



Senior Lawyer - Specified Calling L3 (MP140023)

Group:	Safety Regulation	Location:	Mineral House - East Perth
Division/Directorate:	Legal Services	Supervises:	0
Branch:	Legal Services Branch B	Reports to:	Assistant General Counsel
Section:	NA		

Operational Context

Legal Services Division provides advisory, litigation and regulatory prosecution services. This comprehensive legal service is provided to the Minister, statutory office holders and business units connected to the Safety Regulation Group and the Resource and Environmental Regulation Divisions of the Department. By providing legal expertise and insight, the Group has a significant impact upon the safety of Western Australian workplaces and the strength of the Western Australian resource sector.

Role Overview

This role assists Assistant General Counsel and the General Counsel to provide legal advice and conduct matters - primarily for the Department's Safety Regulation division.

Role Responsibilities

(The following outlines the key responsibilities and duties related to this position)

- Advising upon a broad range of legal issues with emphasis upon statutory interpretation of the Work Health and Safety Act 2020.
- Conducting regulatory prosecutions and administrative law proceedings arising under the Work Health and Safety Act 2020.
- Instructing and working collaboratively with the State Solicitor's Office.
- Drafting legal opinions, correspondence and court documents.
- Appearing in the Magistrates Court and Work Health and Safety Tribunal.
- Working collaboratively with team members and clients to solve client legal problems.
- Contributing to a collegiate and supportive team culture.

Corporate Responsibilities

(The following outlines departmental responsibilities)

- Contributes to or responsible for the achievement of corporate objectives through effective management by ensuring that stakeholders are dealt with in a professional and timely manner.
- Builds productive working relationships with community stakeholders to ensure effective community engagement, provide opportunities to input on policy and to facilitate agreement of mutually beneficial solutions.
- Provides effective leadership within corporate policies and procedures, acts with integrity and ensures staff demonstrate ethical behaviours aligned with the Department Code of Conduct.
- Performs other roles/tasks as directed.
- Takes reasonable care to protect your own safety and health at work, and that of others by co-operating with the safety and health policies and procedures of the department and complying with all applicable work health and safety laws.

Role specific requirements

(The following outlines what experience and qualifications are required to fulfil this role)

- Bachelor of Laws Degree or equivalent and admitted or eligible to be admitted to practise in Western Australia with post admission experience practising in the areas of litigation, general commercial, mining and resources, administrative law, regulatory enforcement or another area of law relevant to the role.
- Experience analysing legal problems and providing clients with practical solutions.
- Good written communication skills demonstrating attention to detail and the ability to write for the particular audience.
- Experience managing competing priorities and timelines.
- Experience building and leveraging positive relationships with colleagues and clients.

Capabilities Required

(The following outlines the behaviours required to be demonstrated to perform this role)

- Commits to meeting objectives, identifies and implements appropriate risk strategies and follows up to finalise work.
- Actively listens to staff, colleagues, clients and stakeholders, involves and recognises others' contributions.
- Adheres to the Code of Conduct, acts with integrity and behaves in an honest, professional and ethical way.
- Thinks laterally, is innovative, identifies and implements improved work practices.
- Presents messages confidently and selects the appropriate medium for conveying information to the audience's level of knowledge, skill and experience.

This position reports to:

Assistant General Counsel

Position No: MIS19297

Classification: SCL5

Positions reporting to this Role:

This position has no direct reports

Position Conditions:

(The following outlines pre-employment assessments and ongoing conditions and requirements)

- High integrity required for conflicts of interest
- National Police Check

Approved Date

27-JAN-2023