



HSS REGISTERED

Consultant Surgeon - Oral and Maxillofacial Surgery

Medical Practitioners Agreement; Year 1-9

Position Number: 103240

Oral and Maxillofacial Surgery / Surgical Division

Royal Perth Hospital / East Metropolitan Health Service (EMHS)

Reporting Relationships

Medical/Service Co-Director
Award Level: MP Year 1-9 Position Number: 602246
Award Level: HSO Level 14 Position Number: 602050



Head of Department – Oral and Maxillofacial Surgery (OMS)
Award Level: MP Year 1-9
Position Number: 602113



This Position



Directly reporting to this position:

Title	FTE
• Accredited Registrars	2.0FTE
• Service Registrars	2.0FTE
• Intern	1.0FTE



Also reporting to this supervisor:

- OMS Consultants 1.25 FTE
- Accredited Registrars 2.0 FTE
- Service Registrars 2.0 FTE
- Intern 1.0 FTE
- Prosthodontist 0.15 FTE
- Special Needs Dentist 0.6 FTE
- Dental Technician 1.0 FTE
- Dental Assistants 2.4 FTE
- Administrative Assistant 0.5 FTE

Key Responsibilities

Leads the multidisciplinary team to provide specialist facial trauma and reconstructive surgery services to patients. Promotes patient safety and quality of care. Provides leadership, orientation, training, supervision and education, where relevant, for doctors in training, Health Service Medical Practitioners and other health workers. In collaboration with the Medical/Service Co-Director/Head of Department and other OMS Consultants works to achieve national, state and EMHS performance standards and targets. Works within the scope of clinical practice as defined and recommended by the EMHS Area Medical Credentialing Committee.

EMHS Vision and Values

Our Vision

***Healthy people, amazing care.
Koorda moort, moorditj kwabadak.***

Healthy people refer to the commitment we have as an organisation to ensure our staff, patients and the wider community have access to comprehensive healthcare services, in order to maintain healthy lives.

Amazing care reflects the sentiment of those consumers accessing our healthcare services from feedback provided to us. This common statement resonates with the health service and reflects our intentions in our practice and work every day.

As a health service which celebrates diversity of culture and languages, it is also important that our vision is shared in the Noongar language.

Our Values

Our Values reflect the qualities that we demonstrate to each other and our community every day. Our staff make a difference every day to the patients, families and consumers they provide care, advice and support to. The EMHS values capture the shared responsibility that we uphold as most important, which are:

- **Kindness** – kindness is represented in the support that we give to one another. This is how we demonstrate genuine care and compassion to each and every person.
- **Excellence** – excellence is the result of always striving to do better. This is represented by constant improvements to the way in which we deliver our services, which results in a high performing health service.
- **Respect** – we demonstrate respect through our actions and behaviours. By showing each other respect, in turn we earn respect.
- **Integrity** – integrity is doing the right thing, knowing it is what we do when people aren't looking that is a true reflection of who we are.
- **Collaboration** – collaboration represents working together in partnership to achieve sustainable health care outcomes for our community with a shared understanding of our priorities.
- **Accountability** – together we have a shared responsibility for ensuring the best health care outcomes for our community. This is a reminder that it is not only our actions, but also the actions we do not do, for which we are accountable.



Royal Perth Hospital staff share a strong sense of pride in the longstanding principles of Servio, Latin for 'to serve' which adorns our historic crest. The principles of this statement adopted in 1937 bear testimony to the longstanding tradition of excellence in service that we strive to perpetuate into the future.

Brief Summary of Duties (in order of importance)

The Hospital Executive Director holds each bedcard Consultant responsible for the care of all patients assigned to them, understanding that after hours, the responsible Consultant is the Consultant on duty/on-call unless the patient has recently undergone a procedure.

Each Consultant is responsible for the orientation, education and supervision of the junior medical staff allocated to them. Supervision is especially important during procedures.

1. Specific Duties to Oral and Maxillofacial Surgery

- 1.1 Undertakes clinical duties in Oral and Maxillofacial Surgery including general on-call duties for emergency patient care.
- 1.2 Conducts outpatient clinic/s and theatre session/s at RPH for Oral and Maxillofacial Surgery
- 1.3 Attends and contributes to Oral and Maxillofacial Surgery meetings.

2. Clinical

- 2.1 Leads the provision of specialist consumer centred medical care to inpatients and outpatients and provides a consultation service on request for other patients.
- 2.2 Undertakes clinical shifts at the directions of the Head of Department including participation in the on-call/after-hours/weekend rosters.
- 2.3 Consults, liaises with and supports patients, carers, colleagues, nursing, allied health, support staff, external agencies and the private sector to provide coordinated multidisciplinary care.
- 2.4 Responsible for ensuring patients are involved in decision making regarding their care.
- 2.5 Conducts regular clinical reviews of patients at appropriate intervals with junior doctors and coordinates patient care with a focus on actively addressing unnecessary delays in patient admissions, treatment or discharge.
- 2.6 Reviews patients who deteriorate or whose conditions is causing concern to hospital staff, or if requested by the patient or relatives as soon as possible.
- 2.7 Authorises and supports registrar/s in conducting clinical review of all inpatients daily and to facilitate appropriate early discharges and is generally available for discussion by phone to assist registrars when necessary.
- 2.8 Provides preliminary advice to doctors both internal and external to EMHS and refers requests for interhospital transfers to the appropriate governance manager advising if transfer is time critical.
- 2.9 Responsible for the clinical review and clinical management of patients referred to outpatient services.
- 2.10 Works with the Head of Department and other Consultants to distribute planned and unplanned patient demand across the specialty and other hospital sites and champion clinical service redesign to improve systems of care.
- 2.11 Ensures clinical documentation, including discharge summaries, are completed on time and undertakes other administrative/management tasks as required.
- 2.12 Participates in departmental and other meetings as required to meet organisational quality and service objectives.
- 2.13 Works within the scope of clinical practice as approved by the EMHS Area Medical Credentialing Committee.

3. Education/Training/Research

- 3.1 Engages in continuing professional development/education and ensures continuous eligibility for the relevant specialist medical registration.

4. EMHS Governance, Safety and Quality Requirements

- 4.1 Ensures, as far as practicable, the provision of a safe working environment in consultation with staff under their supervision
- 4.2 Actively participates in the Peak Performance program.
- 4.3 Supports the delivery of safe patient care and the consumers' experience including identifying, facilitating and participating in continuous safety and quality improvement activities, and ensuring services and practices align with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 4.4 Completes mandatory training (including safety and quality training) as relevant to role.
- 4.5 Performs duties in accordance with the EMHS Vision and Values, WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act and Government, WA Health, EMHS and Departmental / Program specific policies and procedures.

5. Undertakes other duties as directed.

Work Related Requirements

The following criteria should be read together with the Brief Summary of Duties and considered in the context of the EMHS Values.

Essential Selection Criteria

1. Eligible for registration by the Medical Board of Australia and Fellowship of the Royal Australasian College of Dental Surgeons (Oral and Maxillofacial Surgery) or equivalent, with Specialist AHPRA recognition and registration with the Dental and/or Medical Board of Australia.
2. Demonstrate extensive knowledge, clinical experience, judgement and skills in the practice of Oral and Maxillofacial Surgery.
3. Demonstrate experience in clinical teaching, audit and research.
4. Demonstrate knowledge and application of quality improvement principles and practices.
5. Demonstrate leadership, effective multidisciplinary teamwork and patient centred care.
6. Demonstrate high level communication, interpersonal, negotiation and conflict resolution skills
7. Current "C" or "C.A." class drivers' licence.
8. Current knowledge of legislative obligations for equal opportunity, disability services and occupational safety and health, and how these impact on employment and service delivery.
- 9.

Desirable Selection Criteria

1. Post graduate fellowship, education, research and quality improvement training.
2. Knowledge of current clinical governance systems.
3. Overseas or interstate experience.

Appointment Prerequisites

Appointment is subject to:

- Evidence of registration by the Medical Board of Australia being provided prior to commencement
- Evidence of registration by the Dental Board of Australia being provided prior to commencement
- Evidence of current "C" or "C.A." class drivers' licence
- Completion of 100 Point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Manager / Supervisor	Signature	or	HE Number	Date
Mr Peter Ricciardo			17311	
Dept. / Division Head Name	Signature	or	HE Number	Date

As Occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Occupant Name	Signature	or	HE Number	Date
Effective Date				

HCN Registration Details (to be completed by HSS)

Created on	Last Updated on	Feb 2023
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