

JOB ROLE STATEMENT

DELIVERY MANAGER BRIDGE INSPECTIONS LEVEL 7

DIRECTORATE PLANNING AND TECHNICAL SERVICES
BRANCH STRUCTURES ENGINEERING

CATEGORY 1
POSITION NO P0071033

KEY RESPONSIBILITIES

Plan and develop the Level 2 Bridge Inspection Delivery Plan (BIDP) for protecting the longevity of bridges state-wide and identifying bridge problems, issues, matters and risks for technical intervention. Provide expert advice on all aspects of the BIDP including scientific rationale for inspection priorities.

KEY DELIVERIES

Inspection Planning, Development and Delivery

- Plan and develop the Level 2 BIDP for protecting the longevity of bridges state-wide and identifying bridge problems, issues, matters and risks for technical intervention.
- Manage the delivery of Level 2 Detailed Bridge Inspections Program through the Directly Managed Works (internal Bridge Inspection Team) and Outsourced Packages of Works (Contracts and Contractors) ensuring the efficient delivery of inspections.
- Manage the Bridge Inspection Program to ensure that inspections are completed to approved scope, budget, time and quality.
- Manage specialist consultancy Contracts and Contractors to ensure the contracts are completed to approved scope, budget, time, and quality.
- Review and report on the performance of both Contracts and Contractors for all delivered inspection works in line with BIDP.
- Manage contract and contractor payments, claims and variations.
- Oversee plant and testing equipment allocation and utilisation.

Safety Inspection Controls

- Develop and implement Safety Procedures and Processes for bridge inspection based on Main Roads' Inspection and Safety Guidelines, Policy and Manuals.
- Manage all safety aspects of inspection activities including road safety aspects to comply with legislated and corporate safety governance requirements.
- Provide expert advice on matters, issues and risks including safety aspects affecting delivery of the Level 2 Detailed Bridge Inspection Process.

Leadership and Management

- Professionally collaborate and engage as a member of the Structures Engineering Senior Management Team.
- Provide expert advice for the ongoing improvement of the Level 2 Detailed Bridge Inspection process.
- Manage employee behaviour, performance, and development.
- Manage financial, technological, physical, and other resources within agreed allocations to meet agreed outcomes.

Stakeholder Relationships

- Build and enhance working relationships with Regional Management Teams for the effective collaboration in the development, scheduling, and delivery of bridge inspections.
- Manage consultation and negotiation with external stakeholders.

SAFETY, HEALTH AND WELLBEING (SHW)

Responsible for active participation and performance to SHW standards as detailed by the Main Roads' Safety, Health and Wellbeing (SHW) Management System - refer to "SHW Roles and Responsibilities Procedure" on 'iRoads' intranet.

LOCATION

Main Roads is a regionalised organisation with key delivery centres operating from the Kimberley to the Great Southern Regions, including the metropolitan area. The incumbent position may be required to undertake a role in a region for a period of time.

DYNAMIC RESOURCING

The incumbent of the position may be required to perform any other role within the incumbent's level of skill, competence and responsibility as directed by the Managing Director of Main Roads to meet the organisation's objectives and the incumbent's development.

REPORTING RELATIONSHIPS

This position reports to:

(A) TITLE AND LEVEL
SENIOR BRIDGE CONDITION ENGINEER

LEVEL4 (SPECIFIED CALLING)

POSITION NO
P0070865

DELIVERY MANAGER BRIDGE INSPECTIONS LEVEL 7

POSITIONS UNDER DIRECT SUPERVISION

ALL POSITIONS UNDER CONTROL

List the position numbers, titles and levels of positions directly supervised

State number of positions only

TITLE and LEVEL	POSITION No	CATEGORY	NUMBER
Project Manager Bridge Inspections	LEVEL 6	Salaried, Wages	Various
Project/Contract Manager	LEVEL TBA		
Safety Advisor	LEVEL TBA		
TOTAL			Various

SELECTION CRITERIA – SHOULD BE ADDRESSED IN THE CONTEXT OF THE ROLE

ESSENTIAL:


- Comprehensive skill, knowledge and experience in:
 - project and/or contract management practice relevant to the development and delivery of bridge inspections
 - development and review of safety management plans
 - negotiation and facilitation
 - building and enhancing stakeholder relationships
 - managing employee behaviour, performance and development
 - managing financial, technological, physical and other resources within agreed allocations to meet agreed outcomes
- Knowledge of:
 - road and/or bridge asset management processes and systems
 - policies and practices on Occupational Safety and Health, and on EEO, diversity and equity
- Possession of a Western Australian ‘C’ Class (car) motor vehicle drivers’ licence or an approved equivalent.

DESIRABLE:

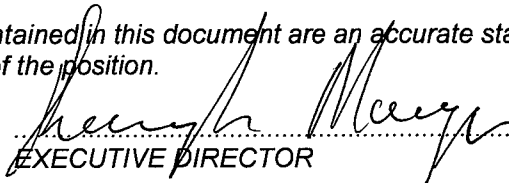
- A Degree or Diploma in Civil Engineering or other relevant discipline.

CERTIFICATION

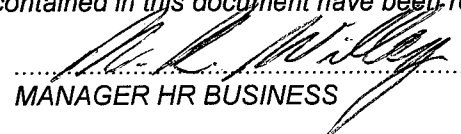
1. The details contained in this Job Role Statement have been reviewed and conform to Main Roads guidelines.

SIGNATURE  DATE 9/8/2022
BRANCH/SECTION HEAD

2. The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

SIGNATURE  DATE 9/8/22
EXECUTIVE DIRECTOR

3. The details contained in this document have been reviewed and conform to Main Roads guidelines.

SIGNATURE  DATE 9/8/22
MANAGER HR BUSINESS