIES

Provides advice to internal and external stakeholders, including other state government agencies, on environmental health matters including, but not limited to, risk and emergency management at events and within public buildings, skin penetration and hair dressing premises. Inspects and reports on public events/buildings that fall within Department of Health's jurisdiction. Undertakes epidemiological investigations of Legionnaires' Disease cases and outbreaks.

BRIEF SUMMARY OF DUTIES

This section outlines the results and outcomes required of an individual in this position.

Employees are required to undertake all duties and responsibilities in accordance with Department of Health WA Code of Conduct, Policies/Procedures and relevant legislation.

1. Implement requirements of relevant public health legislation, including the
 - *Health Act (Miscellaneous Provisions) 1911,*
 - *Public Health Act 2016,*
 - Health (public buildings) regulations 1992,
 - Health (skin penetration procedure) regulations 1998,
 - National Construction Code,
 - others as required.
2. Provides advice and support to stakeholders and other relevant agencies. Correlates information, develops reports and provides recommendations and directions, as required.
3. Researches and provides input into the development of environmental health legislation, standards, guidelines and Environmental Health Directorate communications.
4. Investigates, researches, reports and makes recommendations about environmental health related matters.
5. Represents the Department at stakeholder meetings and presents lectures, as required.
6. Maintains and analyses computer-based statistics, spreadsheets and records, as required.
7. Performs other duties, as directed.

WORK RELATED REQUIREMENTS

Applicants should demonstrate their capacity to meet the following criteria which should be read in conjunction with the specific responsibilities of this role.

Essential Selection Criteria

1. Bachelor's degree qualifications in Science with an environmental health, medical, biological, water management or food science emphasis or equivalent.
2. Good interpersonal, verbal and written communication and negotiation skills.
3. Good investigative, analytical and problem solving skills with an ability to solve problems in an innovative way.
4. Ability to work effectively in a team environment without requiring close supervision.
5. Relevant experience in the use of personal computer software applications, including word and data processing.
6. Understanding of public and environmental health issues.
7. An understanding of risk management principles and their use to manage risks related to public and environmental health issues.
8. Ability to interpret and apply policies and legislation.

Desirable Selection Criteria

1. Experience in Environmental Health or related field.
2. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

Appointment Factors

- Current 'C or C-A' class drivers licence.
- Periodic intra and interstate travel required for periods of short duration.
- Successful 100 point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity check.

CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Manager/Supervisor	Director/Division Head
NAME:	NAME:
SIGNATURE:	SIGNATURE:
DATE:	DATE:

Last Updated on January 2023

HSS REGISTERED