



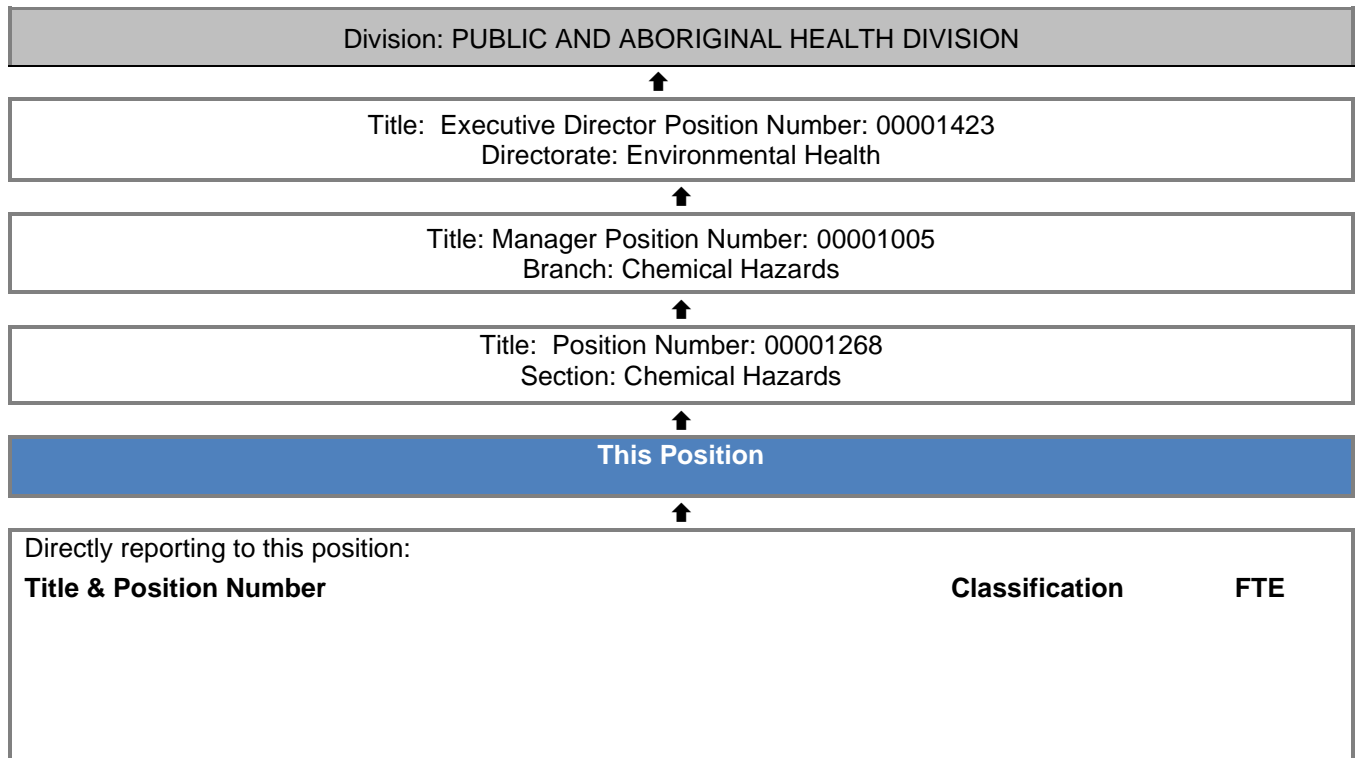
## POSITION DESCRIPTION

<b>Position Number</b>	00001268
<b>Position Title</b>	Senior Scientific Officer
<b>Classification</b>	PSO SC Level 3
<b>Division</b>	Public and Aboriginal Health
<b>Directorate</b>	Environmental Health
<b>Branch</b>	Chemical Hazards
<b>Position Status</b>	Permanent
<b>Award</b>	Public Sector CSA Agreement
<b>Site Location</b>	Royal Street, East Perth

## ORGANISATIONAL ENVIRONMENT

<b>Our Vision</b>	A WA health system that delivers safe, high quality and sustainable services that support and improve the health of all West Australians.
<b>Our Mission</b>	To lead and steward the WA health system.
<b>Our Values</b>	Purposeful, Caring, Collaborative, Open, Outcome-Focussed

## REPORTING RELATIONSHIPS



## KEY RESPONSIBILITIES

Under limited supervision, this position is responsible for evaluating toxicological data and develops and implements suitable strategies for managing contaminated land /air quality for the Department of Health (DOH). Develops draft policy on contaminated land /air quality as required. Provides expert technical support and advice on hazardous substances to the Managing Scientist Chemical Hazards, the Executive Director Environmental Health, the Executive and other professionals in the division.

## BRIEF SUMMARY OF DUTIES

*This section outlines the results and outcomes required of an individual in this position.*

**Employees are required to undertake all duties and responsibilities in accordance with Department of Health WA Code of Conduct, Policies/Procedures and relevant legislation.**

1. Develops and implements suitable strategies for managing contaminated land/ air quality for the DOH.
2. Develops draft policy on contaminated land /air quality as required.
3. Contributes to the setting and achievement of sectional objectives.
4. Provides expert technical support and advice on hazardous substances to the Principal Toxicologist, Managing Scientist, Environmental Health Hazards, the Director, Environmental Health, the Executive and other professionals.
5. Evaluates scientific data and carries out health risk assessments on chemicals of public health importance with respect to contaminated land/ air quality and advises on its management.
6. Contributes to the development of chemical standards at State and national levels.
7. Provides advice to other organisations (including government departments) and the public as required.
8. Researches, prepares and follows up responses to ministerial correspondence.
9. Prepares and delivers lectures, attends and participates in meetings, both scientific and committee, as directed.
10. Produces educational material (e.g. Pamphlets, guidelines) on, contaminated land /air quality and hazardous substances.
11. Performs other duties as directed.

## WORK RELATED REQUIREMENTS

**Applicants should demonstrate their capacity to meet the following criteria which should be read in conjunction with the specific responsibilities of this role.**

### Essential Selection Criteria

1. Bachelor degree qualifications in science with a biological, chemical, environmental health or toxicology emphasis.
2. Excellent analytical, research and problem-solving skills with demonstrated ability to interpret and critically assess scientific data.
3. Considerable experience in risk assessment and setting exposure standards or guidelines.
4. Considerable experience in the management of environmental health issues relating to contaminated land /air quality.
5. Ability to work effectively as a team member and as required work independently to ensure work tasks are delivered reliably and on time
6. Excellent interpersonal, verbal and written communication skills, including letter and report writing skills.

#### Desirable Selection Criteria

1. Knowledge of appropriate health and environmental legislation.
2. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.
3. Excellent computer literacy skills including word processing, spreadsheets and databases
4. Demonstrated leadership skills and experience in policy development.

#### Appointment Factors

- Current 'C or C-A' class drivers licence.
- The ability to travel and stay away from home as required.
- Successful 100 point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity check.

#### CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Manager/Supervisor	Director/Division Head
NAME:	NAME:
SIGNATURE:	SIGNATURE:
DATE:	DATE: