

Work History and Referee Details Application Form

Thank you for expressing an interest in this position. Please complete this form and attach it when registering online as an applicant through JobsWA - *Step 1 of the Application Instructions*.

**Section 1 - Work History**

This first section will ask you to capture an overview of your **professional journey in leadership.**

A total of 12 entries are possible and should aim to showcase roles that have shaped your leadership journey starting with your most recent role in the first entry and working backwards.

Each entry will be created by 3 elements:

1. Duration of time you were in this role

2. Organisation or school name where you held this role

3. Title of this role

**Section 2 - Referee selection**

In this section you will need to provide the contact details of 4 - 6 referees, ensuring you have at least one from each of the categories below

* super-ordinate - current line manager or Network Principal or Directors of Education
* at level - peer
* sub-ordinate - staff who report to you

Please ensure that your referees:

1. Have recent knowledge of you and your work to answer questions across the Domains of Practice and Personal Attributes of Effective School Leaders.

*It is important to note that due to the complexity of the principal role, not all referees may have the ability to rate across all areas, hence there is an option for referees to opt for a 'don't know' or 'not relevant' response option.*

1. Know that you have nominated them and which referee category they have been chosen for (peer, super-ordinate, sub-ordinate) and that they will be given an opportunity to provide a general comment.

**Section 1 - Work History**

**Name**: …………………………………………………..

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| --- | --- | --- |
| Duration | School/Organisation | Job Title |
| 1. Current - |  |  |
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**Section 2 - Referee Name and Details**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Referees | Category | Name | Title | School/Organisation | Duration of Relationship | Email | Phone |
| Referee 1 | **Current Super-ordinate** |  |  |  |  |  |  |
| Referee 2 | **Peer** |  |  |  |  |  |  |
| Referee 3 | **Sub-ordinate** |  |  |  |  |  |  |
| Referee 4 |  |  |  |  |  |  |  |
| Referee 5 |  |  |  |  |  |  |  |
| Referee 6 |  |  |  |  |  |  |  |