



**WESTERN
AUSTRALIAN
MUSEUM**

Department of Local Government,
Sport and Cultural Industries

JOB DESCRIPTION FORM

ABOUT THE WESTERN AUSTRALIAN MUSEUM

The WA Museum's mission is to inspire curiosity to explore the past, question the present and shape the future.

Our work is diverse and collaborative; it is local, national and global. We aspire to be valued, used and admired organisation by all Western Australians and the world.

WA Museum manages eight locations throughout Western Australia, including the award winning Boola Bardip in Perth Cultural Centre. We have a team of dedicated curators undertaking a wide range of research and caring for more than eight million objects for the benefit of future generations.

The Museum is a Statutory Authority within the Department of Local Government, Sport and Cultural Industries (DLGSC).

OUR MISSION

Inspiring curiosity to explore the past, question the present and shape the future.

OUR VISION

An informed and engaged community working together for a better future.

OUR VALUES

Respectful

Inclusive

Accountable

Enterprising

Recognition of Aboriginal and Torres Strait Islander peoples as the First Peoples of Australia.

ORGANISATIONAL PILLARS

1

Sustainability

2

At the Heart of
the Community

3

Aboriginal and
Torres Strait
Islander Peoples

4

State-wide



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DETAILS

Position Title

Head of Science

Position Number

13655

Classification Level

Level 7 (L7)

Award/Agreement

Public Service Award 1992 / PSGO CSA GA

Directorate

Collections and Research

Branch/Team

Collections and Research / Science

Physical Location/s

Collections and Research Centre, Welshpool

REPORTING RELATIONSHIPS

Position reports to

Executive Director Collections and Research, SCL6

Positions reporting to this position

- Head of Department Terrestrial Zoology, SCL3
- Head of Department Aquatic Zoology, SCL3
- Head of Department Earth and Planetary Sciences, SCL3
- Manager Molecular Systematics Unit, SCL2

PURPOSE OF THE POSITION

This position is responsible for the strategic direction of the WA Museum Functional Area of Science, in particular, by initiating, developing, coordinating and leading multidisciplinary and collaborative curatorial work and research projects, through building robust networks and a focused team, advocating internally and externally a strong strategic focus on delivering the Museum's vision. The Functional Area of Science brings together the curatorial departments listed above, their core roles being to understand the biodiversity and geodiversity of the State. The WA Museum has developed a major new Museum building (Boola Bardip) in Perth and is engaged in a phase of organisational renewal. Critical to this is the strategic development of its collecting, curatorial and public functions in the area of Science, and ensuring that the Museum is able to adopt a



contemporary, future-focused perspective. In particular, the Museum is seeking to establish an innovative approach to developing its work in this area, incorporating Indigenous values, and ensuring the participation of individuals and communities in contributing to issues of Science.

STATEMENT OF DUTIES

- Responsible for the leadership, operational planning, management and administration of the Functional Area of Science.
- Oversee the strategic development and documentation of scientific collections, research activities and collection digitisation.
- Demonstrate creativity and innovation in integrating scientific research and collections into the Museum's public programs, exhibitions and development priorities.
- Build capacity and expertise of the scientific staff.
- Expand and communicate the scientific identity of WA locally, regionally and internationally.
- Contribute to the planning and the development of productive initiatives that support the Museum's strategic directions and priorities.
- Develop and implement strategies to attract support from public and private entities for scientific activity and acquisitions.
- Advise the Senior Management Team regarding this Functional Area of activity. Other duties as required with respect to the scope of the position.
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WORK RELATED REQUIREMENTS

Essential

1. Significant understanding of the potential for museums to contribute to issues of Science through collections, public programs and content development practices.
2. Proven ability to lead, manage and administer multidisciplinary teams, their assets and financial resources.
3. Track record of establishing networks and partnerships with a diverse range of organisations and people.



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4. Creative and innovative approach to the development and use of scientific collections.
5. Demonstrable experience of involving individuals and communities in expanding the integration and translation of science in cultural organisations.
6. Strategic thinker, capable of analysing, setting and delivering high-level projects and outcomes.
7. Highly developed organisational skills, including verbal and written communication, problem solving, liaison and negotiation.
8. Demonstrated capacity to work independently and as part of a team, with a commitment to continuous improvement.

Desirable

1. Current driving licence
2. Relevant tertiary qualification

SPECIAL CONDITIONS

- Standard Public Service allowances and conditions for field work.
- Availability to travel intra- or inter-state, when required.
- Working outside normal business hours, when required

APPOINTMENT IS SUBJECT TO

- Eligibility to Work in Australia.
- A current (within six months) National Police Clearance Certificate.