



Position Description

Position Title: Environmental Officer

Classification Level: Specified Calling Level 1

Position Number: 3037956

Reports to: Manager Contaminated Sites

Directorate / Division: Science and Planning / Environmental Science **Supervises:** Nil

Branch / Section: Contaminated Sites / Contaminated Sites **Location:** Joondalup Regulation

Role Overview

This role undertakes routine reviews of contaminated site reports prepared in compliance with the *Contaminated Sites Act 2003* to provide scientific summaries of the investigation, advice and recommendations. The scientific review outcomes support the Contaminated Sites Branch in the identification, recording, management, and remediation of contaminated sites in Western Australia to protect human health, the environment, and environmental values.

Responsible for

- Reviewing contaminated site(s) reports and preparing detailed scientific summaries of investigations related to contaminated sites in the context of regulatory and technical compliance within target timeframes and in accordance with the *Contaminated Sites Act 2003*.
- Assisting with the provision of advice on the recording, assessment and management of contaminated sites, acid sulphate soils and other land and water quality issues to local and state government agencies, industry, and the community.
- Assisting with the preparation of scientific advice, recommendations and negotiating and liaising with industry, government, and the community, on the management of contaminated land including but not limited to site classifications, planning and development and the management of human health and environmental risk.
- Managing individual workload and prioritising deadlines to meet project deadlines and departmental operational requirements.
- Providing technical advice to the Contaminated Sites Committee as directed.
- Working with limited direction and using sound independent scientific judgement.
- Supporting the agency's compliance, investigation and response functions as required.
- Applying the guidelines and principles of the Western Australian Public Sector Code of Ethics and the Department's Code of Conduct within a framework of high ethical standards and behaviour.
- Performing duties in accordance with departmental policies, procedures and relevant public sector legislation.
- Applying relevant safety procedures/guidelines and equal opportunity principles to work performance.
- Additional duties as required within the skill and scope of position capabilities and departmental needs.

Work related requirements

The following is to be read in the context of the preceding sections of this document.

Essential

1. A Bachelor of Science or an approved equivalent as determined under Clause 12 of the Public Service Award 1992.
2. Knowledge and/or experience in contaminated land management, ideally within a regulatory environment.
3. Ability to conceptualise, critically analyse, and evaluate information to develop practical solutions and make informed decisions.
4. Ability to build, maintain, and nurture relationships and communicate effectively with internal and external stakeholders.
5. Ability to understand and apply legislation and policy to support government and organisational objectives.

Our Values



Our values underpin everything we do, they guide the way we conduct our work, how we engage with each other and deliver services to our customers. The ability to demonstrate how you will apply our values is important to us.

Special Equipment/Requirements

- Ability for independent travel.

Position Certification

The details contained in this document are an accurate statement of the position's responsibilities and requirements.