

JOB ROLE STATEMENT**CONGESTION MANAGEMENT SERVICES MANAGER
LEVEL 7****DIRECTORATE**
BRANCHNETWORK OPERATIONS
CONGESTION MANAGEMENT SERVICES**POSITION NO** P0062872**KEY RESPONSIBILITIES**

Manage the development, prioritisation and delivery of congestion management services, including project/program ownership, supply chain management, funding, execution and assessment and communication of benefits.

KEY DELIVERIES**Congestion Management Services**

- Provide subject matter expertise (SME) for the development of appropriate strategies, programs and projects to manage congestion and improve movement of people and freight.
- Act as the Program / Project Owner, or delegate as appropriate, services related to congestion management initiatives.
- Manage development of business cases for proposed initiatives targeting improvements in congestion, and movement of people and goods, with defined benefits and outcomes including project/program descriptions, mobilising and overseeing delivery and conducting benefit realisation actions.
- Manage development and establishment of clear, transparent governance models for programs and projects within the Branch.
- Manage the development of, and control the program/project scopes, supported by clearly identified outcomes generated by senior users.
- Manage the delivery of a range of projects within targeted timeframes, scope (quality parameters), costs and outcomes.
- Manage the communication of the status, and benefits for all congestion management projects, before, during and post implementation.
- Manage the associated program / project change management and communication plans.
- Collaborate with key senior users to develop appropriate congestion management responses through understanding the needs, and review of best practices and industry trends to address those needs.
- Manage the review and reporting cycle for the programs/projects including steering committee forums for relevant Corporate Executive members and other key stakeholders from the Transport Portfolio, and effectively manage the escalation of risk issues, actions and decisions through this governance structure.
- Provide SME in business case development, and development and delivery of projects.
- Provide SME knowledge and practical application of contemporary congestion management services.

Leadership and Management

- Contribute to the organisation's strategic thinking and direction by technical leadership in congestion management services.
- Contribute to the development, management and achievement of the Directorate Business Plan.
- Manage the team to develop and implement best-practice in program / project management and governance.
- Manage financial, technological, physical and other resources within the agreed allocations to meet agreed outcomes.
- Manage employee behaviour, performance and development.

Stakeholder Relationships

- Build, enhance and support collaborative working relationships within Main Roads to efficiently develop, progress and deliver programs/projects.
- Build and enhance collaborative working relationships with key stakeholders across the Transport portfolio and contribute to the improvement and compliance of inter-agency inter-transport portfolio governance agreements.
- Represent Main Roads on external committees and working parties, public meetings and workshops.

SAFETY, HEALTH AND WELLBEING (SHW)

Responsible for active participation and performance to SHW standards as detailed by the Main Roads' Safety, Health and Wellbeing (SHW) Management System - refer to "SHW Roles and Responsibilities Procedure" on 'iRoads' intranet.

LOCATION

Main Roads is a regionalised organisation with key delivery centres operating from the Kimberley to the Great Southern regions, including the metropolitan area. The incumbent of this position may be required to undertake a role in a region for a period of time.

DYNAMIC RESOURCING

The incumbent of the position may be required to perform any other role within the incumbent's level of skill, competence and responsibility as directed by the Managing Director of Main Roads to meet the organisation's objectives and the incumbent's development.

REPORTING RELATIONSHIPS

This position reports to:

(A) **TITLE AND LEVEL**

DIRECTOR CONGESTION AND MOVEMENT STRATEGY

LEVEL 9

POSITION NO

P0070016

CONGESTION MANAGEMENT SERVICES MANAGER LEVEL 7

POSITIONS UNDER DIRECT SUPERVISION**ALL POSITIONS UNDER CONTROL**

List the position numbers, titles and levels of positions directly supervised

State number of positions only

TITLE and LEVEL	POSITION No	CATEGORY	NUMBER
TBC		Salaried	Various
TOTAL			Various

SELECTION CRITERIA – SHOULD BE ADDRESSED IN THE CONTEXT OF THE ROLE**ESSENTIAL:**

- Comprehensive skill, knowledge and experience in:
 - program and project management involving the design and execution of programs/projects for improving traffic congestion in a large city with a complex road network
 - practical application of contemporary congestion and movement management theories, strategies, and policies
 - translating technical data analysis into compelling business cases for programs and projects
 - delivering technical presentations and information to technical and non-technical groups and individuals
 - building and enhancing stakeholder relationships
 - managing financial, technological, physical and other resources within agreed allocations to meet agreed outcomes
 - managing employee behaviour, performance and development
- Knowledge of:
 - policies and practices on Occupational Safety and Health, and on EEO, diversity and equity
- Possession of a current Western Australian 'C' Class (car) motor vehicle drivers' licence or an approved equivalent.

DESIRABLE:

- A Degree in Engineering or other relevant discipline.

CERTIFICATION

1. The details contained in this Job Role Statement have been reviewed and conform to Main Roads guidelines.

SIGNATURE



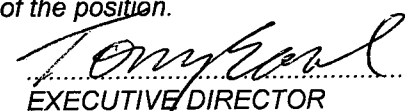
BRANCH/SECTION HEAD

DATE

5/6/2022

2. The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

SIGNATURE



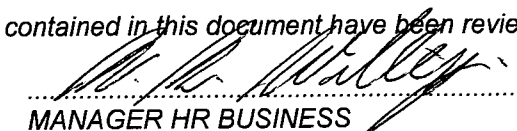
EXECUTIVE DIRECTOR

DATE

5/7/22

3. The details contained in this document have been reviewed and conform to Main Roads guidelines.

SIGNATURE



MANAGER HR BUSINESS

DATE

26/7/22