

Position Title	Lead Grants Development and Partnerships
Position Number	Generic
Salary and Level	Level 6 PCSCAA 2021
Reports to	Director Strategic Initiatives and Partnerships
Direct Reports	None

The Organisation

Lotterywest is the only State Government owned and operated lottery in Australia, where all the available profit is returned to Western Australians through community and statutory grants. Lotterywest has supported the Western Australian community for over 80 years. Its vision is to 'build a better Western Australia together.'

Lotterywest is the employing agency for Healthway, which is the only State Government agency dedicated to health promotion. For over 30 years Healthway has been providing grant funding to sport, arts and racing organisations, community activities, and to health promotion projects and research. Healthway's vision is for a 'healthy and more active Western Australia.'

About the Grants and Community Development Business Unit

Grants and Community Development is responsible for providing effective, equitable and responsible grant making that responds flexibly to community needs. We contribute to the development of best practice grant making across the government, corporate, not-for-profit and philanthropic sectors.

We work in partnership with not-for-profit organisations, Aboriginal organisations, government, corporate and philanthropic bodies, actively leading, influencing and encouraging community and sector development to address community challenges and aspirations. A Community Investment Framework guides our grant-making priorities: inclusive thriving community, connected cultural experiences, protected sustainable ecosystems, a smart innovative society, and active healthy people.

Key Focus Areas of Position

Working with the Director Strategic Initiative and Partnerships, this newly created role provides a unique opportunity for an adaptable team member to collaboratively develop strategic partnerships and proactive grants across sectors and communities. The role sits as part of the broader Grants Development and Partnerships unit.

The role has the following key areas of focus:

- Strategic and developmental grant making and community development
- Managing complex grant proposals and assessment
- Strengthening, building, and managing stakeholder relationships
- Building philanthropic and cross government collaboration
- Supporting and collaborating on projects and partnerships
- Research, analysis, and strategy development

Key Responsibilities

- Guiding, and shaping strategic grant proposals to meet community and sector aspirations that align with the Community Investment Framework

- Influencing and leading partnerships with not-for-profit organisations, Aboriginal organisations, government, corporate and philanthropic bodies to support and encourage community and sector development
- Achieving grant outcomes through community development practices, by building strong community and stakeholder relationships (internal and external) and professional networks
- Awareness of matters relating to the interests and wellbeing of Aboriginal people and the ability to build genuine partnerships and engagement with Aboriginal stakeholders
- A sound understanding of social impact methodology including theory of change, logic models and evaluation approaches
- Specialist sector and regional knowledge to deliver strategic, impactful grant making and community development
- Leading, resourcing, and collaborating in projects and assisting in the development of agreed strategies
- Supporting the broader Grant Development and Partnerships on general grant assessment as required
- Other duties as required

Mandatory/Special Role Requirements

- Police Clearance / Drivers Licence / Regional Travel / Afterhours Work

Essential Selection Criteria

- Demonstrated experience in working with Aboriginal and Torres Strait Islander communities
- Demonstrated experience in contemporary grant making and community development and to lead a proactive, flexible approach to supporting community needs
- Excellent writing skills with demonstrated experience in preparing recommendations, agreements, reports and Ministerial briefings
- Experience in leading, collaborating and facilitating partnerships and project management
- High level communication and interpersonal skills with proven ability in providing excellent and timely customer advice and service

Authorised by:



LORNA PRITCHARD
GENERAL MANAGER, GRANTS AND COMMUNITY DEVELOPMENT

Date: 24/01/2023
