



Program Officer, Level 5	Senior Program Officer, Level 6	Program Manager - Wheatbelt <i>and</i> Program Manager – Business Improvement, Level 7
<p>The key role responsibilities of a Level 5 Program Officer within the Native Vegetation Strategy branch include providing governance and administrative support for the development, implementation, reporting, evaluation and oversight of projects to deliver actions in the Native Vegetation Policy’s implementation roadmap. This position works with a diverse range of stakeholders to support the achievement of project outcomes.</p> <p><i>Relates to actions 4.6 and 4.7 and supports actions 4.1-4.5 in the Native Vegetation Policy’s roadmap.</i></p> <p>We encourage people with transferable skills and experience to apply. Experience in one or more of the following areas is desirable but not essential: governance; support of executive boards and committees; office administration; executive assistance.</p>	<p>The key role responsibilities of a Level 6 Senior Program Officer within the Native Vegetation Strategy branch team include managing the governance arrangements and administration to support the development, implementation, reporting, evaluation and oversight of projects to deliver actions in the Native Vegetation Policy’s implementation roadmap. This position works across government teams and is responsible for the scheduling and reporting of complex projects and ensures that project outcomes meet stakeholder needs.</p> <p><i>Relates to actions 4.6 and 4.7 and supports actions 4.1-4.5 in the Native Vegetation Policy’s roadmap.</i></p> <p>We encourage people with transferable skills and experience to apply. Experience in one or more of the following areas is desirable but not essential: governance; support of executive boards and committees; office administration; executive assistance.</p>	<p>The key role responsibilities of a Level 7 Program Manager - Wheatbelt within the Native Vegetation Strategy branch include coordinating project components to deliver a strategy for a net gain in native vegetation in Western Australia’s Wheatbelt. The role involves leading a team; convening project teams and stakeholder groups; co-design involving government agencies, local and Aboriginal stakeholders, and community groups; and shaping and administering partnership agreements. The strategy will help coordinate regulatory, conservation and restoration efforts and investments towards common strategic, landscape-scale goals.</p> <p><i>Relates to action 1.5 in the Native Vegetation Policy’s roadmap.</i></p> <p>We encourage people with transferable skills and experience to apply. Experience in one or more of the following areas is desirable but not essential: strategic conservation or land use planning; environmental restoration; natural resource management (e.g. catchment, landcare or farmers’ groups); Aboriginal engagement; roadside vegetation; environmental regulation and legislation; environmental or carbon offsets / markets; behaviour change.</p> <p>The key role responsibilities of a Level 7 Program Manager – Business Improvement within the Native Vegetation Strategy branch includes supporting multiple teams across five key agencies to improve business practices (e.g. in regulation, grants, land management), so that decisions affecting native vegetation are a.) collated in spatial format; b.) more transparent in regards to their consideration of native vegetation values; and c.) more consistent. This role is responsible for leading an interagency team; working sensitively and collaboratively to set a common benchmark; managing change; and supporting agency leads to establish and implement improvement plans.</p> <p><i>Relates to actions 2.1-2.4 in the Native Vegetation Policy’s roadmap.</i></p> <p>We encourage people with transferable skills and experience to apply. Experience in one or more of the following areas is desirable but not essential: planning or environmental regulation and legislation; business process and value chain mapping; continuous improvement; and change management.</p>

Program Officer, Level 5	Senior Program Officer, Level 6	Program Manager - Wheatbelt <i>and</i> Program Manager – Business Improvement, Level 7
<p>To be successful in the Level 5 Program Officer role, you will need to demonstrate the following requirements:</p> <ol style="list-style-type: none"> 1. Experience in providing high-level executive, administrative and/or secretariat support to a range of stakeholders. 2. Demonstrated ability to plan, organise and manage competing priorities to meet short deadlines. 3. Demonstrated ability to conduct research, analysis and undertake project reporting. 4. Developed interpersonal and communication skills. 	<p>To be successful in the Level 6 Senior Program Officer role, you will need to demonstrate the following requirements:</p> <ol style="list-style-type: none"> 1. Considerable experience and ability to provide high-level executive, administrative and/or secretariat support to a range of stakeholders. 2. Well-developed planning and organisational skills, with the ability to manage competing priorities to meet short deadlines. 3. Well-developed research and analytical skills with the ability to undertake reporting of complex projects. 4. Well-developed interpersonal and communication skills, with the ability to solve problems. 	<p>To be successful in the Level 7 Program Manager – Wheatbelt role, you will need to demonstrate the following requirements:</p> <ol style="list-style-type: none"> 1. Significant experience and ability to lead complex projects, programs of work, and produce high quality products and outcomes. 2. Substantial experience in leading teams and managing working groups and influencing without direct control. 3. Highly developed interpersonal, negotiation and communication skills, with the ability to build and maintain relationships with a diverse range of internal and external stakeholders. 4. Ability to engage, support, build consensus and gain commitment among organisations with differing capabilities and goals. <p>To be successful in the Level 7 Program Manager – Business Improvement role, you will need to demonstrate the following requirements:</p> <ol style="list-style-type: none"> 1. Significant experience and ability to lead complex projects, programs of work, and produce high quality products and outcomes. 2. Substantial experience in leading teams and managing working groups and influencing without direct control. 3. Highly developed interpersonal, negotiation and communication skills, with the ability to build and maintain relationships with a diverse range of internal and external stakeholders. 4. Ability to map business process and workflows to identify feasible points of adjustments, leading others through change and business improvement.